

How to permit an event in Chattanooga

You will find many venue options within the city and some may be under different jurisdictions. Please use this chart to determine your path to a successful event. Contact the Transportation Department at 423-643-5950 with any questions.

The event will be in:

A Chattanooga City Street	Compete a Special Event Permit Application This is required for block parties, parades, runs, walks, festivals, or any other events which takes place on a city street.	Fee and deadlines: Application fee is \$100 and it is to be submitted at least 90 days before the event. Block parties have a \$25 fee and are to be submitted 30 days before the event.
A Chattanooga Park List of City Parks	Call 311 to request a Park Reservation This is required for reserving park spaces and facilities in a city park.	Fee and deadlines: Fees are facility specific. Reservations are first come first serve, and availability can be checked on the Parks Events Calendar .
A Hamilton County Park List of County Parks	Call 423-842-0177 to request a Park Reservation This is required for reserving park spaces and facilities in a Hamilton County park.	Fee and deadlines: Fees are facility specific. Reservations are first come first serve. TN Riverpark facility availability can be checked on the Rental Reservation Calendar .
The Tennessee River	Complete USCG & TWRA Marine Event Permits These are required for any regattas, swimming, or other marine events on, over, or adjacent to navigable waters.	Fee and deadlines: Free. USCG requires applications at least 135 days before the event and TWRA requires theirs 30 days before the event or 60 days when a rule waiver is requested.

The event will have:

Beer	Call 423-643-5156 for a City of Chattanooga Special Event Beer Permit	Fee and deadlines: Application fee is \$250. Requires attending a Beer Board Meeting which are held the 1st & 3rd Thursday of each month. Applications due 10 days before the meeting.
Wine or Liquor	Call 423-634-6434 for an State of TN Alcoholic Beverage Commission Special Occasion License	Fee and deadlines: Permit is \$100 per day. Applications must be received at least 14 days before the event.
Sound Amplification	Call 423-634-5800 for a City of Chattanooga Noise Permit	Fee and deadlines: Free. Applications must be received at least 15 working days before the event.

Your event could need one or more permits. For example, a event that is based in a city park, has beer sells, and closes any streets will needs:

A City of Chattanooga Park Reservation, a Chattanooga Special Event Beer Permit, and a Special Event Permit.