

**Chattanooga Area Regional Council of Governments
Southeast Tennessee Development District**

D. Gary Davis
Chairman

Bobby Collier
Secretary



John Graham
Vice-Chairman

John Gentry
Treasurer

January 7, 2013

Mr. Randy Burns
Management Analyst
City of Chattanooga
City Hall – Room 111
Chattanooga, Tennessee 37402

Dear Mr. Burns:

Enclosed is the Chattanooga Area Regional Council of Governments/Southeast Tennessee Development District's application for funding from the City of Chattanooga for fiscal year 2013-2014. In accordance with your instructions, four copies of the documentation are included for distribution.

The mission of the CARCOG/SETDD is to provide general and comprehensive planning and development activities that will provide coordinated, efficient and orderly economic development and the efficient and maximum use of federal, state and local resources in the municipalities and counties of Southeast Tennessee and the three counties of Northwest Georgia contained in the Chattanooga Metropolitan Statistical Area.

The request is for \$38,543.80. Dues are based on a 20 cents per capita rate (2010 census estimates) for each governmental jurisdiction. In addition to your dues, you will note that we have added a \$5,000 assessment for the regional tourism initiative.

We have enclosed the \$50 application fee. Please feel free to contact me if you have questions or need additional information. I can be reached at our offices at 1000 Riverfront Parkway: phone numbers (423) 424-4241 or (423) 266-5781. I can also be reached by cell phone at (423) 280-6631 or by email at bjones@sedev.org.

We appreciate the opportunity to work with the City and look forward to the continued support and participation of the City of Chattanooga with the Development District.

Sincerely yours,

A handwritten signature in blue ink that reads "Beth Jones".

Beth Jones
Executive Director

Enclosures

Executive Summary

EXECUTIVE SUMMARY

NO MORE THAN TWO PAGES SIGNED BY CHIEF EXECUTIVE OFFICER

a. A description of the specific purpose for which the requested funds will be used to benefit the residents of the City. The funds requested will be used to benefit the residents of the City in multiple ways. During FY 2012, 623 seniors participated in the nutrition program receiving either a hot meal delivered at home or a hot meal in a congregate meal site. Two hundred twenty-one persons were enrolled in home and community based services allowing them to remain independent and delay premature institutionalization. Approximately 5,775 persons received help through the Information and Referral Help-Line. Sixty-eight senior clients are court appointed to receive protection and care in the Public Guardian for the Elderly program. These are just three examples of the many services offered to the residents of Chattanooga through the Southeast Tennessee Area Agency on Aging and Disability. The agency has recently received notification that it will be funded for a Care Transitions Program that will serve Medicare Fee for Service patients of the three acute care hospital systems with a goal of improving quality of life, increasing disease self-management and lowering the number of hospital readmissions.

In the month of November alone, a total of 1437 individuals used Resource Room services, staffed by district Career and Workforce Development staff members, at the Tennessee Career Center at Eastgate. This is approximately a 30% increase over November of 2011. A large majority of these individuals are residents of the City. In addition there are currently 315 Chattanooga residents enrolled in training through the District's Workforce Development program, a 67% increase over the previous year.

District staff also administered two EDA grants within the city limits and is servicing ten loans within the city limits for a total of \$731,821.00. These loans represent a total investment of \$1,347,580 and have assured the retention or creation of 96 jobs. These numbers also represent a significant increase over last year.

Community Development staff members manage the Joint Economic Development Board, ensuring the City's eligibility for CDBG grant opportunities, and complete the yearly Comprehensive Economic Development Strategy which is a requirement for the City's EDA applications.

b. The proposed usage for the financial assistance appropriated by the City of Chattanooga; The funds will be used to support the multiple direct service programs delivered every day to the City's residents as well as supporting the planning processes necessary to maintaining and assuring the continued delivery of these vital services.

- c. The assurance that the agency will provide a detailed accounting of how and for what purpose municipal funds were spent, prior to the close of the City of Chattanooga's fiscal budget year and at the close of each succeeding fiscal budget year until all municipal funds have been spent by the organization; A detailed accounting of how municipal funds were spent will be submitted at the end of each fiscal year prior to the City budget process, enabling Council members to see the multiple services offered to the City's residents. A detailed yearly annual report is enclosed. In addition, detailed program reports are prepared for all funding sources, usually on a quarterly basis, and are available for review along with extensive monitoring reports from all funders.
- d. The assurance that the agency will provide the City of Chattanooga with copies of current annual audits or reviews for each year that it spends funds appropriated to it by the City of Chattanooga; Please see the attached audit report. Audits are submitted to the City each year as soon as they are completed and approved by the Board of Directors.
- e. Any other information that will assist the City in its review of your funding request. The CARCOG/SETDD is proud of over forty years of service to the region. It is very important that direct services continue uninterrupted each year and that the planning assistance, particularly the Joint Economic Development Board board and the yearly Comprehensive Economic Development Strategy, be in place to assure the City's eligibility to apply every year to assure vital services continue well into the future.

CARCOG/SETDD, along with othe economic development partners throughout the region, continues work on the greater regional growth initiative (THRIVE 2055) to ensure that the region has a reliable and trained workforce, has accurate information to be wise stewards of our fiscal resources and that the quality of life throughout the region is affordable and desirable. As the urban core, the City of Chattanooga has led the way in this initiative and continues to play a significant role in ensuring that we preserve what we love about each of our home communities while making the most of our economic opportunities.

Please let me know if you need more information or have additional questions. Thank you for the continued opportunity to serve the residents of the City of Chattanooga.

Beth Jones

Beth Jones
Executive Director
January 7, 2013

Charter & Tax Status

Charter and Tax Status

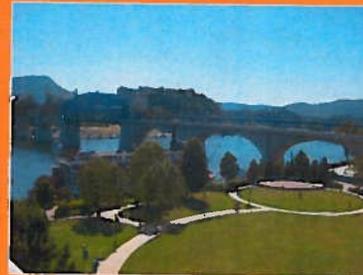
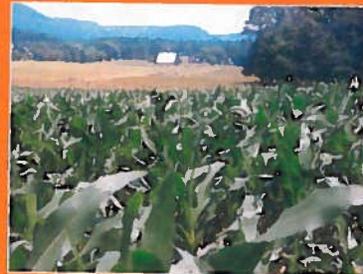
Chattanooga Area Regional Council of Governments was originally chartered as a non-profit corporation and was merged with the Southeast Tennessee Development District formed as a public agency under state legislation, The Development District Act of 1965. In 1969, the IRS determined that CARCOG's status as a 501 (c) (4) was revoked and it was agreed that CARCOG was a public agency, tax exempt under Section 115 (a) (IRG 1954).

Annual Report

SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT
Chattanooga Area Regional Council of Governments

Southeast Tennessee Development District
Chattanooga Area Regional Council of Governments

Building Places, Creating Prosperity, Changing Lives



To obtain additional copies of this report, please contact:

Southeast Tennessee Development District
Post Office Box 4757
1000 Riverfront Parkway
Chattanooga, TN 37405-0757
423.266.5781 • www.sedev.org





SETDD Receives United Way Award

SETDD was recognized as the **Small Company of the Year** for outstanding performance in United Way of Greater Chattanooga's 2011 Community Campaign.

The United Way raised more than \$11.9 million through the help of organizations and individuals throughout the Southeast Tennessee and North Georgia region.

100 percent of funds raised will go directly to support programs such as Project Ready for School, a birth-to-preschool program that promotes literacy, Tornado Recovery, and Building Stable Lives, which directly works with key neighborhoods to help families live healthier lives.



Phyllis Casavant, SETDD Deputy Director and Tom Glenn, Chairman of the 2011 United Way Annual Campaign



United Way
of Greater Chattanooga

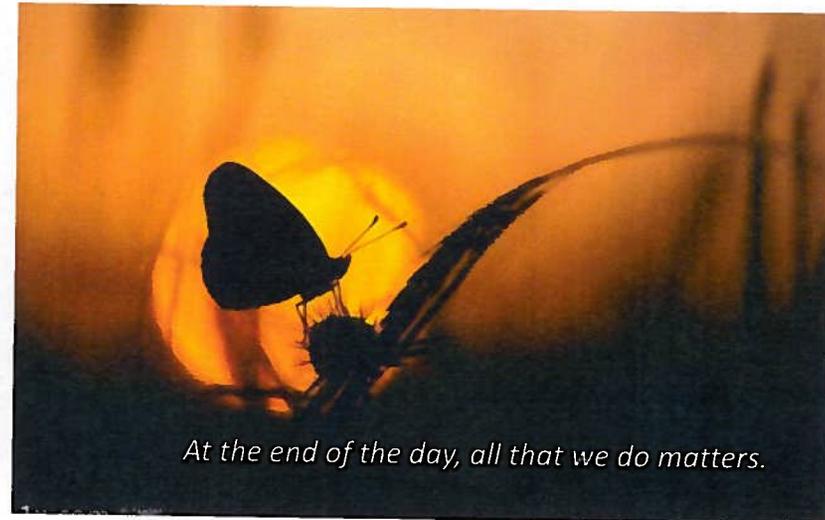
The Southeast Tennessee Development District/Regional Council of Governments provides planning and development services to local governments throughout the region. As a special purpose unit of government created by Executive Order, the District is comprised of county and municipal governments within the Southeast Tennessee and Northwest Georgia region. Professional staff members work with each government to provide a wide variety of services and programs that are beneficial to residents throughout the region. Examples include Utility Development, the Southeast Tennessee Area Agency on Aging and Disability, Regional Planning, Housing Development, Tourism, Industrial Recruitment and Marketing, the Small Business Resource and Lending Program and Workforce Development.

"The development district is a prime example of an agency that cost effectively delivers programs and services with minimal overhead. As a board member, I am constantly amazed about the level of data and documentation required by state and federal agencies in order to account for the investment of public dollars; and I applaud the SETDD team that insures for us the accountability that is required and warranted."

John Gentry, SETDD Treasurer

SETDD Finances

FY 2012 Operating Budget	\$ 8,699,381
Pass Through Budget	\$ 96,380,619
Total Assets & Liabilities	\$ 33,341,024
Full-time Staff	92



At the end of the day, all that we do matters.

SPECIAL THANKS TO OUR PARTNERS

FEDERAL

US Department of Labor—Employment and Training Administration (TN Department of Labor & Workforce Development and Hamilton County), US Department of Commerce Economic Development Administration, Appalachian Regional Commission, US Department of Health and Human Services (TN Commission on Aging and Disability and TN Department of Human Services, UCDD, TN Department of Health, Department of Interior (TN Historical Commission)

STATE

TN Arts Commission, TN Department of Treasury , TN Commission on Aging & Disability, Bureau of TennCare, TN Department of Children’s Services, TN Department of Economic and Community Development, TN Housing Development Agency, TN Department of Environment and Conservation, TN Advisory Commission on Intergovernmental Relations, TN Department of Tourist Development, TN Department of Transportation, TN Department of Children’s Services

LOCAL

Southeast Industrial Development Association, Hamilton County, City of Chattanooga, Local City and County Governments of the Southeast Region



Fall Creek Falls State Park • Bledsoe County, Tennessee

A Premier Partner

The USDA Rural Development proclaimed the Southeast Tennessee Development District a Premier Partner in 2011 for their continued collaboration with new and existing businesses to facilitate job creation and capital investments as well as with local and state partners to promote overall area growth.



USDA Rural Development Staff David Collett and Bobby Goode. SETDD staff Beth Jones and Chuck Hammonds

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Letter from the Chairman

What a difference we make in all the communities we serve! From infrastructure development to rehabilitating substandard housing, transportation planning, and industrial development, staff members are busy every day preparing a wide array of applications and plans, as well as administering a multitude of projects and ensuring successful outcomes.

Everything we do at the Southeast Tennessee Development District matters! Our work is important to the lives of individuals and families throughout our region in multiple communities and in many ways. And it happens on a daily basis. Whether we are delivering much needed services to frail elderly individuals that enable them to stay in their own homes and continue to be a vibrant, essential part of family life or enabling a young man to get the training he needs to find a job that will sustain not only his own family but will most likely ensure future generations to come, our work matters.

On behalf of the elected officials and councils of governments, it is our privilege to present the 2012 annual report: **Building Places, Creating Prosperity, Changing Lives**. We are proud of our accomplishments and excited about the future. We look forward to many more years of service.



D. Gary Davis, Bradley County Mayor

A handwritten signature in blue ink that reads "D. Gary Davis".

SERVICES AT A GLANCE

EDA Planning & Project Development • CDBG Project Development & Administration • Economic Development Planning & Assistance • Community Development Planning & Assistance • Environment & Natural Resource Management • Workforce Investment Board • Area Agency on Aging & Disability (SHIP, SMP) • CHOICES [Formerly HCBS TennCare Medicaid Waiver Program] • Census Depository • FEMA Fire Grant Assistance • Rural Transportation Planning Organization (RPO) • TACIR Public Infrastructure Survey • THDA Emergency Repairs for the Elderly • TDEC Solid Waste Annual Reports & Assessments • HOME Rehabilitation Projects • Housing Planning & Technical Assistance • Regional Utility & Infrastructure Planning • Local Parks & Recreation Grants • Fast Track Project Development & Administration • State Clean Energy Grants • TDEC SRLF Project Development & Administration • Infrastructure Capital Improvement Planning • ARC Project Development & Implementation • Transportation Enhancement Project Development • EDA Revolving Loan Fund • Other Loan Funds • Comprehensive Planning • Geographic Information Systems • Quality Growth Management & Operations • Housing Outreach & Homebuyer's Education • Grant Writing Administration • Tourism • Public Works/Solid Waste & Recycling Grants • Historic Preservation Grants • Regional Convener & Government Liaison • Relative Caregiver Program • Water Association Technical Assistance • Local Planning Assistance

Southeast Tennessee Development District Staff

ADMINISTRATION & FINANCE

Jolly Abraham, Allen Burton, Phyllis Casavant, Crystal Fairchild, Janet Felton, Deborah Hester, Beth Jones, Don Kellerman, Leigh McClure, Faye Robinson, Jackie Ryder, Aleetra Shaw

AREA AGENCY ON AGING AND DISABILITY

Cathrine Bays, Leann Beck, Shane Berryhill, Brenda Nolan-Cabe, Annie Crawford, Jennifer Flaherty, Katherlyn Geter, Laura Grier, Mandy Hall, Minerva Jarrell, David Johnson, Andrea Jones, Sarah Jones, Jan Levan, Jennifer Martin, Annie Maxwell, Christin McWhorter, Catherine Pippin, Pierce Prasnik, Tommy Preston, Denton Ridge, Jennifer Rose, Crystal Scogin, Chassity Shaw, Kristen Smith, Kim Stinnett, Stacie Swafford, Jamie Tyson, Annie Wingate, Steve Witt, Mary Cole-Wolfe, Terry Woods, Dana Wyatt

ECONOMIC DEVELOPMENT

Kathy Johnson, Audra Kelly, Stephanie Watkins

PLANNING AND COMMUNITY DEVELOPMENT

Cathy Andrews, Paul Archambault, Jordan Clark, Greg Davis, Michael Frixen, Chuck Hammonds, Richie Johnson, Sarah Johnson, Chad Reese, Chelle Whitmire-Reno, Sam Saieed, Jenny Shugart Elizabeth Wood

WORKFORCE DEVELOPMENT

Carla Adams, Rebecca Baldwin, Connie Baumgardner, James Chapman, Autumn Derrick, Stephen Dunn, Janet Feinauer, , Sophia Gross, Beth Hinkles, Michele Holt, Lori Hyde, Valerie Jennings, Theresa Jorgensen, Beth Keylon, Mark Kirby, Rick Layne, Lovely Mathai, Monty Montgomery, Sherlane Paris, Samantha Printup, Karmen Riad, Gary Rudolph, Brianna Rymer, Dana Shaver, Rachael Slikker, Anna Smith, Erica Smith, Winnie Waldon, Stacia Williamson



Planning & Community Development

The Planning Commission and Board of Zoning Appeals Training and Continuing Education Act of 2002 requires commission members and planning staff members to complete a set number of continuing education hours each year. In October 2011, the local planning staff of the SETDD attended the Tennessee Chapter of the American Planning Association's Planning Retreat held in Nashville, Tennessee. Planners attended sessions such topics as climate change, quality growth management and the legal aspects of planning. Staff members who completed the training, picture L to R: Sam Saieed, Jordon Clark, Chuck Hammonds, Chad Reese, and not pictured Beth Jones.



Global Career Development Facilitator Training

Seven Career Service Coordinators recently completed the training requirements for the Global Career Development Facilitator (GCDF) credential. The certification is awarded from the Center for Credentialing and Education, a corporate affiliate of the National Board of Certified Counselors, which is a leader in the professional credentialing field.



2011-12 BOARD OF DIRECTORS

Bledsoe County

Bobby Collier; *County Mayor*
Greg Johnson; *Mayor, Town of Pikeville*

Bradley County

D. Gary Davis; *County Mayor*
Walter Goode; *Mayor, City of Charleston*
Tom Rowland; *Mayor, City of Cleveland*

Dade County

Ted Rumley; *County Executive*

Grundy County

Lonnie Cleek; *County Mayor*
Jimmy Walker; *Mayor, Town of Altamont*
Donald Boyd; *Chairman, Town of Beersheba Springs*
Aron May; *Mayor, City of Coalmont*
Linda Slatton-Broom; *Mayor, City of Gruetli-Laager*
Marilyn Nixon; *Mayor, Town of Monteagle*
Daniel Crabtree; *Mayor, Town of Palmer*
Jim Campbell; *Mayor, Town of Tracy City*

Hamilton County

Jim Coppinger; *County Mayor*
Ron Littlefield; *Mayor, Chattanooga*
John C. Turner; *Mayor, City of Collegedale*
Brent Lambert; *Mayor, City of East Ridge*
Ken Wilkerson; *Mayor, City of Lakesite*
Greg Brown; *Mayor, Town of Lookout Mountain*
Monty Millard; *Mayor, City of Red Bank*
Candice Poole; *Mayor, City of Ridgeside*
Bill Lusk; *Mayor, Town of Signal Mtn.*
Jim Adams; *Mayor, City of Soddy-Daisy*
Peter Hetzler; *Mayor, Town of Walden*

Marion County

John Graham; *County Mayor*
Billy Simpson; *Mayor, Town of Jasper*

Marion County Continued

David Jackson; *Mayor, Town of Kimball*
Marilyn Nixon; *Mayor, Town of Monteagle*
Mark Myers; *Mayor, City of New Hope*
David Grant; *Mayor, Town of Orme*
Ralph Chapin; *Mayor, Town of Powell's Crossroads*
Mike Killian; *Mayor, South Pittsburg*
Steve Hudson; *Mayor, City of Whitwell*

McMinn County

John Gentry; *County Mayor*
Hal Buttram; *Mayor, City of Athens*
Faye Parks; *Mayor, Town of Calhoun*
Raymond Roach; *Mayor, Town of Englewood*
E. Burke Garwood; *Mayor, City of Etowah*
Lois Preece; *Mayor, City of Niota*

Meigs County

Garland Lankford; *County Mayor*
Bill James; *Mayor, Town of Decatur*

Polk County

Hoyt Firestone; *County Executive*
Jerry Stephens; *Mayor, Town of Benton*
Cecil Arp, Jr.; *Mayor, City of Copperhill*
James Talley; *Mayor, City of Ducktown*

Rhea County

George Thacker; *County Executive*
Bob Vincent; *Mayor, City of Dayton*
Ted Doss; *Mayor, Town of Graysville*
Mary Sue Garrison; *Mayor, Town of Spring City*

Sequatchie County

Claude Lewis; *County Executive*
Dwain Land; *Mayor, City of Dunlap*

Walker County

Bebe Heiskell; *County Commissioner*

AREA AGENCY ON AGING AND DISABILITY

The Area Agencies on Aging and Disability (AAAD) across the state serve as the Single Point of Entry (SPOE) into Tennessee's Long Term Care System. They are your **one source** for help and information.



Services provided through the SPOE include:

- Outreach and education about all AAAD services with the goal of enhancing quality of life and helping seniors and younger adults with disabilities to remain independent as long as possible;
- Providing information and referral to community resources.
- Telephone screening for home and community based services offered through the AAAD.

The Southeast Tennessee Area Agency on Aging and Disability provides a number of programs and services to meet the needs of adults with disabilities, seniors and their families living in Bledsoe, Bradley, Grundy, Hamilton, Marion, McMinn, Meigs, Polk, Rhea, and Sequatchie counties.

During FY 12 the SETAAAD received a total of **10,731** information and referral calls.

HOME & COMMUNITY BASED SERVICES

- Information and Referral
- Home Delivered Meals
- Homemaker Services
- Options for Community Living
- CHOICES
- National Family Caregiver Support Program
- Relative Caregiver Program
- Help with Medicare Questions
- Senior Centers

Alliance of Information and Referral Systems Certification

AIRS Certification is a professional credentialing program for individuals working within the Information and Referral sector of human services.

Certification is a measurement of documented knowledge in the field of Information and Referral/Assistance reflecting specific competencies and related performance criteria, which describe the knowledge, skills, attitudes and work-related behaviors needed by I&R practitioners to successfully execute their duties. The AIRS Certification Program is operated in alignment with national standards for credentialing organizations. Laura and Sarah joined other staff members who have earned this certification as part of their training to serve as part of the Information and Referral services of the AAAD.

EDFP Certification Program Completion

On June, 29, 2012, Audra Kelly, Loan Servicing Officer/Project Administrator with Southeast Tennessee Development District received certification as an Economic Development Finance Professional (EDFP) from the National Development Council (NDC). EDFP Certification is a professional credential given to individuals who successfully complete NDC's four-course intensive economic development finance training series. The training provides individuals working in the field of economic development with instruction in business credit analysis, real estate financing, loan packaging, deal structuring and negotiating and the creation and implementation of development programs.



SETDD Professional Development

Diabetes Self-Management Certified Leader Training

This evidence-based program was developed by Stanford University Patient Education Research Center. Prior to receiving this certification Catherine and Richie were required to participate in a four and one-half day intensive at Stanford University in order to become Certified Chronic Disease Self-Management Trainers. The additional certification was earned by completion of two days of training through UT Extension. Catherine and Richie have been certified to lead workshops that consist of six 2.5 hour sessions.



Care Transitions Intervention (CTI) Certification

These five staff members, through grant funding, were certified to serve as Health Coaches by completing the CTI program of the University of Colorado. Participants in the training initially gained expertise in the content of the Care Transitions Intervention through a web-based training portal. Then participants joined a one-day intensive, interactive, case-based training session designed to solidify what they have learned and discuss strategies for successful implementation of the Care Transitions Intervention.

The overriding goal of the Care Transitions Intervention is to improve the quality of care of patients and to reduce hospital readmissions.

NUTRITION PROGRAM - HOME DELIVERED & CONGREGATE MEALS

The Nutrition Program is one of the foundational services under the Older Americans Act. The program provides a noontime nutritionally balanced meal, that is at least one-third of the Dietary Reference Intakes as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences. Services are offered through a network of eleven providers across the region. Over **1,300** individuals received congregate meals and approximately **850** received home delivered meals. Almost **240,000** meals were served during FY12.



TITLE III HOMEMAKER PROGRAM

The Title III Homemaker program is designed to provide trained staff to assist elderly consumers who, because of illness or disability, need help with routine household activities including maintaining a safe living environment, budgeting, shopping, meal preparation, general household management and light housekeeping. During FY12, there were **175** persons receiving homemakers services.

SERVICE COORDINATION

Service Coordinators provide an in-home assessment to determine eligibility for Home Delivered Meals and Title III Homemaker Services. Case management was provided for **914** individuals receiving Title IIIB services during the program year.

OPTIONS FOR COMMUNITY LIVING PROGRAM

Options is a totally state funded program that makes it possible for senior and younger adults with disabilities (19 years old and up) who need minimal services to remain at home. Over **200** individuals received services such as Case Management, Homemaker and Personal Care.

NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM (NFCSP)



National Family Caregiver Program
Encouragement • Education • Support

The NFCSP provides respite services to make it possible for caregivers to have a break from, or assistance with, caregiving responsibilities. Assistance and support may be offered to caregivers of persons 60 years old or older as well as caregivers of persons of any age who have Alzheimer's disease. Almost **125** individuals received NFCSP services.

The program also offers Caregiver Training, Support Groups, and serves grandparents and other relatives raising children.

RELATIVE CAREGIVER PROGRAM (RCP)

This is a Department of Children's Services program, serving grandparents and other relatives raising children. The program provides numerous services to support family stabilization and to avoid placement of children in state custody. There were **241** adults and **310** children who received RCP services this program year.



CHOICES

The CHOICES Program provides in-home services for seniors 65 years of age and older as well as younger adults with disabilities, age 21 and older, who qualify for nursing home care through Medicaid but can still live safely at home. CHOICES provides a large array of services for those enrolled. Our staff members provide in-home assessments to enroll persons in this program. Over **1,943** persons received CHOICES Single Point of Entry services during FY12.

Greater Chattanooga Regional Growth Initiative—Thrive 2055

Our region is known for breathtaking natural beauty, bountiful opportunities for outdoor fun and distinct business advantages that make our region one of the most desirable in the nation. Through a remarkable sense of community spirit and a process of public-private partnerships, our citizens have made their home a hub for successful business enterprise, a regional tourism center and a gracious place to live. Over the past few years the greater Chattanooga region has experienced tremendous economic development with the investments of Volkswagen Group of America, Alstom, Wacker Polysilicon USA, JVS, and Mann+Hummel. The Electric Power Board also recently completed the nation's largest 100 percent fiber optic network, which gives all homes and businesses within a 600 square mile area the option of accessing up to 1 Gbps speeds and provides a new competitive edge for the region to attract significant tech industry. These growth pressures not only exacerbate existing environmental, infrastructure and fiscal issues, but also they



create new ones. While area residents and leaders remain excited about the rapid growth of the region, concerns have emerged over preserving the high quality of life and natural beauty of the Southeast region.



Jane Byington, District Director US Representative Phil Gingrey (L); Tom Hunter, ARC (C); Earl Gohl, ARC Federal Co Chair (R)

In an effort to address these pressures, SETDD is partnering with local governments, businesses and citizens from 16 counties from



Southeast Tennessee, Northwest Georgia, and Northeast Alabama to create a 40 year action plan for making the most of our economic opportunities while preserving what we value about our home communities. We recognize the value of local governments coordinating with neighboring jurisdictions in order to focus on the most impactful efforts that benefit the most citizens for the least cost to taxpayers. The initiative will be citizen led through working groups and a volunteer coordinating committee. As our world becomes more competitive, we believe we must plan to grow together to continue to be a place where people thrive.



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REGIONAL FOCUS

The Southeast Tennessee Development District (SETDD) provides service to nine counties in the southeast region. Of those counties, seven are considered rural. Each city and town within those counties possess their own unique characteristics. The SETDD requested and received USDA Rural Development RBEG funds to initiate a regional entrepreneur and small business development assistance initiative in the rural communities within the Development District and Southeast Industrial Development Association service area. The RBEG funds are being utilized to develop and implement an "Entrepreneur Ready" initiative to foster rural economic development through entrepreneur and small business. Acquisition of these funds will allow SETDD to provide hands-on assistance to Southeast Tennessee Counties and Cities and their supporting community organizations to develop community-based entrepreneur and small business programs to promote sustainable economic development, job growth, business development and expansion and increase per capita income. This hands-on approach of nurturing entrepreneurship and small business development as an economic development strategy in rural communities will ensure a diverse economy by building upon assets that already exist, identifying new opportunities and local talent for new business growth.

"Rural Development partners with a lot of organizations, but we wanted to recognize the Southeast Tennessee Development District because they play a role in the economic development of our rural counties."

David Collett, Chattanooga Area Director, USDA Rural Development



Alisa Farmer, USDA Rural Development; Bobby Goode, USDA Rural Development State Director; Beth Jones SETDD Executive Director; Kathy Johnson, SETDD ED Director; David Collett, USDA Rural Development Regional Director



SENIOR CENTERS

Senior Centers are focal points in each of our counties. They offer numerous programs including Education/Training, Health Education, Physical Fitness and Recreation. Various centers also provide many additional services. The AAAD staff provides quarterly training for Senior Center Directors. Over **4,700** seniors participated in activities at senior centers throughout the Southeast region.



Line Dancing at a local Senior Center

PUBLIC GUARDIAN FOR THE ELDERLY PROGRAM

The Public Guardianship for the Elderly Program is designed to aid persons 60 years of age and older who are judged by the court unable to manage their own affairs and who have no family member or friend willing, able and suitable to act on their behalf.

The District Public Conservator may, through court appointment, legally make decisions for the care and manage the person and/or property of a disabled individual who is judged by the court to lack capacity to make such decisions.

The Southeast Tennessee Public Guardian for the Elderly Program has served **79** individuals through court appointment. All financial, medical and personal care decisions are made by the Public Guardian. The program is currently managing assets of **\$777,499**. An annual accounting is audited by the courts.

STATE HEALTH INSURANCE ASSISTANCE PROGRAM (SHIP)

The State Health Insurance Assistance Program (SHIP) provides free and objective counseling and assistance to persons with questions or concerns regarding Medicare and other related health insurances.

There have been **4,038** calls and one on-one appointments since July 1, 2011 thru June 30, 2012.



www.sedev.org

ECONOMIC DEVELOPMENT

In early November, **MANN+HUMMEL USA** joined the ranks of other industries relocating or expanding to Southeast Tennessee.

The automotive parts manufacturer announced a **\$15 million** expansion in Sequatchie County that will create **150 new jobs** when fully operational. The company designs and produces air intake manifolds, air cleaner systems and fluid reservoirs for the automotive, heavy duty and industrial markets. The company also distributes MANN-FILTER brand air, oil and fuel filter elements for vehicle and industrial applications.

"I am excited MANN+HUMMEL USA selected Sequatchie County for its new facility and thankful for the jobs it will provide our citizens," Claude Lewis, Sequatchie County mayor, told state officials.

"On behalf of the residents of Dunlap and Sequatchie County, we are excited that MANN+HUMMEL USA has made the decision to locate its newest plant here in our town and community," Dwain Land, Dunlap mayor, said. "We are especially excited for the workers and their families that will directly benefit from their employment at MANN+HUMMEL USA, and we know they will make MANN+HUMMEL USA proud to be a part of our community."



Youth Participants and Worksites by County

On July 26, 52 youth and chaperones departed for a four-day Educational & Leadership Tour of Washington D.C. The youth participated in a comprehensive tour of our nation's capital which included tours of numerous memorials and museums where the youth learned more about the sacrifices of our veterans and the events that shaped our nation. Youth experienced the:

- WWII, Iwo Jima, Korean and Vietnam War Memorials
- Arlington National Cemetery and National Archives
- American History, Air and Space and Holocaust Museums
- Lincoln, Franklin D Roosevelt and Jefferson Memorials
- Martin Luther King Memorial
- U.S. Capital and White House



Summer Work Experience and Educational & Leadership Event

The 2012 Summer Work Experience Program consisted of 140 youth participants throughout the nine-county region comprising Local Workforce Investment Area 5. The primary focus of this year's Work Experience program was transition-age youth—those who have recently graduated high school and are entering post-secondary education and/or the workforce.



The summer program emphasized the importance of budgeting and financial planning,

County	Number of Participants	Number of Worksites
Bledsoe	10	5
Bradley	20	7
Hamilton	29	10
McMinn	19	8
Marion	19	6
Meigs	10	5
Polk	10	4
Rhea	13	6
Sequatchie	10	5
Total	140	56

workplace punctuality and timeliness, and the world of work in general.

Group orientation was held on June 1, and the program ended July 20, with participants fully engaged with their respective jobs during the six-week period. Additionally, four adult program monitors began working on May 30. The program monitors were responsible for quality assurance, oversight, and ensuring participants' success during the program. A capstone event for participants was held on July 20, providing an opportunity for

participants to share in their success and receive recognition from their peers and

Youth Receive "First Ever" Paycheck



Lemarcus and Demarcus Rollins with Avondale Community Center Staff

22

"I just wanted to say how appreciative I am for the partnership between the Chattanooga Recreation Department and the WIA Youth Program."

Gerald Perry, Facility Manager,
Avondale Recreation Center

Mann + Hummel Job Fair

Mann + Hummel, a newly located, German-owned, automotive supplier, announced their decision to open a manufacturing plant in rural Sequatchie County in November 2011. They requested assistance with a mass application intake event. In partnership with the Southeast Industrial Development Association and the Tennessee Career Centers, a regional Job Fair was held in Dunlap on December 15.



Mann + Hummel representatives provided presentations on the company, its products, and the expected hiring timeline. Job candidates were required to have a high school diploma or GED, be eligible to work in the U.S., and pass a drug test. Approximately 925 applications were completed by job seekers throughout the region and hiring began in March 2012. Mann + Hummel is an international automotive supplier based out of Ludwigsburg, Germany and has its U.S. headquarters in Portage, Michigan. The Dunlap location will produce air intake manifolds and air cleaner systems.

Company Announcements and Expansions within the Region



Propex™

Industrial Recruitment and Expansions	
New Locations	11
Capital Investment	\$1,202,650,000
Jobs Created/Retained	5,436
Existing Industry Expansions/Retention	24

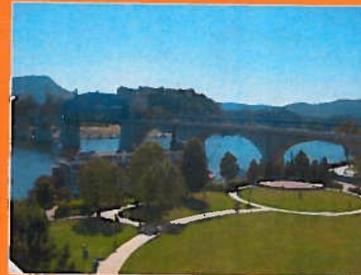
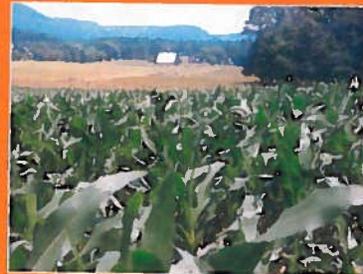


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SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT
Chattanooga Area Regional Council of Governments

Southeast Tennessee Development District
Chattanooga Area Regional Council of Governments

Building Places, Creating Prosperity, Changing Lives



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Southeast Tennessee Development District
Post Office Box 4757
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Chattanooga, TN 37405-0757
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SETDD Receives United Way Award

SETDD was recognized as the **Small Company of the Year** for outstanding performance in United Way of Greater Chattanooga's 2011 Community Campaign.

The United Way raised more than \$11.9 million through the help of organizations and individuals throughout the Southeast Tennessee and North Georgia region.

100 percent of funds raised will go directly to support programs such as Project Ready for School, a birth-to-preschool program that promotes literacy, Tornado Recovery, and Building Stable Lives, which directly works with key neighborhoods to help families live healthier lives.



Phyllis Casavant, SETDD Deputy Director and Tom Glenn, Chairman of the 2011 United Way Annual Campaign



United Way
of Greater Chattanooga

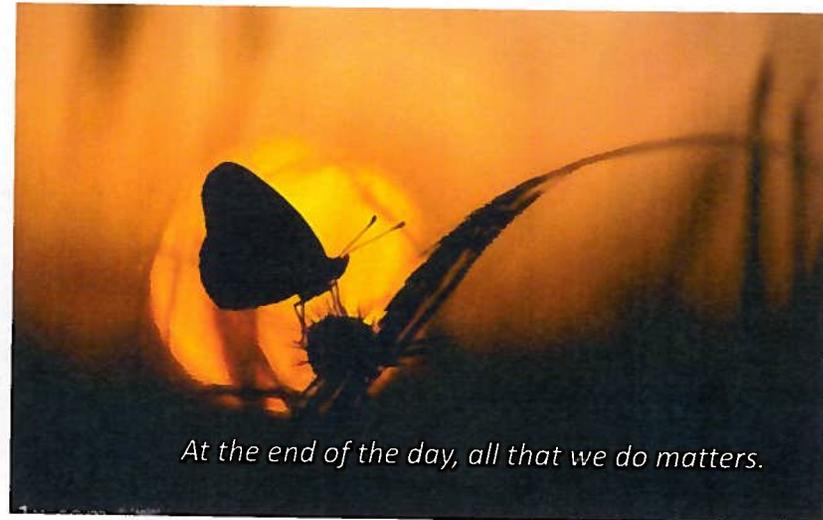
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"The development district is a prime example of an agency that cost effectively delivers programs and services with minimal overhead. As a board member, I am constantly amazed about the level of data and documentation required by state and federal agencies in order to account for the investment of public dollars; and I applaud the SETDD team that insures for us the accountability that is required and warranted."

John Gentry, SETDD Treasurer

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SPECIAL THANKS TO OUR PARTNERS

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US Department of Labor—Employment and Training Administration (TN Department of Labor & Workforce Development and Hamilton County), US Department of Commerce Economic Development Administration, Appalachian Regional Commission, US Department of Health and Human Services (TN Commission on Aging and Disability and TN Department of Human Services, UCDD, TN Department of Health, Department of Interior (TN Historical Commission)

STATE

TN Arts Commission, TN Department of Treasury , TN Commission on Aging & Disability, Bureau of TennCare, TN Department of Children’s Services, TN Department of Economic and Community Development, TN Housing Development Agency, TN Department of Environment and Conservation, TN Advisory Commission on Intergovernmental Relations, TN Department of Tourist Development, TN Department of Transportation, TN Department of Children’s Services

LOCAL

Southeast Industrial Development Association, Hamilton County, City of Chattanooga, Local City and County Governments of the Southeast Region



Fall Creek Falls State Park • Bledsoe County, Tennessee

A Premier Partner

The USDA Rural Development proclaimed the Southeast Tennessee Development District a Premier Partner in 2011 for their continued collaboration with new and existing businesses to facilitate job creation and capital investments as well as with local and state partners to promote overall area growth.



USDA Rural Development Staff David Collett and Bobby Goode. SETDD staff Beth Jones and Chuck Hammonds

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Letter from the Chairman

What a difference we make in all the communities we serve! From infrastructure development to rehabilitating substandard housing, transportation planning, and industrial development, staff members are busy every day preparing a wide array of applications and plans, as well as administering a multitude of projects and ensuring successful outcomes.

Everything we do at the Southeast Tennessee Development District matters! Our work is important to the lives of individuals and families throughout our region in multiple communities and in many ways. And it happens on a daily basis. Whether we are delivering much needed services to frail elderly individuals that enable them to stay in their own homes and continue to be a vibrant, essential part of family life or enabling a young man to get the training he needs to find a job that will sustain not only his own family but will most likely ensure future generations to come, our work matters.

On behalf of the elected officials and councils of governments, it is our privilege to present the 2012 annual report: **Building Places, Creating Prosperity, Changing Lives**. We are proud of our accomplishments and excited about the future. We look forward to many more years of service.



D. Gary Davis, Bradley County Mayor

A handwritten signature in blue ink that reads "D. Gary Davis".

SERVICES AT A GLANCE

EDA Planning & Project Development • CDBG Project Development & Administration • Economic Development Planning & Assistance • Community Development Planning & Assistance • Environment & Natural Resource Management • Workforce Investment Board • Area Agency on Aging & Disability (SHIP, SMP) • CHOICES [Formerly HCBS TennCare Medicaid Waiver Program] • Census Depository • FEMA Fire Grant Assistance • Rural Transportation Planning Organization (RPO) • TACIR Public Infrastructure Survey • THDA Emergency Repairs for the Elderly • TDEC Solid Waste Annual Reports & Assessments • HOME Rehabilitation Projects • Housing Planning & Technical Assistance • Regional Utility & Infrastructure Planning • Local Parks & Recreation Grants • Fast Track Project Development & Administration • State Clean Energy Grants • TDEC SRLF Project Development & Administration • Infrastructure Capital Improvement Planning • ARC Project Development & Implementation • Transportation Enhancement Project Development • EDA Revolving Loan Fund • Other Loan Funds • Comprehensive Planning • Geographic Information Systems • Quality Growth Management & Operations • Housing Outreach & Homebuyer's Education • Grant Writing Administration • Tourism • Public Works/Solid Waste & Recycling Grants • Historic Preservation Grants • Regional Convener & Government Liaison • Relative Caregiver Program • Water Association Technical Assistance • Local Planning Assistance

Southeast Tennessee Development District Staff

ADMINISTRATION & FINANCE

Jolly Abraham, Allen Burton, Phyllis Casavant, Crystal Fairchild, Janet Felton, Deborah Hester, Beth Jones, Don Kellerman, Leigh McClure, Faye Robinson, Jackie Ryder, Aleetra Shaw

AREA AGENCY ON AGING AND DISABILITY

Cathrine Bays, Leann Beck, Shane Berryhill, Brenda Nolan-Cabe, Annie Crawford, Jennifer Flaherty, Katherlyn Geter, Laura Grier, Mandy Hall, Minerva Jarrell, David Johnson, Andrea Jones, Sarah Jones, Jan Levan, Jennifer Martin, Annie Maxwell, Christin McWhorter, Catherine Pippin, Pierce Prasnik, Tommy Preston, Denton Ridge, Jennifer Rose, Crystal Scogin, Chassity Shaw, Kristen Smith, Kim Stinnett, Stacie Swafford, Jamie Tyson, Annie Wingate, Steve Witt, Mary Cole-Wolfe, Terry Woods, Dana Wyatt

ECONOMIC DEVELOPMENT

Kathy Johnson, Audra Kelly, Stephanie Watkins

PLANNING AND COMMUNITY DEVELOPMENT

Cathy Andrews, Paul Archambault, Jordan Clark, Greg Davis, Michael Frixen, Chuck Hammonds, Richie Johnson, Sarah Johnson, Chad Reese, Chelle Whitmire-Reno, Sam Saieed, Jenny Shugart Elizabeth Wood

WORKFORCE DEVELOPMENT

Carla Adams, Rebecca Baldwin, Connie Baumgardner, James Chapman, Autumn Derrick, Stephen Dunn, Janet Feinauer, , Sophia Gross, Beth Hinkles, Michele Holt, Lori Hyde, Valerie Jennings, Theresa Jorgensen, Beth Keylon, Mark Kirby, Rick Layne, Lovely Mathai, Monty Montgomery, Sherlane Paris, Samantha Printup, Karmen Riad, Gary Rudolph, Brianna Rymer, Dana Shaver, Rachael Slikker, Anna Smith, Erica Smith, Winnie Waldon, Stacia Williamson



Planning & Community Development

The Planning Commission and Board of Zoning Appeals Training and Continuing Education Act of 2002 requires commission members and planning staff members to complete a set number of continuing education hours each year. In October 2011, the local planning staff of the SETDD attended the Tennessee Chapter of the American Planning Association's Planning Retreat held in Nashville, Tennessee. Planners attended sessions such topics as climate change, quality growth management and the legal aspects of planning. Staff members who completed the training, picture L to R: Sam Saieed, Jordon Clark, Chuck Hammonds, Chad Reese, and not pictured Beth Jones.



Global Career Development Facilitator Training

Seven Career Service Coordinators recently completed the training requirements for the Global Career Development Facilitator (GCDF) credential. The certification is awarded from the Center for Credentialing and Education, a corporate affiliate of the National Board of Certified Counselors, which is a leader in the professional credentialing field.



2011-12 BOARD OF DIRECTORS

Bledsoe County

Bobby Collier; *County Mayor*
Greg Johnson; *Mayor, Town of Pikeville*

Bradley County

D. Gary Davis; *County Mayor*
Walter Goode; *Mayor, City of Charleston*
Tom Rowland; *Mayor, City of Cleveland*

Dade County

Ted Rumley; *County Executive*

Grundy County

Lonnie Cleek; *County Mayor*
Jimmy Walker; *Mayor, Town of Altamont*
Donald Boyd; *Chairman, Town of Beersheba Springs*
Aron May; *Mayor, City of Coalmont*
Linda Slatton-Broom; *Mayor, City of Gruetli-Laager*
Marilyn Nixon; *Mayor, Town of Monteagle*
Daniel Crabtree; *Mayor, Town of Palmer*
Jim Campbell; *Mayor, Town of Tracy City*

Hamilton County

Jim Coppinger; *County Mayor*
Ron Littlefield; *Mayor, Chattanooga*
John C. Turner; *Mayor, City of Collegedale*
Brent Lambert; *Mayor, City of East Ridge*
Ken Wilkerson; *Mayor, City of Lakesite*
Greg Brown; *Mayor, Town of Lookout Mountain*
Monty Millard; *Mayor, City of Red Bank*
Candice Poole; *Mayor, City of Ridgeside*
Bill Lusk; *Mayor, Town of Signal Mtn.*
Jim Adams; *Mayor, City of Soddy-Daisy*
Peter Hetzler; *Mayor, Town of Walden*

Marion County

John Graham; *County Mayor*
Billy Simpson; *Mayor, Town of Jasper*

Marion County Continued

David Jackson; *Mayor, Town of Kimball*
Marilyn Nixon; *Mayor, Town of Monteagle*
Mark Myers; *Mayor, City of New Hope*
David Grant; *Mayor, Town of Orme*
Ralph Chapin; *Mayor, Town of Powell's Crossroads*
Mike Killian; *Mayor, South Pittsburg*
Steve Hudson; *Mayor, City of Whitwell*

McMinn County

John Gentry; *County Mayor*
Hal Buttram; *Mayor, City of Athens*
Faye Parks; *Mayor, Town of Calhoun*
Raymond Roach; *Mayor, Town of Englewood*
E. Burke Garwood; *Mayor, City of Etowah*
Lois Preece; *Mayor, City of Niota*

Meigs County

Garland Lankford; *County Mayor*
Bill James; *Mayor, Town of Decatur*

Polk County

Hoyt Firestone; *County Executive*
Jerry Stephens; *Mayor, Town of Benton*
Cecil Arp, Jr.; *Mayor, City of Copperhill*
James Talley; *Mayor, City of Ducktown*

Rhea County

George Thacker; *County Executive*
Bob Vincent; *Mayor, City of Dayton*
Ted Doss; *Mayor, Town of Graysville*
Mary Sue Garrison; *Mayor, Town of Spring City*

Sequatchie County

Claude Lewis; *County Executive*
Dwain Land; *Mayor, City of Dunlap*

Walker County

Bebe Heiskell; *County Commissioner*

AREA AGENCY ON AGING AND DISABILITY

The Area Agencies on Aging and Disability (AAAD) across the state serve as the Single Point of Entry (SPOE) into Tennessee's Long Term Care System. They are your **one source** for help and information.



Services provided through the SPOE include:

- Outreach and education about all AAAD services with the goal of enhancing quality of life and helping seniors and younger adults with disabilities to remain independent as long as possible;
- Providing information and referral to community resources.
- Telephone screening for home and community based services offered through the AAAD.

The Southeast Tennessee Area Agency on Aging and Disability provides a number of programs and services to meet the needs of adults with disabilities, seniors and their families living in Bledsoe, Bradley, Grundy, Hamilton, Marion, McMinn, Meigs, Polk, Rhea, and Sequatchie counties.

During FY 12 the SETAAAD received a total of **10,731** information and referral calls.

HOME & COMMUNITY BASED SERVICES

- Information and Referral
- Home Delivered Meals
- Homemaker Services
- Options for Community Living
- CHOICES
- National Family Caregiver Support Program
- Relative Caregiver Program
- Help with Medicare Questions
- Senior Centers

Alliance of Information and Referral Systems Certification

AIRS Certification is a professional credentialing program for individuals working within the Information and Referral sector of human services.

Certification is a measurement of documented knowledge in the field of Information and Referral/Assistance reflecting specific competencies and related performance criteria, which describe the knowledge, skills, attitudes and work-related behaviors needed by I&R practitioners to successfully execute their duties. The AIRS Certification Program is operated in alignment with national standards for credentialing organizations. Laura and Sarah joined other staff members who have earned this certification as part of their training to serve as part of the Information and Referral services of the AAAD.

EDFP Certification Program Completion

On June, 29, 2012, Audra Kelly, Loan Servicing Officer/Project Administrator with Southeast Tennessee Development District received certification as an Economic Development Finance Professional (EDFP) from the National Development Council (NDC). EDFP Certification is a professional credential given to individuals who successfully complete NDC's four-course intensive economic development finance training series. The training provides individuals working in the field of economic development with instruction in business credit analysis, real estate financing, loan packaging, deal structuring and negotiating and the creation and implementation of development programs.



SETDD Professional Development

Diabetes Self-Management Certified Leader Training

This evidence-based program was developed by Stanford University Patient Education Research Center. Prior to receiving this certification Catherine and Richie were required to participate in a four and one-half day intensive at Stanford University in order to become Certified Chronic Disease Self-Management Trainers. The additional certification was earned by completion of two days of training through UT Extension. Catherine and Richie have been certified to lead workshops that consist of six 2.5 hour sessions.



Care Transitions Intervention (CTI) Certification

These five staff members, through grant funding, were certified to serve as Health Coaches by completing the CTI program of the University of Colorado. Participants in the training initially gained expertise in the content of the Care Transitions Intervention through a web-based training portal. Then participants joined a one-day intensive, interactive, case-based training session designed to solidify what they have learned and discuss strategies for successful implementation of the Care Transitions Intervention.

The overriding goal of the Care Transitions Intervention is to improve the quality of care of patients and to reduce hospital readmissions.

NUTRITION PROGRAM - HOME DELIVERED & CONGREGATE MEALS

The Nutrition Program is one of the foundational services under the Older Americans Act. The program provides a noontime nutritionally balanced meal, that is at least one-third of the Dietary Reference Intakes as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences. Services are offered through a network of eleven providers across the region. Over **1,300** individuals received congregate meals and approximately **850** received home delivered meals. Almost **240,000** meals were served during FY12.



TITLE III HOMEMAKER PROGRAM

The Title III Homemaker program is designed to provide trained staff to assist elderly consumers who, because of illness or disability, need help with routine household activities including maintaining a safe living environment, budgeting, shopping, meal preparation, general household management and light housekeeping. During FY12, there were **175** persons receiving homemakers services.

SERVICE COORDINATION

Service Coordinators provide an in-home assessment to determine eligibility for Home Delivered Meals and Title III Homemaker Services. Case management was provided for **914** individuals receiving Title IIIB services during the program year.

OPTIONS FOR COMMUNITY LIVING PROGRAM

Options is a totally state funded program that makes it possible for senior and younger adults with disabilities (19 years old and up) who need minimal services to remain at home. Over **200** individuals received services such as Case Management, Homemaker and Personal Care.

NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM (NFCSP)



National Family Caregiver Program
Encouragement • Education • Support

The NFCSP provides respite services to make it possible for caregivers to have a break from, or assistance with, caregiving responsibilities. Assistance and support may be offered to caregivers of persons 60 years old or older as well as caregivers of persons of any age who have Alzheimer's disease. Almost **125** individuals received NFCSP services.

The program also offers Caregiver Training, Support Groups, and serves grandparents and other relatives raising children.

RELATIVE CAREGIVER PROGRAM (RCP)

This is a Department of Children's Services program, serving grandparents and other relatives raising children. The program provides numerous services to support family stabilization and to avoid placement of children in state custody. There were **241** adults and **310** children who received RCP services this program year.



CHOICES

The CHOICES Program provides in-home services for seniors 65 years of age and older as well as younger adults with disabilities, age 21 and older, who qualify for nursing home care through Medicaid but can still live safely at home. CHOICES provides a large array of services for those enrolled. Our staff members provide in-home assessments to enroll persons in this program. Over **1,943** persons received CHOICES Single Point of Entry services during FY12.

Greater Chattanooga Regional Growth Initiative—Thrive 2055

Our region is known for breathtaking natural beauty, bountiful opportunities for outdoor fun and distinct business advantages that make our region one of the most desirable in the nation. Through a remarkable sense of community spirit and a process of public-private partnerships, our citizens have made their home a hub for successful business enterprise, a regional tourism center and a gracious place to live. Over the past few years the greater Chattanooga region has experienced tremendous economic development with the investments of Volkswagen Group of America, Alstom, Wacker Polysilicon USA, JVS, and Mann+Hummel. The Electric Power Board also recently completed the nation's largest 100 percent fiber optic network, which gives all homes and businesses within a 600 square mile area the option of accessing up to 1 Gbps speeds and provides a new competitive edge for the region to attract significant tech industry. These growth pressures not only exacerbate existing environmental, infrastructure and fiscal issues, but also they



create new ones. While area residents and leaders remain excited about the rapid growth of the region, concerns have emerged over preserving the high quality of life and natural beauty of the Southeast region.



Jane Byington, District Director US Representative Phil Gingrey (L); Tom Hunter, ARC (C); Earl Gohl, ARC Federal Co Chair (R)

In an effort to address these pressures, SETDD is partnering with local governments, businesses and citizens from 16 counties from



Southeast Tennessee, Northwest Georgia, and Northeast Alabama to create a 40 year action plan for making the most of our economic opportunities while preserving what we value about our home communities. We recognize the value of local governments coordinating with neighboring jurisdictions in order to focus on the most impactful efforts that benefit the most citizens for the least cost to taxpayers. The initiative will be citizen led through working groups and a volunteer coordinating committee. As our world becomes more competitive, we believe we must plan to grow together to continue to be a place where people thrive.



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REGIONAL FOCUS

The Southeast Tennessee Development District (SETDD) provides service to nine counties in the southeast region. Of those counties, seven are considered rural. Each city and town within those counties possess their own unique characteristics. The SETDD requested and received USDA Rural Development RBEG funds to initiate a regional entrepreneur and small business development assistance initiative in the rural communities within the Development District and Southeast Industrial Development Association service area. The RBEG funds are being utilized to develop and implement an "Entrepreneur Ready" initiative to foster rural economic development through entrepreneur and small business. Acquisition of these funds will allow SETDD to provide hands-on assistance to Southeast Tennessee Counties and Cities and their supporting community organizations to develop community-based entrepreneur and small business programs to promote sustainable economic development, job growth, business development and expansion and increase per capita income. This hands-on approach of nurturing entrepreneurship and small business development as an economic development strategy in rural communities will ensure a diverse economy by building upon assets that already exist, identifying new opportunities and local talent for new business growth.

"Rural Development partners with a lot of organizations, but we wanted to recognize the Southeast Tennessee Development District because they play a role in the economic development of our rural counties."

David Collett, Chattanooga Area Director, USDA Rural Development



Alisa Farmer, USDA Rural Development; Bobby Goode, USDA Rural Development State Director; Beth Jones SETDD Executive Director; Kathy Johnson, SETDD ED Director; David Collett, USDA Rural Development Regional Director



SENIOR CENTERS

Senior Centers are focal points in each of our counties. They offer numerous programs including Education/Training, Health Education, Physical Fitness and Recreation. Various centers also provide many additional services. The AAAD staff provides quarterly training for Senior Center Directors. Over **4,700** seniors participated in activities at senior centers throughout the Southeast region.



Line Dancing at a local Senior Center

PUBLIC GUARDIAN FOR THE ELDERLY PROGRAM

The Public Guardianship for the Elderly Program is designed to aid persons 60 years of age and older who are judged by the court unable to manage their own affairs and who have no family member or friend willing, able and suitable to act on their behalf.

The District Public Conservator may, through court appointment, legally make decisions for the care and manage the person and/or property of a disabled individual who is judged by the court to lack capacity to make such decisions.

The Southeast Tennessee Public Guardian for the Elderly Program has served **79** individuals through court appointment. All financial, medical and personal care decisions are made by the Public Guardian. The program is currently managing assets of **\$777,499**. An annual accounting is audited by the courts.

STATE HEALTH INSURANCE ASSISTANCE PROGRAM (SHIP)

The State Health Insurance Assistance Program (SHIP) provides free and objective counseling and assistance to persons with questions or concerns regarding Medicare and other related health insurances.

There have been **4,038** calls and one on-one appointments since July 1, 2011 thru June 30, 2012.



www.sedev.org

ECONOMIC DEVELOPMENT

In early November, **MANN+HUMMEL USA** joined the ranks of other industries relocating or expanding to Southeast Tennessee.

The automotive parts manufacturer announced a **\$15 million** expansion in Sequatchie County that will create **150 new jobs** when fully operational. The company designs and produces air intake manifolds, air cleaner systems and fluid reservoirs for the automotive, heavy duty and industrial markets. The company also distributes MANN-FILTER brand air, oil and fuel filter elements for vehicle and industrial applications.

"I am excited MANN+HUMMEL USA selected Sequatchie County for its new facility and thankful for the jobs it will provide our citizens," Claude Lewis, Sequatchie County mayor, told state officials.

"On behalf of the residents of Dunlap and Sequatchie County, we are excited that MANN+HUMMEL USA has made the decision to locate its newest plant here in our town and community," Dwain Land, Dunlap mayor, said. "We are especially excited for the workers and their families that will directly benefit from their employment at MANN+HUMMEL USA, and we know they will make MANN+HUMMEL USA proud to be a part of our community."



Youth Participants and Worksites by County

On July 26, 52 youth and chaperones departed for a four-day Educational & Leadership Tour of Washington D.C. The youth participated in a comprehensive tour of our nation's capital which included tours of numerous memorials and museums where the youth learned more about the sacrifices of our veterans and the events that shaped our nation. Youth experienced the:

- WWII, Iwo Jima, Korean and Vietnam War Memorials
- Arlington National Cemetery and National Archives
- American History, Air and Space and Holocaust Museums
- Lincoln, Franklin D Roosevelt and Jefferson Memorials
- Martin Luther King Memorial
- U.S. Capital and White House



Summer Work Experience and Educational & Leadership Event

The 2012 Summer Work Experience Program consisted of 140 youth participants throughout the nine-county region comprising Local Workforce Investment Area 5. The primary focus of this year's Work Experience program was transition-age youth—those who have recently graduated high school and are entering post-secondary education and/or the workforce.



The summer program emphasized the importance of budgeting and financial planning,

County	Number of Participants	Number of Worksites
Bledsoe	10	5
Bradley	20	7
Hamilton	29	10
McMinn	19	8
Marion	19	6
Meigs	10	5
Polk	10	4
Rhea	13	6
Sequatchie	10	5
Total	140	56

workplace punctuality and timeliness, and the world of work in general.

Group orientation was held on June 1, and the program ended July 20, with participants fully engaged with their respective jobs during the six-week period. Additionally, four adult program monitors began working on May 30. The program monitors were responsible for quality assurance, oversight, and ensuring participants' success during the program. A capstone event for participants was held on July 20, providing an opportunity for

participants to share in their success and receive recognition from their peers and

Youth Receive "First Ever" Paycheck



Lemarcus and Demarcus Rollins with Avondale Community Center Staff

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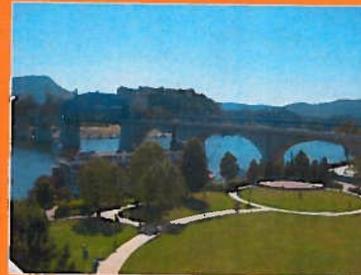


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United Way
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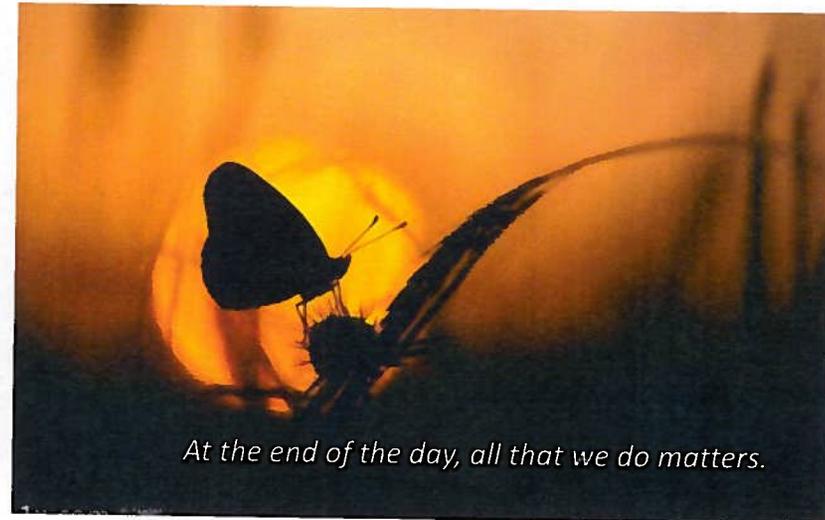
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John Gentry, SETDD Treasurer

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STATE

TN Arts Commission, TN Department of Treasury , TN Commission on Aging & Disability, Bureau of TennCare, TN Department of Children’s Services, TN Department of Economic and Community Development, TN Housing Development Agency, TN Department of Environment and Conservation, TN Advisory Commission on Intergovernmental Relations, TN Department of Tourist Development, TN Department of Transportation, TN Department of Children’s Services

LOCAL

Southeast Industrial Development Association, Hamilton County, City of Chattanooga, Local City and County Governments of the Southeast Region



Fall Creek Falls State Park • Bledsoe County, Tennessee

A Premier Partner

The USDA Rural Development proclaimed the Southeast Tennessee Development District a Premier Partner in 2011 for their continued collaboration with new and existing businesses to facilitate job creation and capital investments as well as with local and state partners to promote overall area growth.



USDA Rural Development Staff David Collett and Bobby Goode. SETDD staff Beth Jones and Chuck Hammonds

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Letter from the Chairman

What a difference we make in all the communities we serve! From infrastructure development to rehabilitating substandard housing, transportation planning, and industrial development, staff members are busy every day preparing a wide array of applications and plans, as well as administering a multitude of projects and ensuring successful outcomes.

Everything we do at the Southeast Tennessee Development District matters! Our work is important to the lives of individuals and families throughout our region in multiple communities and in many ways. And it happens on a daily basis. Whether we are delivering much needed services to frail elderly individuals that enable them to stay in their own homes and continue to be a vibrant, essential part of family life or enabling a young man to get the training he needs to find a job that will sustain not only his own family but will most likely ensure future generations to come, our work matters.

On behalf of the elected officials and councils of governments, it is our privilege to present the 2012 annual report: **Building Places, Creating Prosperity, Changing Lives**. We are proud of our accomplishments and excited about the future. We look forward to many more years of service.



D. Gary Davis, Bradley County Mayor

A handwritten signature in blue ink that reads "D. Gary Davis".

SERVICES AT A GLANCE

EDA Planning & Project Development • CDBG Project Development & Administration • Economic Development Planning & Assistance • Community Development Planning & Assistance • Environment & Natural Resource Management • Workforce Investment Board • Area Agency on Aging & Disability (SHIP, SMP) • CHOICES [Formerly HCBS TennCare Medicaid Waiver Program] • Census Depository • FEMA Fire Grant Assistance • Rural Transportation Planning Organization (RPO) • TACIR Public Infrastructure Survey • THDA Emergency Repairs for the Elderly • TDEC Solid Waste Annual Reports & Assessments • HOME Rehabilitation Projects • Housing Planning & Technical Assistance • Regional Utility & Infrastructure Planning • Local Parks & Recreation Grants • Fast Track Project Development & Administration • State Clean Energy Grants • TDEC SRLF Project Development & Administration • Infrastructure Capital Improvement Planning • ARC Project Development & Implementation • Transportation Enhancement Project Development • EDA Revolving Loan Fund • Other Loan Funds • Comprehensive Planning • Geographic Information Systems • Quality Growth Management & Operations • Housing Outreach & Homebuyer's Education • Grant Writing Administration • Tourism • Public Works/Solid Waste & Recycling Grants • Historic Preservation Grants • Regional Convener & Government Liaison • Relative Caregiver Program • Water Association Technical Assistance • Local Planning Assistance

Southeast Tennessee Development District Staff

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AREA AGENCY ON AGING AND DISABILITY

Cathrine Bays, Leann Beck, Shane Berryhill, Brenda Nolan-Cabe, Annie Crawford, Jennifer Flaherty, Katherlyn Geter, Laura Grier, Mandy Hall, Minerva Jarrell, David Johnson, Andrea Jones, Sarah Jones, Jan Levan, Jennifer Martin, Annie Maxwell, Christin McWhorter, Catherine Pippin, Pierce Prasnik, Tommy Preston, Denton Ridge, Jennifer Rose, Crystal Scogin, Chassity Shaw, Kristen Smith, Kim Stinnett, Stacie Swafford, Jamie Tyson, Annie Wingate, Steve Witt, Mary Cole-Wolfe, Terry Woods, Dana Wyatt

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Kathy Johnson, Audra Kelly, Stephanie Watkins

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Planning & Community Development

The Planning Commission and Board of Zoning Appeals Training and Continuing Education Act of 2002 requires commission members and planning staff members to complete a set number of continuing education hours each year. In October 2011, the local planning staff of the SETDD attended the Tennessee Chapter of the American Planning Association's Planning Retreat held in Nashville, Tennessee. Planners attended sessions such topics as climate change, quality growth management and the legal aspects of planning. Staff members who completed the training, picture L to R: Sam Saieed, Jordon Clark, Chuck Hammonds, Chad Reese, and not pictured Beth Jones.



Global Career Development Facilitator Training

Seven Career Service Coordinators recently completed the training requirements for the Global Career Development Facilitator (GCDF) credential. The certification is awarded from the Center for Credentialing and Education, a corporate affiliate of the National Board of Certified Counselors, which is a leader in the professional credentialing field.



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2011-12 BOARD OF DIRECTORS

Bledsoe County

Bobby Collier; *County Mayor*
Greg Johnson; *Mayor, Town of Pikeville*

Bradley County

D. Gary Davis; *County Mayor*
Walter Goode; *Mayor, City of Charleston*
Tom Rowland; *Mayor, City of Cleveland*

Dade County

Ted Rumley; *County Executive*

Grundy County

Lonnie Cleek; *County Mayor*
Jimmy Walker; *Mayor, Town of Altamont*
Donald Boyd; *Chairman, Town of Beersheba Springs*
Aron May; *Mayor, City of Coalmont*
Linda Slatton-Broom; *Mayor, City of Gruetli-Laager*
Marilyn Nixon; *Mayor, Town of Monteagle*
Daniel Crabtree; *Mayor, Town of Palmer*
Jim Campbell; *Mayor, Town of Tracy City*

Hamilton County

Jim Coppinger; *County Mayor*
Ron Littlefield; *Mayor, Chattanooga*
John C. Turner; *Mayor, City of Collegedale*
Brent Lambert; *Mayor, City of East Ridge*
Ken Wilkerson; *Mayor, City of Lakesite*
Greg Brown; *Mayor, Town of Lookout Mountain*
Monty Millard; *Mayor, City of Red Bank*
Candice Poole; *Mayor, City of Ridgeside*
Bill Lusk; *Mayor, Town of Signal Mtn.*
Jim Adams; *Mayor, City of Soddy-Daisy*
Peter Hetzler; *Mayor, Town of Walden*

Marion County

John Graham; *County Mayor*
Billy Simpson; *Mayor, Town of Jasper*

Marion County Continued

David Jackson; *Mayor, Town of Kimball*
Marilyn Nixon; *Mayor, Town of Monteagle*
Mark Myers; *Mayor, City of New Hope*
David Grant; *Mayor, Town of Orme*
Ralph Chapin; *Mayor, Town of Powell's Crossroads*
Mike Killian; *Mayor, South Pittsburg*
Steve Hudson; *Mayor, City of Whitwell*

McMinn County

John Gentry; *County Mayor*
Hal Buttram; *Mayor, City of Athens*
Faye Parks; *Mayor, Town of Calhoun*
Raymond Roach; *Mayor, Town of Englewood*
E. Burke Garwood; *Mayor, City of Etowah*
Lois Preece; *Mayor, City of Niota*

Meigs County

Garland Lankford; *County Mayor*
Bill James; *Mayor, Town of Decatur*

Polk County

Hoyt Firestone; *County Executive*
Jerry Stephens; *Mayor, Town of Benton*
Cecil Arp, Jr.; *Mayor, City of Copperhill*
James Talley; *Mayor, City of Ducktown*

Rhea County

George Thacker; *County Executive*
Bob Vincent; *Mayor, City of Dayton*
Ted Doss; *Mayor, Town of Graysville*
Mary Sue Garrison; *Mayor, Town of Spring City*

Sequatchie County

Claude Lewis; *County Executive*
Dwain Land; *Mayor, City of Dunlap*

Walker County

Bebe Heiskell; *County Commissioner*

July 1, 2011-June 30, 2012

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AREA AGENCY ON AGING AND DISABILITY

The Area Agencies on Aging and Disability (AAAD) across the state serve as the Single Point of Entry (SPOE) into Tennessee's Long Term Care System. They are your **one source** for help and information.



Services provided through the SPOE include:

- Outreach and education about all AAAD services with the goal of enhancing quality of life and helping seniors and younger adults with disabilities to remain independent as long as possible;
- Providing information and referral to community resources.
- Telephone screening for home and community based services offered through the AAAD.

The Southeast Tennessee Area Agency on Aging and Disability provides a number of programs and services to meet the needs of adults with disabilities, seniors and their families living in Bledsoe, Bradley, Grundy, Hamilton, Marion, McMinn, Meigs, Polk, Rhea, and Sequatchie counties.

During FY 12 the SETAAAD received a total of **10,731** information and referral calls.

HOME & COMMUNITY BASED SERVICES

- Information and Referral
- Home Delivered Meals
- Homemaker Services
- Options for Community Living
- CHOICES
- National Family Caregiver Support Program
- Relative Caregiver Program
- Help with Medicare Questions
- Senior Centers

Alliance of Information and Referral Systems Certification

AIRS Certification is a professional credentialing program for individuals working within the Information and Referral sector of human services.

Certification is a measurement of documented knowledge in the field of Information and Referral/Assistance reflecting specific competencies and related performance criteria, which describe the knowledge, skills, attitudes and work-related behaviors needed by I&R practitioners to successfully execute their duties. The AIRS Certification Program is operated in alignment with national standards for credentialing organizations. Laura and Sarah joined other staff members who have earned this certification as part of their training to serve as part of the Information and Referral services of the AAAD.

EDFP Certification Program Completion

On June, 29, 2012, Audra Kelly, Loan Servicing Officer/Project Administrator with Southeast Tennessee Development District received certification as an Economic Development Finance Professional (EDFP) from the National Development Council (NDC). EDFP Certification is a professional credential given to individuals who successfully complete NDC's four-course intensive economic development finance training series. The training provides individuals working in the field of economic development with instruction in business credit analysis, real estate financing, loan packaging, deal structuring and negotiating and the creation and implementation of development programs.



SETDD Professional Development

Diabetes Self-Management Certified Leader Training

This evidence-based program was developed by Stanford University Patient Education Research Center. Prior to receiving this certification Catherine and Richie were required to participate in a four and one-half day intensive at Stanford University in order to become Certified Chronic Disease Self-Management Trainers. The additional certification was earned by completion of two days of training through UT Extension. Catherine and Richie have been certified to lead workshops that consist of six 2.5 hour sessions.



Care Transitions Intervention (CTI) Certification

These five staff members, through grant funding, were certified to serve as Health Coaches by completing the CTI program of the University of Colorado. Participants in the training initially gained expertise in the content of the Care Transitions Intervention through a web-based training portal. Then participants joined a one-day intensive, interactive, case-based training session designed to solidify what they have learned and discuss strategies for successful implementation of the Care Transitions Intervention.

The overriding goal of the Care Transitions Intervention is to improve the quality of care of patients and to reduce hospital readmissions.

NUTRITION PROGRAM - HOME DELIVERED & CONGREGATE MEALS

The Nutrition Program is one of the foundational services under the Older Americans Act. The program provides a noontime nutritionally balanced meal, that is at least one-third of the Dietary Reference Intakes as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences. Services are offered through a network of eleven providers across the region. Over **1,300** individuals received congregate meals and approximately **850** received home delivered meals. Almost **240,000** meals were served during FY12.



TITLE III HOMEMAKER PROGRAM

The Title III Homemaker program is designed to provide trained staff to assist elderly consumers who, because of illness or disability, need help with routine household activities including maintaining a safe living environment, budgeting, shopping, meal preparation, general household management and light housekeeping. During FY12, there were **175** persons receiving homemakers services.

SERVICE COORDINATION

Service Coordinators provide an in-home assessment to determine eligibility for Home Delivered Meals and Title III Homemaker Services. Case management was provided for **914** individuals receiving Title IIIB services during the program year.

OPTIONS FOR COMMUNITY LIVING PROGRAM

Options is a totally state funded program that makes it possible for senior and younger adults with disabilities (19 years old and up) who need minimal services to remain at home. Over **200** individuals received services such as Case Management, Homemaker and Personal Care.

NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM (NFCSP)



National Family Caregiver Program
Encouragement • Education • Support

The NFCSP provides respite services to make it possible for caregivers to have a break from, or assistance with, caregiving responsibilities. Assistance and support may be offered to caregivers of persons 60 years old or older as well as caregivers of persons of any age who have Alzheimer's disease. Almost **125** individuals received NFCSP services.

The program also offers Caregiver Training, Support Groups, and serves grandparents and other relatives raising children.

RELATIVE CAREGIVER PROGRAM (RCP)

This is a Department of Children's Services program, serving grandparents and other relatives raising children. The program provides numerous services to support family stabilization and to avoid placement of children in state custody. There were **241** adults and **310** children who received RCP services this program year.



CHOICES

The CHOICES Program provides in-home services for seniors 65 years of age and older as well as younger adults with disabilities, age 21 and older, who qualify for nursing home care through Medicaid but can still live safely at home. CHOICES provides a large array of services for those enrolled. Our staff members provide in-home assessments to enroll persons in this program. Over **1,943** persons received CHOICES Single Point of Entry services during FY12.

Greater Chattanooga Regional Growth Initiative—Thrive 2055

Our region is known for breathtaking natural beauty, bountiful opportunities for outdoor fun and distinct business advantages that make our region one of the most desirable in the nation. Through a remarkable sense of community spirit and a process of public-private partnerships, our citizens have made their home a hub for successful business enterprise, a regional tourism center and a gracious place to live. Over the past few years the greater Chattanooga region has experienced tremendous economic development with the investments of Volkswagen Group of America, Alstom, Wacker Polysilicon USA, JVS, and Mann+Hummel. The Electric Power Board also recently completed the nation's largest 100 percent fiber optic network, which gives all homes and businesses within a 600 square mile area the option of accessing up to 1 Gbps speeds and provides a new competitive edge for the region to attract significant tech industry. These growth pressures not only exacerbate existing environmental, infrastructure and fiscal issues, but also they



create new ones. While area residents and leaders remain excited about the rapid growth of the region, concerns have emerged over preserving the high quality of life and natural beauty of the Southeast region.



Jane Byington, District Director US Representative Phil Gingrey (L); Tom Hunter, ARC (C); Earl Gohl, ARC Federal Co Chair (R)

In an effort to address these pressures, SETDD is partnering with local governments, businesses and citizens from 16 counties from



Southeast Tennessee, Northwest Georgia, and Northeast Alabama to create a 40 year action plan for making the most of our economic opportunities while preserving what we value about our home communities. We recognize the value of local governments coordinating with neighboring jurisdictions in order to focus on the most impactful efforts that benefit the most citizens for the least cost to taxpayers. The initiative will be citizen led through working groups and a volunteer coordinating committee. As our world becomes more competitive, we believe we must plan to grow together to continue to be a place where people thrive.



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REGIONAL FOCUS

The Southeast Tennessee Development District (SETDD) provides service to nine counties in the southeast region. Of those counties, seven are considered rural. Each city and town within those counties possess their own unique characteristics. The SETDD requested and received USDA Rural Development RBEG funds to initiate a regional entrepreneur and small business development assistance initiative in the rural communities within the Development District and Southeast Industrial Development Association service area. The RBEG funds are being utilized to develop and implement an "Entrepreneur Ready" initiative to foster rural economic development through entrepreneur and small business. Acquisition of these funds will allow SETDD to provide hands-on assistance to Southeast Tennessee Counties and Cities and their supporting community organizations to develop community-based entrepreneur and small business programs to promote sustainable economic development, job growth, business development and expansion and increase per capita income. This hands-on approach of nurturing entrepreneurship and small business development as an economic development strategy in rural communities will ensure a diverse economy by building upon assets that already exist, identifying new opportunities and local talent for new business growth.

"Rural Development partners with a lot of organizations, but we wanted to recognize the Southeast Tennessee Development District because they play a role in the economic development of our rural counties."

David Collett, Chattanooga Area Director, USDA Rural Development



Alisa Farmer, USDA Rural Development; Bobby Goode, USDA Rural Development State Director; Beth Jones SETDD Executive Director; Kathy Johnson, SETDD ED Director; David Collett, USDA Rural Development Regional Director



SENIOR CENTERS

Senior Centers are focal points in each of our counties. They offer numerous programs including Education/Training, Health Education, Physical Fitness and Recreation. Various centers also provide many additional services. The AAAD staff provides quarterly training for Senior Center Directors. Over **4,700** seniors participated in activities at senior centers throughout the Southeast region.



Line Dancing at a local Senior Center

PUBLIC GUARDIAN FOR THE ELDERLY PROGRAM

The Public Guardianship for the Elderly Program is designed to aid persons 60 years of age and older who are judged by the court unable to manage their own affairs and who have no family member or friend willing, able and suitable to act on their behalf.

The District Public Conservator may, through court appointment, legally make decisions for the care and manage the person and/or property of a disabled individual who is judged by the court to lack capacity to make such decisions.

The Southeast Tennessee Public Guardian for the Elderly Program has served **79** individuals through court appointment. All financial, medical and personal care decisions are made by the Public Guardian. The program is currently managing assets of **\$777,499**. An annual accounting is audited by the courts.

STATE HEALTH INSURANCE ASSISTANCE PROGRAM (SHIP)

The State Health Insurance Assistance Program (SHIP) provides free and objective counseling and assistance to persons with questions or concerns regarding Medicare and other related health insurances.

There have been **4,038** calls and one on-one appointments since July 1, 2011 thru June 30, 2012.



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ECONOMIC DEVELOPMENT

In early November, **MANN+HUMMEL USA** joined the ranks of other industries relocating or expanding to Southeast Tennessee.

The automotive parts manufacturer announced a **\$15 million** expansion in Sequatchie County that will create **150 new jobs** when fully operational. The company designs and produces air intake manifolds, air cleaner systems and fluid reservoirs for the automotive, heavy duty and industrial markets. The company also distributes MANN-FILTER brand air, oil and fuel filter elements for vehicle and industrial applications.

"I am excited MANN+HUMMEL USA selected Sequatchie County for its new facility and thankful for the jobs it will provide our citizens," Claude Lewis, Sequatchie County mayor, told state officials.

"On behalf of the residents of Dunlap and Sequatchie County, we are excited that MANN+HUMMEL USA has made the decision to locate its newest plant here in our town and community," Dwain Land, Dunlap mayor, said. "We are especially excited for the workers and their families that will directly benefit from their employment at MANN+HUMMEL USA, and we know they will make MANN+HUMMEL USA proud to be a part of our community."



Youth Participants and Worksites by County

On July 26, 52 youth and chaperones departed for a four-day Educational & Leadership Tour of Washington D.C. The youth participated in a comprehensive tour of our nation's capital which included tours of numerous memorials and museums where the youth learned more about the sacrifices of our veterans and the events that shaped our nation. Youth experienced the:

- WWII, Iwo Jima, Korean and Vietnam War Memorials
- Arlington National Cemetery and National Archives
- American History, Air and Space and Holocaust Museums
- Lincoln, Franklin D Roosevelt and Jefferson Memorials
- Martin Luther King Memorial
- U.S. Capital and White House



Summer Work Experience and Educational & Leadership Event

The 2012 Summer Work Experience Program consisted of 140 youth participants throughout the nine-county region comprising Local Workforce Investment Area 5. The primary focus of this year's Work Experience program was transition-age youth—those who have recently graduated high school and are entering post-secondary education and/or the workforce.



The summer program emphasized the importance of budgeting and financial planning,

County	Number of Participants	Number of Worksites
Bledsoe	10	5
Bradley	20	7
Hamilton	29	10
McMinn	19	8
Marion	19	6
Meigs	10	5
Polk	10	4
Rhea	13	6
Sequatchie	10	5
Total	140	56

workplace punctuality and timeliness, and the world of work in general.

Group orientation was held on June 1, and the program ended July 20, with participants fully engaged with their respective jobs during the six-week period. Additionally, four adult program monitors began working on May 30. The program monitors were responsible for quality assurance, oversight, and ensuring participants' success during the program. A capstone event for participants was held on July 20, providing an opportunity for

participants to share in their success and receive recognition from their peers and

Youth Receive "First Ever" Paycheck



Lemarcus and Demarcus Rollins with Avondale Community Center Staff

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"I just wanted to say how appreciative I am for the partnership between the Chattanooga Recreation Department and the WIA Youth Program."

Gerald Perry, Facility Manager,
Avondale Recreation Center

Mann + Hummel Job Fair

Mann + Hummel, a newly located, German-owned, automotive supplier, announced their decision to open a manufacturing plant in rural Sequatchie County in November 2011. They requested assistance with a mass application intake event. In partnership with the Southeast Industrial Development Association and the Tennessee Career Centers, a regional Job Fair was held in Dunlap on December 15.



Mann + Hummel representatives provided presentations on the company, its products, and the expected hiring timeline. Job candidates were required to have a high school diploma or GED, be eligible to work in the U.S., and pass a drug test. Approximately 925 applications were completed by job seekers throughout the region and hiring began in March 2012. Mann + Hummel is an international automotive supplier based out of Ludwigsburg, Germany and has its U.S. headquarters in Portage, Michigan. The Dunlap location will produce air intake manifolds and air cleaner systems.

Company Announcements and Expansions within the Region



Propex™

Industrial Recruitment and Expansions	
New Locations	11
Capital Investment	\$1,202,650,000
Jobs Created/Retained	5,436
Existing Industry Expansions/Retention	24

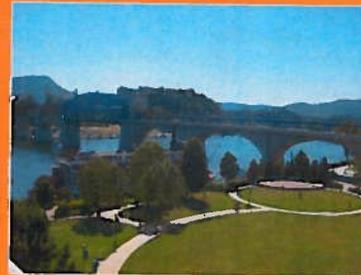


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SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT
Chattanooga Area Regional Council of Governments

Southeast Tennessee Development District
Chattanooga Area Regional Council of Governments

Building Places, Creating Prosperity, Changing Lives



To obtain additional copies of this report, please contact:

Southeast Tennessee Development District
Post Office Box 4757
1000 Riverfront Parkway
Chattanooga, TN 37405-0757
423.266.5781 • www.sedev.org





SETDD Receives United Way Award

SETDD was recognized as the **Small Company of the Year** for outstanding performance in United Way of Greater Chattanooga's 2011 Community Campaign.

The United Way raised more than \$11.9 million through the help of organizations and individuals throughout the Southeast Tennessee and North Georgia region.

100 percent of funds raised will go directly to support programs such as Project Ready for School, a birth-to-preschool program that promotes literacy, Tornado Recovery, and Building Stable Lives, which directly works with key neighborhoods to help families live healthier lives.



Phyllis Casavant, SETDD Deputy Director and Tom Glenn, Chairman of the 2011 United Way Annual Campaign



United Way
of Greater Chattanooga

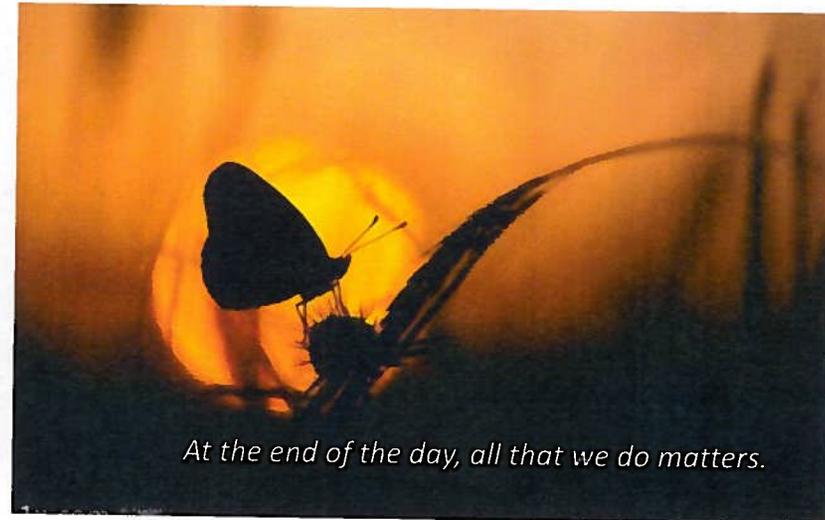
The Southeast Tennessee Development District/Regional Council of Governments provides planning and development services to local governments throughout the region. As a special purpose unit of government created by Executive Order, the District is comprised of county and municipal governments within the Southeast Tennessee and Northwest Georgia region. Professional staff members work with each government to provide a wide variety of services and programs that are beneficial to residents throughout the region. Examples include Utility Development, the Southeast Tennessee Area Agency on Aging and Disability, Regional Planning, Housing Development, Tourism, Industrial Recruitment and Marketing, the Small Business Resource and Lending Program and Workforce Development.

"The development district is a prime example of an agency that cost effectively delivers programs and services with minimal overhead. As a board member, I am constantly amazed about the level of data and documentation required by state and federal agencies in order to account for the investment of public dollars; and I applaud the SETDD team that insures for us the accountability that is required and warranted."

John Gentry, SETDD Treasurer

SETDD Finances

FY 2012 Operating Budget	\$ 8,699,381
Pass Through Budget	\$ 96,380,619
Total Assets & Liabilities	\$ 33,341,024
Full-time Staff	92



At the end of the day, all that we do matters.

SPECIAL THANKS TO OUR PARTNERS

FEDERAL

US Department of Labor—Employment and Training Administration (TN Department of Labor & Workforce Development and Hamilton County), US Department of Commerce Economic Development Administration, Appalachian Regional Commission, US Department of Health and Human Services (TN Commission on Aging and Disability and TN Department of Human Services, UCDD, TN Department of Health, Department of Interior (TN Historical Commission)

STATE

TN Arts Commission, TN Department of Treasury , TN Commission on Aging & Disability, Bureau of TennCare, TN Department of Children’s Services, TN Department of Economic and Community Development, TN Housing Development Agency, TN Department of Environment and Conservation, TN Advisory Commission on Intergovernmental Relations, TN Department of Tourist Development, TN Department of Transportation, TN Department of Children’s Services

LOCAL

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Fall Creek Falls State Park • Bledsoe County, Tennessee

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D. Gary Davis, Bradley County Mayor

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Planning & Community Development

The Planning Commission and Board of Zoning Appeals Training and Continuing Education Act of 2002 requires commission members and planning staff members to complete a set number of continuing education hours each year. In October 2011, the local planning staff of the SETDD attended the Tennessee Chapter of the American Planning Association's Planning Retreat held in Nashville, Tennessee. Planners attended sessions such topics as climate change, quality growth management and the legal aspects of planning. Staff members who completed the training, picture L to R: Sam Saieed, Jordon Clark, Chuck Hammonds, Chad Reese, and not pictured Beth Jones.



Global Career Development Facilitator Training

Seven Career Service Coordinators recently completed the training requirements for the Global Career Development Facilitator (GCDF) credential. The certification is awarded from the Center for Credentialing and Education, a corporate affiliate of the National Board of Certified Counselors, which is a leader in the professional credentialing field.



2011-12 BOARD OF DIRECTORS

Bledsoe County

Bobby Collier; *County Mayor*
Greg Johnson; *Mayor, Town of Pikeville*

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Marion County Continued

David Jackson; *Mayor, Town of Kimball*
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Walker County

Bebe Heiskell; *County Commissioner*

AREA AGENCY ON AGING AND DISABILITY

The Area Agencies on Aging and Disability (AAAD) across the state serve as the Single Point of Entry (SPOE) into Tennessee's Long Term Care System. They are your **one source** for help and information.



Services provided through the SPOE include:

- Outreach and education about all AAAD services with the goal of enhancing quality of life and helping seniors and younger adults with disabilities to remain independent as long as possible;
- Providing information and referral to community resources.
- Telephone screening for home and community based services offered through the AAAD.

The Southeast Tennessee Area Agency on Aging and Disability provides a number of programs and services to meet the needs of adults with disabilities, seniors and their families living in Bledsoe, Bradley, Grundy, Hamilton, Marion, McMinn, Meigs, Polk, Rhea, and Sequatchie counties.

During FY 12 the SETAAAD received a total of **10,731** information and referral calls.

HOME & COMMUNITY BASED SERVICES

- Information and Referral
- Home Delivered Meals
- Homemaker Services
- Options for Community Living
- CHOICES
- National Family Caregiver Support Program
- Relative Caregiver Program
- Help with Medicare Questions
- Senior Centers

Alliance of Information and Referral Systems Certification

AIRS Certification is a professional credentialing program for individuals working within the Information and Referral sector of human services.

Certification is a measurement of documented knowledge in the field of Information and Referral/Assistance reflecting specific competencies and related performance criteria, which describe the knowledge, skills, attitudes and work-related behaviors needed by I&R practitioners to successfully execute their duties. The AIRS Certification Program is operated in alignment with national standards for credentialing organizations. Laura and Sarah joined other staff members who have earned this certification as part of their training to serve as part of the Information and Referral services of the AAAD.

EDFP Certification Program Completion

On June, 29, 2012, Audra Kelly, Loan Servicing Officer/Project Administrator with Southeast Tennessee Development District received certification as an Economic Development Finance Professional (EDFP) from the National Development Council (NDC). EDFP Certification is a professional credential given to individuals who successfully complete NDC's four-course intensive economic development finance training series. The training provides individuals working in the field of economic development with instruction in business credit analysis, real estate financing, loan packaging, deal structuring and negotiating and the creation and implementation of development programs.



SETDD Professional Development

Diabetes Self-Management Certified Leader Training

This evidence-based program was developed by Stanford University Patient Education Research Center. Prior to receiving this certification Catherine and Richie were required to participate in a four and one-half day intensive at Stanford University in order to become Certified Chronic Disease Self-Management Trainers. The additional certification was earned by completion of two days of training through UT Extension. Catherine and Richie have been certified to lead workshops that consist of six 2.5 hour sessions.



Care Transitions Intervention (CTI) Certification

These five staff members, through grant funding, were certified to serve as Health Coaches by completing the CTI program of the University of Colorado. Participants in the training initially gained expertise in the content of the Care Transitions Intervention through a web-based training portal. Then participants joined a one-day intensive, interactive, case-based training session designed to solidify what they have learned and discuss strategies for successful implementation of the Care Transitions Intervention.

The overriding goal of the Care Transitions Intervention is to improve the quality of care of patients and to reduce hospital readmissions.

NUTRITION PROGRAM - HOME DELIVERED & CONGREGATE MEALS

The Nutrition Program is one of the foundational services under the Older Americans Act. The program provides a noontime nutritionally balanced meal, that is at least one-third of the Dietary Reference Intakes as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences. Services are offered through a network of eleven providers across the region. Over **1,300** individuals received congregate meals and approximately **850** received home delivered meals. Almost **240,000** meals were served during FY12.



TITLE III HOMEMAKER PROGRAM

The Title III Homemaker program is designed to provide trained staff to assist elderly consumers who, because of illness or disability, need help with routine household activities including maintaining a safe living environment, budgeting, shopping, meal preparation, general household management and light housekeeping. During FY12, there were **175** persons receiving homemakers services.

SERVICE COORDINATION

Service Coordinators provide an in-home assessment to determine eligibility for Home Delivered Meals and Title III Homemaker Services. Case management was provided for **914** individuals receiving Title IIIB services during the program year.

OPTIONS FOR COMMUNITY LIVING PROGRAM

Options is a totally state funded program that makes it possible for senior and younger adults with disabilities (19 years old and up) who need minimal services to remain at home. Over **200** individuals received services such as Case Management, Homemaker and Personal Care.

NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM (NFCSP)



National Family Caregiver Program
Encouragement • Education • Support

The NFCSP provides respite services to make it possible for caregivers to have a break from, or assistance with, caregiving responsibilities. Assistance and support may be offered to caregivers of persons 60 years old or older as well as caregivers of persons of any age who have Alzheimer's disease. Almost **125** individuals received NFCSP services.

The program also offers Caregiver Training, Support Groups, and serves grandparents and other relatives raising children.

RELATIVE CAREGIVER PROGRAM (RCP)

This is a Department of Children's Services program, serving grandparents and other relatives raising children. The program provides numerous services to support family stabilization and to avoid placement of children in state custody. There were **241** adults and **310** children who received RCP services this program year.



CHOICES

The CHOICES Program provides in-home services for seniors 65 years of age and older as well as younger adults with disabilities, age 21 and older, who qualify for nursing home care through Medicaid but can still live safely at home. CHOICES provides a large array of services for those enrolled. Our staff members provide in-home assessments to enroll persons in this program. Over **1,943** persons received CHOICES Single Point of Entry services during FY12.

Greater Chattanooga Regional Growth Initiative—Thrive 2055

Our region is known for breathtaking natural beauty, bountiful opportunities for outdoor fun and distinct business advantages that make our region one of the most desirable in the nation. Through a remarkable sense of community spirit and a process of public-private partnerships, our citizens have made their home a hub for successful business enterprise, a regional tourism center and a gracious place to live. Over the past few years the greater Chattanooga region has experienced tremendous economic development with the investments of Volkswagen Group of America, Alstom, Wacker Polysilicon USA, JVS, and Mann+Hummel. The Electric Power Board also recently completed the nation's largest 100 percent fiber optic network, which gives all homes and businesses within a 600 square mile area the option of accessing up to 1 Gbps speeds and provides a new competitive edge for the region to attract significant tech industry. These growth pressures not only exacerbate existing environmental, infrastructure and fiscal issues, but also they



create new ones. While area residents and leaders remain excited about the rapid growth of the region, concerns have emerged over preserving the high quality of life and natural beauty of the Southeast region.



Jane Byington, District Director US Representative Phil Gingrey (L); Tom Hunter, ARC (C); Earl Gohl, ARC Federal Co Chair (R)

In an effort to address these pressures, SETDD is partnering with local governments, businesses and citizens from 16 counties from



Southeast Tennessee, Northwest Georgia, and Northeast Alabama to create a 40 year action plan for making the most of our economic opportunities while preserving what we value about our home communities. We recognize the value of local governments coordinating with neighboring jurisdictions in order to focus on the most impactful efforts that benefit the most citizens for the least cost to taxpayers. The initiative will be citizen led through working groups and a volunteer coordinating committee. As our world becomes more competitive, we believe we must plan to grow together to continue to be a place where people thrive.



www.sedev.org

REGIONAL FOCUS

The Southeast Tennessee Development District (SETDD) provides service to nine counties in the southeast region. Of those counties, seven are considered rural. Each city and town within those counties possess their own unique characteristics. The SETDD requested and received USDA Rural Development RBEG funds to initiate a regional entrepreneur and small business development assistance initiative in the rural communities within the Development District and Southeast Industrial Development Association service area. The RBEG funds are being utilized to develop and implement an "Entrepreneur Ready" initiative to foster rural economic development through entrepreneur and small business. Acquisition of these funds will allow SETDD to provide hands-on assistance to Southeast Tennessee Counties and Cities and their supporting community organizations to develop community-based entrepreneur and small business programs to promote sustainable economic development, job growth, business development and expansion and increase per capita income. This hands-on approach of nurturing entrepreneurship and small business development as an economic development strategy in rural communities will ensure a diverse economy by building upon assets that already exist, identifying new opportunities and local talent for new business growth.

"Rural Development partners with a lot of organizations, but we wanted to recognize the Southeast Tennessee Development District because they play a role in the economic development of our rural counties."

David Collett, Chattanooga Area Director, USDA Rural Development



Alisa Farmer, USDA Rural Development; Bobby Goode, USDA Rural Development State Director; Beth Jones SETDD Executive Director; Kathy Johnson, SETDD ED Director; David Collett, USDA Rural Development Regional Director



SENIOR CENTERS

Senior Centers are focal points in each of our counties. They offer numerous programs including Education/Training, Health Education, Physical Fitness and Recreation. Various centers also provide many additional services. The AAAD staff provides quarterly training for Senior Center Directors. Over **4,700** seniors participated in activities at senior centers throughout the Southeast region.



Line Dancing at a local Senior Center

PUBLIC GUARDIAN FOR THE ELDERLY PROGRAM

The Public Guardianship for the Elderly Program is designed to aid persons 60 years of age and older who are judged by the court unable to manage their own affairs and who have no family member or friend willing, able and suitable to act on their behalf.

The District Public Conservator may, through court appointment, legally make decisions for the care and manage the person and/or property of a disabled individual who is judged by the court to lack capacity to make such decisions.

The Southeast Tennessee Public Guardian for the Elderly Program has served **79** individuals through court appointment. All financial, medical and personal care decisions are made by the Public Guardian. The program is currently managing assets of **\$777,499**. An annual accounting is audited by the courts.

STATE HEALTH INSURANCE ASSISTANCE PROGRAM (SHIP)

The State Health Insurance Assistance Program (SHIP) provides free and objective counseling and assistance to persons with questions or concerns regarding Medicare and other related health insurances.

There have been **4,038** calls and one on-one appointments since July 1, 2011 thru June 30, 2012.



www.sedev.org

ECONOMIC DEVELOPMENT

In early November, **MANN+HUMMEL USA** joined the ranks of other industries relocating or expanding to Southeast Tennessee.

The automotive parts manufacturer announced a **\$15 million** expansion in Sequatchie County that will create **150 new jobs** when fully operational. The company designs and produces air intake manifolds, air cleaner systems and fluid reservoirs for the automotive, heavy duty and industrial markets. The company also distributes MANN-FILTER brand air, oil and fuel filter elements for vehicle and industrial applications.

"I am excited MANN+HUMMEL USA selected Sequatchie County for its new facility and thankful for the jobs it will provide our citizens," Claude Lewis, Sequatchie County mayor, told state officials.

"On behalf of the residents of Dunlap and Sequatchie County, we are excited that MANN+HUMMEL USA has made the decision to locate its newest plant here in our town and community," Dwain Land, Dunlap mayor, said. "We are especially excited for the workers and their families that will directly benefit from their employment at MANN+HUMMEL USA, and we know they will make MANN+HUMMEL USA proud to be a part of our community."



Youth Participants and Worksites by County

On July 26, 52 youth and chaperones departed for a four-day Educational & Leadership Tour of Washington D.C. The youth participated in a comprehensive tour of our nation's capital which included tours of numerous memorials and museums where the youth learned more about the sacrifices of our veterans and the events that shaped our nation. Youth experienced the:

- WWII, Iwo Jima, Korean and Vietnam War Memorials
- Arlington National Cemetery and National Archives
- American History, Air and Space and Holocaust Museums
- Lincoln, Franklin D Roosevelt and Jefferson Memorials
- Martin Luther King Memorial
- U.S. Capital and White House



Summer Work Experience and Educational & Leadership Event

The 2012 Summer Work Experience Program consisted of 140 youth participants throughout the nine-county region comprising Local Workforce Investment Area 5. The primary focus of this year's Work Experience program was transition-age youth—those who have recently graduated high school and are entering post-secondary education and/or the workforce.



The summer program emphasized the importance of budgeting and financial planning,

County	Number of Participants	Number of Worksites
Bledsoe	10	5
Bradley	20	7
Hamilton	29	10
McMinn	19	8
Marion	19	6
Meigs	10	5
Polk	10	4
Rhea	13	6
Sequatchie	10	5
Total	140	56

workplace punctuality and timeliness, and the world of work in general.

Group orientation was held on June 1, and the program ended July 20, with participants fully engaged with their respective jobs during the six-week period. Additionally, four adult program monitors began working on May 30. The program monitors were responsible for quality assurance, oversight, and ensuring participants' success during the program. A capstone event for participants was held on July 20, providing an opportunity for

participants to share in their success and receive recognition from their peers and

Youth Receive "First Ever" Paycheck



Lemarcus and Demarcus Rollins with Avondale Community Center Staff

22

"I just wanted to say how appreciative I am for the partnership between the Chattanooga Recreation Department and the WIA Youth Program."

Gerald Perry, Facility Manager,
Avondale Recreation Center

Mann + Hummel Job Fair

Mann + Hummel, a newly located, German-owned, automotive supplier, announced their decision to open a manufacturing plant in rural Sequatchie County in November 2011. They requested assistance with a mass application intake event. In partnership with the Southeast Industrial Development Association and the Tennessee Career Centers, a regional Job Fair was held in Dunlap on December 15.



Mann + Hummel representatives provided presentations on the company, its products, and the expected hiring timeline. Job candidates were required to have a high school diploma or GED, be eligible to work in the U.S., and pass a drug test. Approximately 925 applications were completed by job seekers throughout the region and hiring began in March 2012. Mann + Hummel is an international automotive supplier based out of Ludwigsburg, Germany and has its U.S. headquarters in Portage, Michigan. The Dunlap location will produce air intake manifolds and air cleaner systems.

Company Announcements and Expansions within the Region



Propex™

Industrial Recruitment and Expansions	
New Locations	11
Capital Investment	\$1,202,650,000
Jobs Created/Retained	5,436
Existing Industry Expansions/Retention	24



www.sedev.org

Business & Industry Grants and Administration

ED staff packaged and administered the following industrial projects throughout the year:

- FastTrack Industrial Development Program grants in the amount of \$48,000 for **O'Neil Color & Compounding in Marion County** and \$2.2 million for **Amazon in Bradley County**. Both projects have been successfully completed.
- Over \$110 million in State of Tennessee Endowment Grant and local matching funds to assist **Wacker Chemical and Whirlpool Corporation in Bradley County**.



Whirlpool Opens New \$120 Million Facility in Cleveland, TN

- \$1.9 million in EDA funding to improve sewer capacity to the **Amazon** sight in the City of Chattanooga and \$1.5 million for the Chattanooga/Hamilton County Business Development Center.
- \$750,000 IDB grant to assist **Mann + Hummel, USA in Dunlap/Sequatchie County, Tennessee**.

Regional Conferences and Sponsorships

SEIDA staff sponsored and attended regional conferences and meetings such as the Tennessee Governor's Conference for Economic Development, TVA's Economic Development Forum, and USDA's Rural Development Conference. Staff participated in webinars for entrepreneurial development and completed sixteen hours of training for Arc GIS software.



SETDD Staff & Mayors Attend Governor's Conference

PROGRAM YEAR HIGHLIGHTS

2012 Spring Job Fair

A major outreach event designed to engage regional employers and job seekers was held on May 10, 2012 at the Brained Crossroads in Chattanooga. Co-sponsored by the Chattanooga Area Chamber of Commerce, the Southeast Tennessee Development District, the Tennessee Career Center at Chattanooga, and the Chattanooga Chapter of the Society of Human Resource Managers, the 2012 Spring Job Fair brought together 60 employers, two training providers, and over 1,600 job seekers that were counted as they entered the event. The event was covered by local newspapers and television stations.



Extreme Entrepreneurship Tour for Youth



On December 17, 2011, Tennessee Career Center staff, in partnership with the Southeast Tennessee Development District's Economic Development Division co-sponsored an Extreme Entrepreneurship Tour, a nationwide entrepreneurship tour that inspires young people to start and operate their own business. Approximately 90 Youth participants aged 17-21 from the local area attended the half-day, high-energy event which was facilitated by

successful, young entrepreneurs from around the country.

Several local community leaders participated as panelists. They fielded questions from youth participants on how to locate resources, find their niche, and pursue networking within their local area. The panelists included a Chattanooga City Councilman and entrepreneur, a business startup consultant from The Company Lab; and an entrepreneurial expert from the Southeast Tennessee Development District.

The Extreme Entrepreneurship Tour event was the first of its kind for Chattanooga and the local area. The event provided regional youth an exciting and unique perspective to the process of becoming an entrepreneur and demystified what it takes to be a successful self-starter.

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WORKFORCE DEVELOPMENT

The Southeast Tennessee Development District serves as the Administrative Entity and Sub-Grant Recipient of the *Workforce Investment Act (WIA)*. To deliver workforce services across a widespread geographical area, the District, along with a business-led Workforce Investment Board, operates full-service Tennessee Career Centers in Chattanooga and Athens and staffs Workforce Development offices in Cleveland, Dayton, and Kimball. These Centers and offices are facilities in which a number of education, labor, and job training agencies have joined forces to provide convenient, accessible workforce services to job seekers and to business and industry.

The foundation of the region's economic viability is through the readiness of its workforce, and the contribution that the Southeast Tennessee Career Center system makes to support this effort is to expand the base of trainable workers through helping them to build the skills necessary to excel in the 21st century market. As a gauge of demand for workforce services, the Career Center system recorded more than 73,000 customer contacts during the past program year, with over 32,000 units of assistance in our Resource Rooms. More and more job seekers have begun to recognize the crucial need for education and technical skill training as a way, not only to eliminate skills gaps, but to acquire the credentials necessary to qualify for higher paying jobs in the marketplace.

Staff enrolled almost 2,000 regional Adult, Dislocated Worker, and Youth participants into training programs.

The Tennessee Career Centers can assist some customers in improving their skills to make them more employable. Most programs we represent have stringent eligibility requirements; however, basic computer skills instruction classes are offered in-house at no cost to customers. This includes classes in Microsoft Office Suite software such as Excel, Word, and PowerPoint. Over 325 customers benefited from the in-house classes during the year.

The Development District served as the conduit to provide \$248,929 in On-the-Job Training funds to 19 regional employers who trained 371 new hires. Additionally, the District wrote Incumbent Worker Training contracts totaling \$99,839 for six businesses that provided skills upgrades for their employees.



Entrepreneur Development

Entrepreneurs within the Southeast Tennessee Region have access to available business resources such as those recently featured at the *Entrepreneurs' Studio* event held in conjunction with Global Entrepreneurship Week. Sponsored by the Development District and the Chattanooga/Hamilton County Business Development Center on November 18, business owners and hopeful entrepreneurs were invited to explore the business resources accessible in Hamilton County and the SETDD region. More than 10 resource providers such as the SMOB program, SETDD, Tennessee Small Business Development Center, Pathway Lending and USDA Rural Development were present at the event. These providers and others discussed services specifically geared toward educating entrepreneurs and small business owners. SETDD continues to catalogue resources available to small businesses and assist communities in our region to develop successful Entrepreneur Development Initiatives. The Entrepreneur Resource Rallies are excellent examples of this exciting initiative.



Marion County Mayor John Graham (L) and Monteagle Mayor Marilyn Nixon (R)

The Southeast Tennessee Development District (SETDD) in conjunction with the Southeast Industrial Development Association (SEIDA) continues to host Entrepreneurial Resource Rallies throughout the SETDD & SEIDA region.

On May 4th, SETDD and SEIDA in partnership with

Chambers of Commerce from Bledsoe, Grundy, Marion, and Sequatchie Counties and Monteagle Mountain held an Entrepreneurial Resource Rally event drawing resources and participation from more than 12 resource organizations and over 30 individuals. Resource providers discussed services focused on entrepreneurship and small businesses. Participants heard from keynote speaker Chip Manning, Babson Center of Global Commerce. The event was very successful.



Monteagle Chamber of Commerce

SETDD Loans Help Create and/or Retain 94 Jobs

SETDD's Loan Review Committee approved an EDA Revolving Loan Fund request for \$50,000 from G&G Properties, LLC. Loan proceeds will be used in conjunction with \$175,000 from the Tennessee Valley Federal Credit Union and \$25,000 in owner equity to purchase a 7,500 sq. ft. building in the Soddy-Daisy Industrial Park to house Custom Concept Motorsports, an automotive repair shop, and Aslinger & Associates consulting firm.

SETDD's Loan Review Committee also approved two requests for funding utilizing Intermediary Relending Program (IRP) funds. These two loans represent initial funding requests utilizing the new \$750,000 allocation from USDA Rural Development:

- **Massengill Tire Company** in Benton to provide \$90,000 to assist with the initial inventory due to a business expansion into an **Ace Hardware Express**, and
- **SecureWaters, LCC** in Soddy Daisy to provide \$150,000 in working capital to this high-tech, start-up business that is entering into stage two of their development of a state-of-the-art water quality monitoring system.



Ace Hardware, Benton, Tennessee

Menchie's Frozen Yogurt owned by Able Enterprise, LLC, is the first small business to receive EDA/RLF loan funds in Bradley County with a local investment of \$320,000. Menchie's is a self-serve frozen yogurt bar where patrons can choose between a selection of delicious frozen yogurt and an assortment of toppings. Customers pay by weight, not by topping so they can eat as much or as little of everything they want.



Menchie's Frozen Yogurt, Bradley County, Tennessee

Housing

The Southeast Tennessee Development District Housing Program continues to advocate for affordable housing throughout the region by partnering with the Tennessee Housing Development Agency (THDA), Habitat for Humanity, Southeast Tennessee Human Resource Agency (SETHRA), USDA Rural Development and other social service providers. Two additional staff members joined the Housing Program during this past year. Program staff administered nineteen (19) housing grants for local governments that rehabilitated 67 homes in the region. Rehabilitation activities included but were not limited to reconstruction, roof replacement, ADA compliant ramps and fixtures, HVAC replacement and plumbing repairs.

An enhanced webpage on the SETDD website dedicated to housing was developed in partnership with THDA. This webpage describes the type of housing assistance available in the region and includes a downloadable PDF of housing assistance providers complete with contact information. In May, staff hosted a Fair Housing training session for local elected officials in cooperation with the Tennessee Department of Economic and Community Development.



Local Planning Assistance Program

As a result of the State of Tennessee closing the Local Planning Assistance Office on April 20, 2011, the Southeast Tennessee Development District (SETDD) established a Local Planning Assistance Program for FY2012. Working closely with state and local government officials, Local Planning continued without services interruption. The District hired two planners and a GIS technician and reassigned two current staff to the program housed within the Planning and Community Development Department. Local Planning Assistance staff members are responsible for professional planning activities and are capable of preparing various community plans; annexation studies (including ordinances and plans of service); working with and advising local officials on planning issues and problems (including planning commissions, boards of zoning appeals, design review commissions and legislative bodies); developing and interpreting a wide variety of land use control ordinances and regulations (including but not limited to zoning, subdivisions, mobile home parks, floodplain, landscape design and signage); reviewing development plans for compliance with local requirements; preparing reports and recommendations for developers, commissioners and others; and providing mapping services for communities.



Twenty local governments entered into planning advisory contracts with the SETDD for the fiscal year 2012 and 2013.

Since July 2011, Local Planning Assistance staff members have reviewed **160** plats, written **58** ordinances, and completed **6** annexation studies and **11** annexations. Other plans and studies completed include transportation plans, sidewalk plans, recreation plans and assisting communities with the National Flood Insurance Program.

"In the absence of planning, someone else will make the decisions for you."

Chuck Hammonds, Community Development Director

SETDD Loan Funds Assist Small Business in the Region



www.southernhearth.com

Southern Hearth & Patio (SHP) began as a retail partnership in 2000 as a fireplace and outdoor living retailer specializing in American-made products and focusing on environmentally friendly, EPA certified technologies. The company quickly grew in staff and sales and in 2003 implemented a service department to better serve their customers. Many of the hearth products provided by SHP include gas, pellet, electric, and EPA certified wood burning fireplaces design and construction, outdoor kitchen components, fire pits, and patio furniture.

In 2010 SHP was honored by the Chattanooga Chamber of Commerce, with the Small Business Award of the Year, naming them one of the best small businesses in the Chattanooga area. The company, which diversified as the economy shrank, has emerged as an industry expert on renewable energies and has distinguished itself as a leader in community service. SHP supports several local nonprofits, including Boy Scouts of America, The Ronald McDonald House of Chattanooga and Pink, attributing their generosity as "giving back to community that supports them."

The funds will be used to purchase the existing building occupied by SHP and will give the company more flexibility in the redesigning of their showroom, expansion of the service department, cash flow improvement, and building equity in the company.

Neighborhood Stabilization Program

ED staff continues to manage the Neighborhood Stabilization Program (NSP) funded through THDA to purchase and renovate homes in selected census tracts in Bradley, Grundy, Hamilton, McMinn, Marion, and Sequatchie Counties that have been impacted by high foreclosure rates. To date, 15 homes have been purchased and rehabbed using all the original grant funds, and 7 homes have been purchased and rehabbed using revolving funds from program dollars accrued from the sale of the original 15. **Fifteen of the homes have been resold, returning a total of \$884,920 to the Neighborhood Stabilization Program.**

PLANNING AND COMMUNITY DEVELOPMENT

The Planning and Community Development Staff assisted local governments in making a significant impact for positive growth throughout the region. Successful plans of work included infrastructure projects such as potable water, sewer, alternative transportation, energy conservation, streetscape/downtown revitalization, and emergency vehicles and facilities. Other projects included housing rehabilitation, historic preservation, tourism site development and marketing. Fiscal year 2012 was the first year the SETDD provided local planning assistance to planning commissions throughout the region.

In consultation with local officials and community leaders, staff prepared 68 grant applications to leverage funds to assist with projects identified as priorities. The staff administered over \$114,138,791 in grant funds on behalf of local governments to ensure compliance with state and federal rules and regulations.

When a site plan to develop a travel plaza in Marion County was submitted for review in Jasper, TN, several things happened that were the result of initiatives started by the local governments a year ago. This was an opportunity to apply three disciplines in one project. Planning, economic and community development all combined to create a project that would benefit all the local governments involved.

The proposed site of the travel plaza had been cleared, cut and filled for marketing purposes making it unsuitable for on-site sewage disposal. The cost to extend sewer to the site was estimated at \$1,337,000 making it cost prohibitive to the company. Luckily, the plans came before the planning commission for review. A regional SETDD planner understood that funds could be available to extend utility service to projects that create new jobs.

The town applied for and received an Appalachian Regional Commission grant in the amount of \$500,000 to extend sewer service to the proposed travel plaza. This allowed for the creation of 30 new jobs, \$7,000,000 in private investment and projected sales of \$5,500,000 a year.



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Tourism



With the Civil War Sesquicentennial Commemoration events already underway, the State of Tennessee has approximately 250 Civil War Trails markers in the ground telling the comprehensive stories of the battles, the commanders and soldiers, people on the home front, secession, and slavery that divided the United States of America in the 1860s.

The Southeast Tennessee Tourism Association (SETTA) has worked with the TN Department of Tourist Development, TN Civil War National Heritage Area, TN Department of Transportation, and

community organizations in the ten county region to provide assistance with the placement of the Civil War Trails markers. As southeast Tennessee prepares for its signature Civil War Sesquicentennial events in 2013, SETTA is looking forward to placing new markers in Grundy County, McMinn County, Sequatchie County, and Polk County. The Civil War Trail Marker program has proven successful so far, attracting increased heritage tourism visitation in the region, particularly in the rural communities.



Michigan couple admiring a Sequatchie Valley sunset at Henson's Gap, Dunlap, Tennessee



www.sedev.org

Annual Audit

**CHATTANOOGA AREA REGIONAL COUNCIL
OF GOVERNMENTS/SOUTHEAST TENNESSEE
DEVELOPMENT DISTRICT**

ANNUAL FINANCIAL REPORT

**FOR THE FISCAL YEAR ENDED
JUNE 30, 2012**

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**CHATTANOOGA AREA REGIONAL COUNCIL
OF GOVERNMENTS/SOUTHEAST TENNESSEE
DEVELOPMENT DISTRICT**

**Roster of Officials
JUNE 30, 2012**

EXECUTIVE COMMITTEE

Chairman

D. Gary Davis, Bradley County Mayor

Vice Chairman

Ron Littlefield, Chattanooga Mayor

Secretary

Bobby Collier, Bledsoe County Executive

Treasurer

John Gentry, McMinn County Mayor

County Mayors

Bobby Collier, Bledsoe
D. Gary Davis, Bradley
Lonnie D. Cleek, Grundy
Jim Coppinger, Hamilton
John Graham, Marion
John Gentry, McMinn
Garland Lankford, Meigs
Hoyt Firestone, Polk
George Thacker, Rhea
Claude Lewis, Sequatchie

Georgia Members

Keith Greene, Catoosa
Ted Rumley, Dade
Bebe Heiskell (Commissioner), Walker
Anthony Emanuel, Trenton

Members at Large

Dr. Tommie Brown
Avery Johnson
Dr. Jesse McCants, Sr.

Mayors

Greg Johnson, Pikeville
Tom Rowland, Cleveland
Daniel Crabtree, Palmer
Ron Littlefield, Chattanooga
Billy Simpson, Jasper
Hal Buttram, Athens
Bill James, Decatur
James Talley, Ducktown
Bob Vincent, Dayton
Dwain Land, Dunlap

Legislative Representatives

Senator Bo Watson
Representative Bill Harmon

BOARD MEMBERS
Mayors
Representing All Municipalities

Bledsoe
Greg Johnson, Pikeville *

Bradley
Walter Goode, Charleston
Tom Rowland, Cleveland *

Catoosa
Lynn Long, Fort Oglethorpe
Joe Barger, Ringgold

Dade
Anthony Emanuel, Trenton *

Grundy
Jimmy Walker, Altamont
Donald Boyd, Beersheba Springs
Aron May, Coalmont
Linda Slatton-Broom, Gruetli-Laager
Marilyn Nixon, Monteagle
Daniel Crabtree, Palmer*
Jim Campbell, Tracy City

Hamilton
Ron Littlefield, Chattanooga *
John C. Turner, Collegedale
Brent Lambert, East Ridge
Ken Wilkerson, Lakesite
Greg Brown, Lookout Mountain, Tennessee
Monty Millard, Red Bank
Candice Poole, Ridgeside
Bill Lusk, Signal Mountain
Jim Adams, Soddy-Daisy
Peter Hetzler, Walden

Marion
Billy Simpson, Jasper *
David Jackson, Kimball
Marilyn Nixon, Monteagle (See Grundy Co.)
Mark Myers, New Hope
David Grant, Orme
Ralph Chapin, Powell's Crossroads
Mike Killian, South Pittsburg
Steve Hudson, Whitwell

McMinn
Hal Buttram, Athens *
Faye Parks, Calhoun
Raymond Roach, Englewood
E. Burke Garwood, Etowah
Lois Preece, Niota

Meigs
Bill James, Decatur *

Polk
Jerry Stephens, Benton
Cecil Arp, Jr., Copperhill
James Talley, Ducktown *

Rhea
Bob Vincent, Dayton *
Ted Doss, Graysville
Mary Sue Garrison, Spring City

Sequatchie
Dwain Land, Dunlap *

Walker
Raymond Crowder, Chickamauga
Neal Florence, LaFayette
Bill Glascock, Lookout Mountain, Georgia
Teddy Harris, Rossville

* Executive Committee Member as of June 30, 2012

BOARD MEMBERS

Members at Large

Jesse McCants, Sr., Ph.D
Marquis Dotson
Monroe Powers, Jr.
Avery Johnson
Edward Fletcher
Burkett Witt
Dr. Tommie Brown

Independent Auditors' Report

Members of the Board
Chattanooga Area Regional Council of Governments/
Southeast Tennessee Development District
Chattanooga, Tennessee

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Chattanooga Area Regional Council of Governments/Southeast Tennessee Development District (the District), as of and for the year ended June 30, 2012, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Chattanooga Area Regional Council of Governments/Southeast Tennessee Development District, as of June 30, 2012, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated November 13, 2012, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 9 and the required supplementary information on page 31 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The introductory section and the supplemental information are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal and state awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Hazlett, Lewis & Bister, PLLC

Chattanooga, Tennessee
November 13, 2012

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Chattanooga Area Regional Council of Governments/Southeast Tennessee Development District (District) we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2012. We encourage readers to consider the information presented here in conjunction with the District's financial statements.

FINANCIAL HIGHLIGHTS

The assets of the District exceeded its liabilities at June 30, 2012, by \$8,088,350 (net assets). Of this amount \$4,825,149 (unrestricted net assets) may be used to meet the District's ongoing obligations.

The District's governmental activities operated at a surplus of \$348,904.

As of the close of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$7,620,987.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction of the District's basic financial statements. The District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements

The *Government-wide Financial Statements* are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The *Statement of Net Assets* presents information on all of the District's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decrease in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The *Statement of Activities* presents information showing how the District's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expense are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements distinguish functions of the District that are principally supported by intergovernmental revenues (governmental activities).

The government-wide financial statements can be found on pages 10 and 11 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is more narrow than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact on the government's near-term financing decisions. Both the governmental fund Balance Sheet and governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains five individual governmental funds. Information is presented separately in the governmental fund Balance Sheet and in the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances for all five funds, which are considered to be major funds.

The District has a budget that is adopted by the Executive Committee and is amended as needed during the course of each fiscal year. However, this budgeting process does not constitute a "legally adopted annual appropriated budget" for its governmental funds. Therefore, budgetary comparisons have not been provided.

The basic governmental fund financial statements can be found on pages 12 and 14 of this report.

Fiduciary Funds

Fiduciary funds are used to report resources that are required to be held in a trust or agency capacity for others. The resources of these funds are not used to support the District's own programs. The difference between trust funds and agency funds is that trust funds are subject to a trust agreement and agency funds are not.

The District maintains two agency funds. Agency funds report two basic financial statements. The Statement of Fiduciary Net Assets and Statement of Changes in Fiduciary Assets and Liabilities are reported using the economic resources measurement focus and the accrual basis of accounting.

Fiduciary activities are not included within the government-wide financial statements because their resources are not available to support governmental programs.

The basic fiduciary fund financial statements can be found on pages 16 and 17 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The Notes to Basic Financial Statements can be found on pages 18 to 30 of this report.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain supplementary information concerning the District, the schedule of expenditures of federal and state awards and the notes to schedule of expenditures of federal and state awards. This information can be found on pages 31 to 37 of this report.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

Net Assets

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the District, assets exceeded liabilities by \$8,088,350 at the close of this fiscal year.

\$4,825,149 in unrestricted net assets is available to the District to meet ongoing obligations.

At June 30, 2012, the District is able to report positive net assets.

The table below provides a summary of the District's net assets.

Chattanooga Area Regional Council of Governments/ Southeast Tennessee Development District's Net Assets

	<u>Governmental Activities</u>	
	<u>2012</u>	<u>2011</u>
Current and other assets	\$32,248,891	\$18,037,159
Capital assets, net of accumulated depreciation	<u>1,756,421</u>	<u>1,706,388</u>
Total assets	<u>\$34,005,312</u>	<u>\$19,743,547</u>
Current liabilities	\$24,649,895	\$11,028,136
Long-term liabilities	<u>1,267,067</u>	<u>975,965</u>
Total liabilities	<u>\$25,916,962</u>	<u>\$12,004,101</u>
Net assets:		
Invested in capital assets, net of related debt	\$ 822,134	\$ 648,643
Restricted for revolving loan and mortgage funds	1,893,135	1,946,818
Neighborhood Stabilization Program	534,376	837,458
Southeast Development Foundation	13,556	13,519
Unrestricted	<u>4,825,149</u>	<u>4,293,008</u>
Total net assets	<u>\$ 8,088,350</u>	<u>\$ 7,739,446</u>

Changes in Net Assets

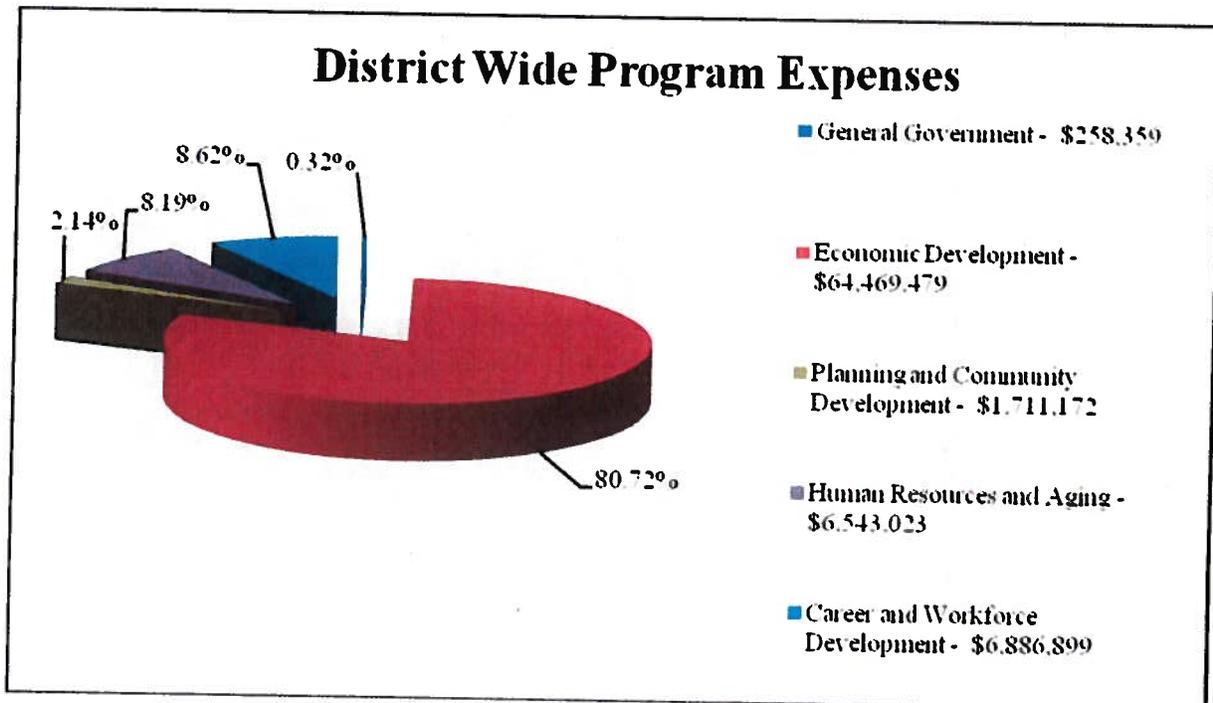
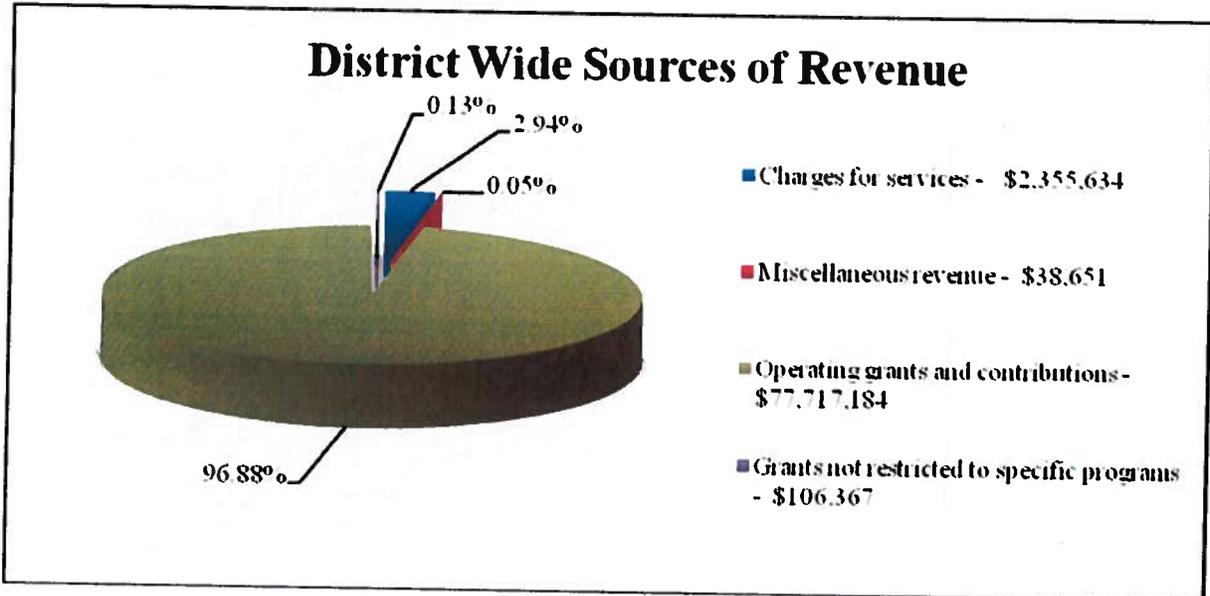
Governmental activities increased the District's net assets by \$348,904 in the current fiscal year.

The table below provides a summary of the District's changes in net assets.

**Chattanooga Area Regional Council of Governments/
Southeast Tennessee Development District's Changes in Net Assets**

	<u>Governmental Activities</u>	
	<u>2012</u>	<u>2011</u>
Revenues:		
Program revenues:		
Charges for services	\$ 2,355,634	\$ 2,846,805
Operating grants and contributions	77,717,184	29,485,477
General revenues:		
Miscellaneous	38,651	91,432
Grants not restricted to specific programs	<u>106,367</u>	<u>95,767</u>
Total revenues	<u>80,217,836</u>	<u>32,519,481</u>
Expenses:		
General Government	258,359	153,164
Economic Development	64,469,479	14,221,684
Planning/Community Development	1,711,172	1,583,947
Human Resource/Aging	6,543,023	6,577,079
Career and Workforce Development	<u>6,886,899</u>	<u>8,925,262</u>
Total expenses	<u>79,868,932</u>	<u>31,461,136</u>
Increase in net assets	348,904	1,058,345
Net assets - beginning	<u>7,739,446</u>	<u>6,681,101</u>
Net assets - ending	<u>\$ 8,088,350</u>	<u>\$ 7,739,446</u>

The graphs below summarize the \$80,217,836 of District-wide revenues by source and the associated \$79,868,932 of expenses by program.



FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. The unreserved fund balance may serve as a useful measure of a government's net resources available at the end of the fiscal year for future unforeseen emergencies.

As of the end of the current fiscal year, the District's governmental funds reported combined ending fund balances of \$7,620,987. \$5,197,983 of this amount constitutes unreserved fund balances.

The general fund is the chief operating fund of the District. At the end of the current fiscal year, unassigned fund balance of the general fund was \$5,197,983.

The fund balance of the District's general fund increased by \$550,299 during the current fiscal year.

General Fund Budgetary Highlights

The District has a budget that is adopted by the Executive Committee and is amended as needed during the course of each fiscal year. However, this budgeting process does not constitute a "legally adopted annual appropriated budget" for its governmental funds. Therefore, budgetary comparisons have not been provided.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At the end of the current fiscal year, the District had \$1,756,421 (net of accumulated depreciation) invested in capital assets. This investment includes land, building, automobiles and equipment. More detailed information about the District's capital assets is presented in Note 7 to the Notes to Basic Financial Statements.

Debt Administration

At the end of the current fiscal year, the District had \$1,174,287 in long-term debt outstanding.

CURRENTLY KNOWN CONDITIONS EFFECTING FUTURE YEARS

New program development opportunities combined with initiatives within existing programs to make this program year the most challenging and productive one yet for the governments and residents of Southeast Tennessee. Working with multiple advisory boards and a variety of elected officials, staff members of the District have continued to be responsive both to new opportunities and to ways to strengthen existing programs.

As programming from funding made available through the American Recovery and Reinvestment Act (ARRA), otherwise known as "Stimulus" dollars, was successfully completed for the region and the regional economy continued to "roller coaster", the agency shifted focus to administering millions of dollars for the completion of critical infrastructure for major industrial locations such as Wacker in Bradley County, Amazon in Hamilton County and Mann + Hummel in Sequatchie County. Staff efforts focused on helping local governments to compete for expansions of existing companies that had experienced pent up demand and assisting with the development of workforce development strategies that would address the skills gaps of dislocated workers and employment opportunities created by many successful location and expansions of high tech, higher skilled industries. Entrepreneur Resource Rallies, a new initiative, were launched throughout the region to assist small business and entrepreneurs in identifying the assistance available to insure their success.

The Districts throughout Tennessee, including Southeast Tennessee took on providing local planning assistance to many smaller local governments throughout the region which resulted in 20 new contracts, new professional planning staff and a new program of work resulting in better coordination and the cost effective delivery of technical expertise. Planning & Community Development staff prepared 68 grant applications for all types of funding and administered over \$114 million in grant funds on behalf of local governments ensuring compliance and accountability.

Career centers were overwhelmed as the demand for services increased as evidenced by 73,000 customer contacts during the year as workers continued to be challenged in upgrading their skills in order to compete for available 21st Century jobs. The 2012 Summer Work Experience Program provided 140 participants with work experience at 56 different worksites and culminated with an educational and leadership tour to Washington, D.C. Our Agency on Aging & Disability staff handled more than 10,000 inquiries for information and assistance, served more than 240,000 meals through the Nutrition Program, coordinated services for seniors and younger adults with disabilities through a variety of programs for more than 1400 individuals and enrolled 1,943 eligible individuals for in-home care through the CHOICES Program.

On behalf of our local governments, we are proud to continue to strive to make our region the best place to work, to live, to visit, to grow old, to locate new business, to expand an existing company, to take care of aging parents, and to obtain the training needed for a new and challenging job. A very talented and passionate staff is dedicated to serving both the needs of our governments and the region's residents.

Requests for Information

This financial report is designed to provide a general overview of the District's finances for all those with an interest in its finances. Questions concerning any of the information provided in this report or requests for additional financial information may be addressed to the Southeast Tennessee Development District, P.O. Box 4757, Chattanooga, TN 37405-0757.

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

STATEMENT OF NET ASSETS
June 30, 2012

	Governmental Activities
ASSETS	
Operating cash	\$ 3,267,978
Certificate of deposit	1,257,817
Restricted cash	955,001
Notes receivable, net	1,495,781
Due from other governments	724,037
Due from grantors	24,189,207
Accounts receivable and other receivables	101,007
Assets held for sale	258,063
Capital assets, net of accumulated depreciation	<u>1,756,421</u>
Total assets	<u>34,005,312</u>
LIABILITIES	
Accounts payable	23,945,987
Unearned revenue	207,378
Unearned revenue - grantors	216,476
Long-term liabilities:	
Due within one year	280,054
Due in more than one year	<u>1,267,067</u>
Total liabilities	<u>25,916,962</u>
NET ASSETS	
Invested in capital assets, net of related debt	822,134
Restricted for:	
Revolving loan and mortgage funds	1,893,135
Neighborhood Stabilization Program	534,376
Southeast Development Foundation	13,556
Unrestricted	<u>4,825,149</u>
Total net assets	<u>\$ 8,088,350</u>

The Notes to Basic Financial Statements are an integral part of this statement.

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

STATEMENT OF ACTIVITIES
Year Ended June 30, 2012

Functions/Programs	Expenses	Program Revenues		Total
		Charges for Services	Operating Grants and Contributions	
General government	\$ 258,359	\$ 230,173	\$ -	\$ (28,186)
Economic Development	64,469,479	447,252	64,496,160	473,933
Planning/Community Development	1,711,172	468,274	889,838	(353,060)
Human Resource/Aging	6,543,023	731,391	5,913,223	101,591
Career and Workforce Development	6,886,899	478,544	6,417,963	9,608
Total functions/programs	\$ 79,868,932	\$ 2,355,634	\$ 77,717,184	203,886
General revenues:				
Other revenue				38,651
Grants not restricted to specific programs				<u>106,367</u>
Total general revenues and transfers				<u>145,018</u>
Change in net assets				<u>348,904</u>
Net assets, beginning				<u>7,739,446</u>
Net assets, ending				<u>\$ 8,088,350</u>

The Notes to Basic Financial Statements are an integral part of this statement.

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2012

	<u>General Fund</u>	<u>Economic Development Fund</u>	<u>Planning/ Community Development Fund</u>	<u>Human Resource/ Aging Fund</u>	<u>Career and Workforce Development Fund</u>	<u>Total Governmental Funds</u>
ASSETS						
Operating cash	\$ 3,267,978	\$ -	\$ -	\$ -	\$ -	\$ 3,267,978
Certificate of deposit	1,257,817	-	-	-	-	1,257,817
Restricted cash	-	955,001	-	-	-	955,001
Notes receivable, net	-	1,495,781	-	-	-	1,495,781
Due from other funds	1,114,184	-	-	115,507	-	1,229,691
Due from other governments	21,457	25,625	673,745	-	3,210	724,037
Due from grantors	-	22,778,574	198,994	334,542	877,097	24,189,207
Accounts receivable and other receivables	<u>100,629</u>	<u>378</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>101,007</u>
Total assets	<u>\$ 5,762,065</u>	<u>\$ 25,255,359</u>	<u>\$ 872,739</u>	<u>\$ 450,049</u>	<u>\$ 880,307</u>	<u>\$ 33,220,519</u>
LIABILITIES AND FUND BALANCE						
Liabilities:						
Accounts payable and other liabilities	\$ 550,526	\$ 22,786,295	\$ 115,592	\$ 233,573	\$ 260,001	\$ 23,945,987
Due to other funds	-	335,929	273,456	-	620,306	1,229,691
Unearned revenue	-	-	207,378	-	-	207,378
Unearned revenue - grantor	<u>-</u>	<u>-</u>	<u>-</u>	<u>216,476</u>	<u>-</u>	<u>216,476</u>
Total liabilities	<u>550,526</u>	<u>23,122,224</u>	<u>596,426</u>	<u>450,049</u>	<u>880,307</u>	<u>25,599,532</u>
Fund balance:						
Restricted	13,556	2,133,135	276,313	-	-	2,423,004
Unassigned	<u>5,197,983</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,197,983</u>
Total fund balance	<u>5,211,539</u>	<u>2,133,135</u>	<u>276,313</u>	<u>-</u>	<u>-</u>	<u>7,620,987</u>
Total liabilities and fund balance	<u>\$ 5,762,065</u>	<u>\$ 25,255,359</u>	<u>\$ 872,739</u>	<u>\$ 450,049</u>	<u>\$ 880,307</u>	<u>\$ 33,220,519</u>

The Notes to Basic Financial Statements are an integral part of this statement.

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET ASSETS
June 30, 2012

Differences in amounts reported for governmental activities in the statement of net assets on page 10:

Fund balances - total governmental funds		\$ 7,620,987
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		1,756,421
Assets held for sale in governmental activities are not financial resources and therefore are not reported in the funds.		258,063
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities, both current and long-term, are reported in the statement of net assets. This item consists of the following:		
Notes payable	\$ (1,174,287)	
Accrued vacation	<u>(372,834)</u>	<u>(1,547,121)</u>
Net assets of governmental activities		<u>\$ 8,088,350</u>

The Notes to Basic Financial Statements are an integral part of this statement.

**CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
Year Ended June 30, 2012**

	General Fund	Economic Development Fund	Planning/ Community Development Fund	Human Resource/ Aging Fund	Career and Workforce Development Fund	Total Governmental Funds
REVENUES						
Federal and state contributions	\$ 106,367	\$ 64,496,160	\$ 889,838	\$ 5,913,223	\$ 6,417,963	\$ 77,823,551
Local and other contributions	230,173	248,478	672,501	85,594	-	1,236,746
Other	38,651	198,774	758,166	645,797	478,544	2,119,932
Total revenues	<u>375,191</u>	<u>64,943,412</u>	<u>2,320,505</u>	<u>6,644,614</u>	<u>6,896,507</u>	<u>81,180,229</u>
EXPENDITURES						
Current expenditures:						
Salaries	98,672	280,601	621,666	1,402,915	1,425,984	3,829,838
Fringe benefits	12,070	39,449	103,169	268,792	293,276	716,756
Retirement	26,362	46,081	99,374	241,554	216,362	629,733
Staff travel	6,384	14,162	43,981	159,739	84,137	308,403
Supplies	1,615	1,433	5,502	22,108	66,078	96,736
Contract services	375	65,114	862,747	16,189	319,802	1,264,227
Dues and subscriptions	22	4,291	5,372	10,150	7,784	27,619
Maintenance	21,567	14,009	34,741	84,943	176,239	331,499
Occupancy	8,945	31,254	72,092	111,238	345,490	569,019
Postage	-	2,720	10,385	8,022	6,918	28,045
Printing and publications	1,469	983	59,327	33,584	6,509	101,872
Telephone	1,247	5,955	9,909	20,636	46,817	84,564
Client training	-	-	-	79,378	2,307,638	2,387,016
Outreach and recruitment	-	-	-	-	22,118	22,118
Payments for beneficiaries	-	-	11,220	350,327	691,583	1,053,130
Payments to sub-recipients	-	-	-	3,124,007	-	3,124,007
Administrative costs	52	77,101	147,470	387,773	437,340	1,049,736
Bad debts expense	-	43,333	-	-	-	43,333
Capital expenditures	76,699	-	-	-	-	76,699
Wacker Chemie AG	-	63,874,580	-	-	-	63,874,580
Other	2,880	1,439	1,101	323,259	442,432	771,111
Total expenditures	<u>258,359</u>	<u>64,502,505</u>	<u>2,088,056</u>	<u>6,644,614</u>	<u>6,896,507</u>	<u>80,390,041</u>
Excess (deficiency) of revenues over expenditures	116,832	440,907	232,449	-	-	790,188
OTHER FINANCING SOURCES (USES)						
Issuance of debt	76,699	-	-	-	-	76,699
Transfers In	356,768	-	-	-	-	356,768
Transfers Out	-	(254,590)	(102,178)	-	-	(356,768)
Total other financing sources (uses)	<u>433,467</u>	<u>(254,590)</u>	<u>(102,178)</u>	<u>-</u>	<u>-</u>	<u>76,699</u>
Net change in fund balance	550,299	186,317	130,271	-	-	866,887
FUND BALANCE, beginning	<u>4,661,240</u>	<u>1,946,818</u>	<u>146,042</u>	<u>-</u>	<u>-</u>	<u>6,754,100</u>
FUND BALANCE, ending	<u>\$ 5,211,539</u>	<u>\$ 2,133,135</u>	<u>\$ 276,313</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,620,987</u>

The Notes to Basic Financial Statements are an integral part of this statement.

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
Year Ended June 30, 2012

Differences in amounts reported for governmental activities in the statement of activities on page 11:

Net change in fund balances - total governmental funds	\$ 866,887
Amounts reported for governmental activities in statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives	156,692
Depreciation expense on governmental capital assets is included in the governmental activities in the statement of activities	(106,659)
Purchases of assets held for sale are expenditures in the governmental funds, while sales of assets held for sale are financial resources to governmental funds. This amount is the net effect of these differences in the treatment of assets held for sale.	(433,353)
Proceeds of long-term debt (e.g., bonds, notes) provide financial resources to governmental funds, while the repayment of principal long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. This amount is the net effect of these differences in the treatment of long-term debt and related items.	(116,542)
Accrued leave expense is included in governmental activities in the statement of activities	(330,296)
Accrued vacation expenditures in governmental funds are shown as a decrease in the accrued vacation liability of the statement of net assets	<u>312,175</u>
Change in net assets of governmental activities	<u>\$ 348,904</u>

The Notes to Basic Financial Statements are an integral part of this statement.

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

STATEMENT OF FIDUCIARY NET ASSETS
FIDUCIARY FUND
June 30, 2012

	<u>Agency Funds</u>
ASSETS	
Cash and cash equivalents	\$1,117,301
Notes receivable	<u>232,894</u>
Total assets	<u>\$1,350,195</u>
LIABILITIES	
Due to other beneficiaries	\$ 807,654
Due to other governments	<u>542,541</u>
Total liabilities	<u>\$1,350,195</u>

The Notes to Basic Financial Statements are an integral part of this statement.

**CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT**

**STATEMENT OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES
FIDUCIARY FUND
Year Ended June 30, 2012**

	<u>Balance</u> <u>June 30, 2011</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>June 30, 2012</u>
ASSETS				
Cash and cash equivalents	\$ 1,333,570	\$912,654	\$1,128,923	\$ 1,117,301
Notes receivable	<u>249,722</u>	<u>-</u>	<u>16,828</u>	<u>232,894</u>
Total assets	<u>\$ 1,583,292</u>	<u>\$912,654</u>	<u>\$1,145,751</u>	<u>\$ 1,350,195</u>
LIABILITIES				
Due to beneficiaries	\$ 1,045,155	\$854,216	\$1,091,717	\$ 807,654
Due to other governments	<u>538,137</u>	<u>58,438</u>	<u>54,034</u>	<u>542,541</u>
Total liabilities	<u>\$ 1,583,292</u>	<u>\$912,654</u>	<u>\$1,145,751</u>	<u>\$ 1,350,195</u>

The Notes to Basic Financial Statements are an integral part of this statement.

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS
June 30, 2012

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Chattanooga Area Regional Council of Governments/Southeast Tennessee Development District (District), a quasi-governmental entity, have been prepared in accordance with generally accepted accounting principles in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting. The GASB periodically updates its codification of the existing Governmental Accounting and Financial Reporting Standards, which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units. The more significant of these accounting policies are described below.

(A) Reporting Entity

In evaluating the District as a reporting entity, management has addressed all potential component units (traditionally separate reporting entities) for which the District may be financially accountable and, as such, should be included within the District's financial statements. The District (the primary government) is financially accountable if it appoints a voting majority of the organization's governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit or to impose specific financial burden on the District. Additionally, the primary government is required to consider other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Based on the foregoing criteria, the financial statements of the District include all entities that would be considered component units. There are no additional entities, which meet the above criteria for inclusion in the financial statements.

(B) Government-Wide and Fund Financial Statements

The Statement of Net Assets and the Statement of Activities display information about the primary government. These statements include the financial activities of the overall government. Eliminations have been made to minimize the double-counting of internal activities. In the government-wide Statement of Net Assets, the governmental column (a) is presented on a consolidated basis, and (b) is reflected, on a full accrual, economic resource basis, which incorporates long-term assets and receivables as well as long-term debt and obligations. Governmental activities are generally financed through intergovernmental revenues and other nonexchange transactions.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(B) Government-Wide and Fund Financial Statements (continued)

The Statement of Activities presents both a gross and net cost comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function, and therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. The net cost (by function) is normally covered by general revenue. Revenues that are not classified as program revenue, including non-program specific grants and miscellaneous revenue are presented as general revenue.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

(C) Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenditures are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Government funds are accounted for using a current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Expenditures generally are recorded when the related liability is incurred, as under accrual basis of accounting. Capital asset acquisitions are reported as expenditures in the governmental funds.

The District reports the following major governmental funds:

General Fund - This is the District's primary operating fund. It accounts for and reports all financial resources of the general government not accounted for and reported in another fund.

Economic Development Fund - This fund is used to account for the economic development and loan funds received by the District.

Planning/Community Development Fund - This fund is used to account for the planning/community development funds of the District.

Human Resource/Aging Fund - This fund is used to account for the aging and human resource funds received by the District.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(C) Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)

Career and Workforce Development Fund - This fund is used to account for the workforce investment act job training funds.

Additionally, the District reports the following fund type:

Agency Funds - The Agency Funds account for resources held by the District as an agent for others. The Agency Funds are custodial in nature and do not involve the measurement of results of operations.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available to use, it is the District's policy to use restricted resources first, then unrestricted resources as needed.

(D) Assets, Liabilities and Fund Equity

1) Operating Cash, Certificate of Deposit and Restricted Cash

Operating cash, certificate of deposit and restricted cash include cash on hand, amounts due from banks, interest-bearing deposits at various financial institutions, and short-term investments with an original maturity of three months or less.

2) Investments

Investments are stated at fair value, which is based on quoted market prices. Any change in the value of investments is included in investment income.

3) Restricted Assets

Proceeds of nutrition program copays are classified as restricted assets on the statement of net assets because their use is limited by applicable grant covenants. Payments received on notes receivable relating to the revolving loan fund are classified as restricted assets on the statement of net assets because their use is restricted by applicable grant covenants. Proceeds from the sale of houses purchased and redeveloped by the District are classified as restricted assets on the statement of net assets because their use is restricted by applicable grant covenants.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(D) Assets, Liabilities and Fund Equity (continued)

4) Capital Assets

Capital assets, which include property, plant and equipment, are recorded at historical cost or at estimated historical cost if actual historical cost is not available. Contributed capital assets are recorded at their estimated fair market value on the date contributed. The District defines capital assets as assets with an initial, individual cost of more than \$1,500 and an estimated useful life of two years or greater.

Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Land and certain land improvements are inexhaustible capital assets, and are not depreciated. Depreciation on depreciable capital assets is calculated on the straight-line basis over the following estimated useful lives:

<u>Asset Class</u>	<u>Years</u>
Software	3
Furniture, fixtures, machinery and equipment	3-5
Buildings and improvements	30

5) Compensated Absences

All vacation and sick pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

All full-time employees earn vacation (annual) leave at the following rate: one day per month for the first ten years of service, one and one-half days per month for the second ten years of service and two days per month for service over twenty years. Vacation leave may be accrued (carried over) in an amount equal to the amount earned within any 30-month period or the amount of three days per year of service whichever is greater. Unused vacation leave is paid to employees upon termination. All full-time employees earn and accumulate sick leave at the rate of four hours per month. Unused sick leave may also be carried over at the end of the year. Compensation for unused accrued sick leave is not paid to the employees upon retirement or termination. The liability for compensated absences attributable to the District's governmental activities is recorded in the government-wide financial statements. The non-current portion of the liability for employees of governmental funds is a reconciling item between the fund and government-wide financial statements.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(D) Assets, Liabilities and Fund Equity (continued)

6) **Fund Balance**

Governmental funds utilize a fund balance presentation for equity. Fund balance is categorized as nonspendable, restricted, committed, assigned or unassigned.

Nonspendable Fund Balance – represents amounts that cannot be spent because they are not in spendable form (such as inventory or prepaids) or legally required to remain intact (such as notes receivable or principal of a permanent fund).

Restricted Fund Balance – represents amounts with external constraints placed on the use of these resources (such as debt covenants, grantors, other governments, etc.) or imposed by enabling legislation.

Assigned Fund Balance – represents amounts the District intends to use for specific purposes as expressed by the Board of Directors or an official delegated the authority to assign amounts. This is the residual classification for all governmental funds other than the general fund.

Committed Fund Balance – represents amounts that can only be used for specific purposes imposed by a formal action of the District’s highest level of decision-making authority, the Board of Directors. Committed resources cannot be used for any other purpose unless the Board of Directors removes or changes the specified use by the same type of action previously used to commit those amounts.

Unassigned Fund Balance – represents the residual classification for the general fund or deficit balances in other funds.

Amounts are considered to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available. Unrestricted amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

	<u>General Fund</u>	<u>Economic Development Fund</u>	<u>Planning/ Community Development Fund</u>	<u>Human Resource/ Aging Fund</u>	<u>Career and Workforce Development Fund</u>	<u>Total</u>
Fund balances:						
Restricted						
Southeast Development Foundation	\$ 13,556	\$ -	\$ -	\$ -	\$ -	\$ 13,556
Economic Development	-	2,133,135	-	-	-	2,133,135
Planning/Community Development	-	-	276,313	-	-	276,313
Unassigned	<u>5,197,983</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,197,983</u>
Total fund balances	<u>\$5,211,539</u>	<u>\$2,133,135</u>	<u>\$276,313</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$7,620,987</u>

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(E) Revenues, Expenditures, and Expenses

Substantially all governmental fund revenues are recognized on the accrual basis. Expenditures are recognized when the related fund liability is incurred.

1) Interfund Transactions

Short-term advances between funds are not eliminated but accounted for in the appropriate interfund receivable and payable accounts classified as due from other funds or due to other funds in the fund financial statements, and are subject to elimination in the government-wide financial statements. Such transactions are recorded as expenditures in the disbursing fund and as a reduction of expenditures in the receiving fund. Transactions that would be treated as revenues or expenditures if the involved organizations were external to the District are treated as revenues in the receiving fund and expenditures in the disbursing fund. Transactions which constitute reimbursements to a fund for expenditures initially made from that fund which are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. All other legally authorized transfers are not eliminated but treated as operating transfers and are included as other financing sources or uses in the governmental funds.

All interfund transactions, except reimbursements, are not eliminated but reported as transfers. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

2) Grant Revenue

The District, a recipient of grant revenues, recognizes revenues (net of estimated uncollectible amounts, if any), when all applicable eligibility requirements, including time requirements, are met. Resources transmitted to the District before the eligibility requirements are met are reported as unearned revenues.

3) Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(4) Budgets

The District does not have a "legally" adopted annual appropriated budget for its governmental funds.

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(F) Net Assets

The District's financial statements utilize a net asset presentation. Net assets are categorized as invested in capital assets (net of related debt), restricted and unrestricted.

Invested in Capital Assets (net of related debt) - is intended to reflect the portion of net assets which are associated with non-liquid capital assets less outstanding capital asset related debt.

Restricted Net Assets - represent net assets that have third party (statutory, bond covenant or granting agency) limitations on their use. The District's policy is generally to use restricted net assets first, as appropriate opportunities arise.

Unrestricted Net Assets - represent unrestricted net assets. While management may have categorized and segmented portions for various purposes, the District has the unrestricted authority to alter these managerial decisions.

(G) Subsequent Events

Management performed an evaluation of subsequent events through November 13, 2012, the date these financial statements were available to be issued.

NOTE 2. CASH DEPOSITS

As of June 30, 2012, the District's cash deposits with financial institutions are fully insured or collateralized by securities held in the District's name.

NOTE 3. INTERFUND RECEIVABLES AND PAYABLES

Interfund receivables and payables are due to charges between funds that are outstanding as of June 30, 2012, as follows:

Payable fund:

General Fund	\$ -
Economic Development Fund	335,929
Planning/Community Development Fund	273,456
Human Resource/Aging Fund	-
Career and Workforce Development Fund	<u>620,306</u>
Total due to other funds	<u>\$1,229,691</u>

Receivable fund:

General Fund	\$1,114,184
Economic Development Fund	-
Planning/Community Development Fund	-
Human Resource/Aging Fund	115,507
Career and Workforce Development Fund	<u>-</u>
Total due from other funds	<u>\$1,229,691</u>

NOTE 4. NOTES RECEIVABLE

Notes receivable at June 30, 2012, consist of the following:

Revolving Loan Fund - The District administers a revolving loan fund which was initially funded by the Economic Development Administration through an Economic Adjustment Assistance grant along with matching funds provided by local governments. The purpose of this fund is to provide a financing source to businesses in distressed communities. Funds may be used to purchase real estate, equipment and supplies or for working capital. Loan terms are dependent on the borrower's use of the funds but will not exceed twenty-five years from the original date of the loan. Repayments are used to originate new loans to qualified borrowers. The recorded balance of notes receivable related to the revolving loan fund at June 30, 2012, is \$1,052,133, net of estimated uncollectible amounts.

Intermediary Relending Program - The District administers a revolving loan fund which was initially funded by the United States Department of Agriculture Rural Development through the Intermediary Relending Program. The purpose of this program is to alleviate poverty and increase economic activity and employment in rural communities. Funds may be used for a various projects; however, ultimate recipients of the funds must be located in rural areas. The loan terms for each recipient are determined by the District. Repayments are used to originate new loans to qualified borrowers. The recorded balance of notes receivable related to the Intermediary Relending Program at June 30, 2012, is \$221,613, net of estimated uncollectible amounts.

HOME Program - The District administers the HOME program which promotes the production, preservation and rehabilitation of housing for low-income households. The recorded balance of notes receivable related to the HOME program at June 30, 2012, is \$222,035, net of estimated uncollectible amounts.

NOTE 5. DUE FROM OTHER GOVERNMENTS

The District's receivable from other governmental agencies consists of the following:

Administrative contract work performed for various cities, counties, and other agencies on federal and state grants	\$581,245
Administrative work performed to provide outreach activities and scholarships to eligible participants interested in energy-related careers	3,210
Home inspection fees for contract work performed for various municipalities under Community Development Block Grants and Housing Rehabilitation Grants	92,500
Miscellaneous dues, fees and reimbursement of expenditures from various agencies	<u>47,082</u>
Total due from other governments	<u>\$724,037</u>

NOTE 6. DUE FROM GRANTORS AND UNEARNED REVENUE - GRANTORS

Due from grantors and unearned revenue at June 30, 2012, consists of the following:

U.S. Department of Labor	\$ 876,387
U.S. Department of Health and Human Services	237,335
U.S. Department of the Interior	13,497
U.S. Department of Housing and Urban Development	7
U.S. Department of Transportation	18,557
Environmental Protection Agency	79,000
Tennessee Department of Children Services	40,865
Bureau of TennCare	57,052
Tennessee Arts Commission	6,167
Tennessee Housing Development Agency	31,747
Tennessee Department of Environment and Conservation	30,996
Tennessee Department of Tourist Development	17,750
Tennessee Department of Transportation	1,273
Tennessee Department of Finance and Administration	<u>22,778,574</u>
Total due from grantors	24,189,207
Less unearned revenue	<u>(216,476)</u>
Net due from grantors	<u>\$23,972,731</u>

NOTE 7. CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2012, was as follows:

	<u>Beginning Balance</u>	<u>Increase</u>	<u>Decrease</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets:				
Buildings and improvements	\$1,757,622	\$ -	\$ -	\$1,757,622
Automobiles	15,363	133,088	-	148,451
Furniture and fixtures and equipment	<u>129,675</u>	<u>23,604</u>	-	<u>153,279</u>
Total capital assets	<u>1,902,660</u>	<u>156,692</u>	-	<u>2,059,352</u>
Less accumulated depreciation for:				
Buildings and improvements	117,174	58,587	-	175,761
Automobiles	9,218	18,600	-	27,818
Furniture and fixtures and equipment	<u>69,880</u>	<u>29,472</u>	-	<u>99,352</u>
Total accumulated depreciation	<u>196,272</u>	<u>106,659</u>	-	<u>302,931</u>
Capital assets, net	<u>\$1,706,388</u>	<u>\$ 50,033</u>	<u>\$ -</u>	<u>\$1,756,421</u>

NOTE 7. CAPITAL ASSETS (continued)

Depreciation expense is charged to functions as follows:

Human Resource/Aging	\$ 93,580
Economic Development	2,348
Planning/Community Development	3,592
Career and Workforce Development	<u>7,139</u>
Total	<u>\$106,659</u>

NOTE 8. LONG-TERM LIABILITIES

Changes in long-term liabilities for the fiscal year ended June 30, 2012, were as follows:

	<u>Balance</u> <u>July 1, 2011</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>June 30, 2012</u>	<u>Due Within</u> <u>One Year</u>
Primary Government					
GOVERNMENTAL ACTIVITIES					
Accrued leave	\$ 354,713	\$330,296	\$312,175	\$ 372,834	\$169,909
Notes payable	<u>1,057,745</u>	<u>316,699</u>	<u>200,157</u>	<u>1,174,287</u>	<u>110,145</u>
Total governmental activities	<u>\$1,412,458</u>	<u>\$646,995</u>	<u>\$512,332</u>	<u>\$1,547,121</u>	<u>\$280,054</u>

Total additions to notes payable for Governmental Activities above are different than issuance of debt in Governmental Funds. The difference is due to a \$240,000 long-term obligation incurred in the Intermediary Relending Program that is presented as revenue in federal and state contributions.

Principal and interest requirements to maturity for notes payable are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>
2013	\$ 110,145	\$ 45,372
2014	115,341	40,177
2015	120,842	34,675
2016	125,247	28,975
2017	120,594	23,354
2018-2042	<u>582,118</u>	<u>56,544</u>
	<u>\$1,174,287</u>	<u>\$229,097</u>

Debt related to governmental activities at June 30, 2012, consists of the following:

Tennessee Valley Federal Credit Union(TVFCU) - In July 2009, the District received a loan from TVFCU to purchase a building for its primary office space. The loan matures on July 1, 2024, and bears a fixed interest rate of 5.0% until July 9, 2014, at which time the rate may be adjusted to a fixed rate for the next five year period. The balance at June 30, 2012, is \$866,683.

In December 2011, the District received four loans from TVFCU to purchase four vehicles. The loans will be repaid over a four year period with an interest rate of 2.99%. The balance of these loans at June 30, 2012, is \$67,604.

NOTE 8. LONG-TERM LIABILITIES (continued)

United States Department of Agriculture Rural Development - In January 2012, the District received a loan from the United States Department of Agriculture Rural Development through the Intermediary Relending Program. The funds from this loan are used to establish a revolving loan fund whereby the District will relend the funds to eligible recipients in rural areas. Initially, interest only payments are required annually for a three year period with a fixed rate of 1.0%. Thereafter, annual principal payments are required for twenty-seven years with a fixed interest rate of 1.0%. The District has been approved for a loan up to \$750,000 and at June 30, 2012, has \$510,000 available to be drawn. The balance at June 30, 2012, is \$240,000.

NOTE 9. BOND AND INSURANCE COVERAGE

It is the policy of the District to purchase commercial insurance for the risks of losses to which it is exposed. These risks include general liability, property and casualty, worker's compensation and employee health and accident. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. Management does not contemplate any settlements in excess of this commercial coverage.

Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; general liabilities; workers' compensation and unemployment claims for which the District carries commercial insurance policies. Claim expenses and liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated using actuarial methods or other estimating techniques. The technique to estimate claims is based on many complex factors, such as inflation, changes in legal doctrines, past settlements, and damages awarded. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claim settlement trends (including frequency and amount of payouts), and other economic and social factors. There were no significant reductions in insurance coverage in the prior year, nor did the amount of settlements exceed insurance coverage for each of the past three fiscal years.

NOTE 10. PENSION PLANS

I. Salary Reduction Profit Sharing Plan

The District adopted by Board Resolution a defined contribution salary reduction profit sharing plan covering substantially all employees meeting minimum service requirements.

The participants make voluntary contributions for which the District is not required to contribute a matching amount. All voluntary employee contributions totaled \$126,195 which was 4.50 percent of covered payroll. The total payroll for the year was \$4,415,802 and the covered payroll was \$2,803,269.

There were no current year changes to the plan. All eligible employees are 100 percent vested. There were no securities of the District or any related party in the plan assets.

NOTE 10. PENSION PLANS (continued)

Tennessee Consolidated Retirement System

Plan Description:

Employees of the District are members of the Political Subdivision Pension Plan (PSPP), an agent multiple-employer defined benefit pension plan administered by the Tennessee Consolidated Retirement System (TCRS). TCRS provides retirement benefits as well as death and disability benefits. Benefits are determined by a formula using the member's high five-year average salary and years of service. Members become eligible to retire at the age of 60 with five years of service or at any age with 30 years of service. A reduced retirement benefit is available to vested members at the age of 55. Disability benefits are available to active members with five years of service who become disabled and cannot engage in gainful employment. There is no service requirement for disability that is the result of an accident or injury occurring while the member was in the performance of duty. Members joining the system after July 1, 1979, become vested after five years of service and members joining prior to July 1, 1979, were vested after four years of service. Benefit provisions are established in state statute found in Title 8, Chapter 34-37 of the Tennessee Code Annotated (TCA). State statutes are amended by the Tennessee General Assembly. Political subdivisions such as the District participate in the TCRS as individual entities and are liable for all costs associated with the operation and administration of their plan. Benefit improvements are not applicable to a political subdivision unless approved by the chief governing body.

The TCRS issues a publicly available financial report that includes financial statements and required supplementary information for the PSPP. That report may be obtained by writing to Tennessee Treasury Department, Consolidated Retirement System, 10th Floor Andrew Jackson Building, Nashville, TN 37243-0230 or can be accessed at www.tn.gov/treasury/tcrs/Ps/.

Funding Policy:

The District has adopted a noncontributory retirement plan for its employees by assuming an employee contribution rate of up to 5.0 percent of annual covered payroll.

The District is required to contribute at an actuarially determined rate. The rate for the fiscal year ending June 30, 2012, was 18.20 percent of annual covered payroll. The contribution requirement of plan members is set by state statute. The contribution requirement for the District is established and may be amended by the TCRS Board of Trustees.

Annual Pension Cost:

For the year ending June 30, 2012, the District's annual pension cost of \$708,376 to TCRS was equal to the District's required and actual contributions. The required contribution was determined as part of the July 1, 2009, actuarial valuation using the frozen entry age actuarial cost method. Significant actuarial assumptions used in the valuation include (a) rate of return on investment of present and future assets of 7.5 percent a year compounded annually, (b) projected 3.0 percent annual rate of inflation, (c) projected salary increases of 4.75 percent (graded) annual rate (no explicit assumption is made regarding the portion attributable to the effects of inflation on salaries), (d) projected 3.5 percent annual increase in the Social Security wage base, and (e) projected post retirement increases of 2.5 percent annually.

NOTE 10. PENSION PLANS (continued)

The actuarial value of assets was determined using techniques that smooth the effect of short-term volatility in the market value of total investments over a ten-year period. The District's unfunded actuarial accrued liability is being amortized as a level dollar amount on a closed basis. The remaining amortization period at July 1, 2009, was 25 years. An actuarial valuation was performed as of July 1, 2011, which established contribution rates effective July 1, 2012.

Trend Information

<u>Fiscal Year Ending</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of APC Contributed</u>	<u>Net Pension Obligation</u>
June 30, 2012	\$708,376	100%	\$ -
June 30, 2011	\$593,156	100%	\$ -
June 30, 2010	\$646,053	100%	\$ -

NOTE 11. COMPLIANCE WITH FINANCE RELATED LEGAL AND CONTRACTUAL PROVISIONS

The District has no material violations of finance related legal and contractual provisions.

NOTE 12. FIDUCIARY FUND

The District maintains two agency funds which consist of funds owned by numerous individuals and cash and notes receivable due to three local governments. The District has been appointed custodian for individuals through court proceedings. The District maintains records and collects payments on the notes receivable. Activities related to the agency funds are not included within the government-wide financial statements because their resources are not available to support governmental programs.

NOTE 13. ASSETS HELD FOR SALE

The District has received funding from Tennessee Housing Development Agency to administer the Neighborhood Stabilization Program whereby the District purchases and redevelops foreclosed properties that might otherwise be abandoned. The District subsequently sells the property to qualifying individuals. The recorded balance of assets held for sale at June 30, 2012, is \$258,063.

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

SCHEDULE OF REQUIRED SUPPLEMENTARY INFORMATION
TENNESSEE CONSOLIDATED RETIREMENT SYSTEM
SCHEDULE OF FUNDING PROGRESS
June 30, 2012

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b) - (a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
Pension Plan						
July 1, 2011	\$ 7,035,000	\$ 9,298,000	\$2,263,000	75.66%	\$3,369,000	67.19%
July 1, 2009	4,994,000	8,043,000	3,049,000	62.09%	2,903,000	105.05%
July 1, 2007	4,082,000	6,220,000	2,138,000	65.63%	2,869,000	74.52%

Note: The Governmental Accounting Standards Board (GASB) requires the plan to prepare the Schedule of Funding Progress using the entry age actuarial cost method. The requirement to present the Schedule of Funding Progress using the entry age actuarial cost method went into effect during the year of the 2007 actuarial valuation.

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

SCHEDULE OF ADMINISTRATIVE COSTS
Year Ended June 30, 2012

ADMINISTRATIVE COST POOL

Salaries	\$ 455,902
Fringe benefits	109,811
Retirement	78,535
Meetings and travel	30,010
Office supplies	23,420
Contract services	64,989
Dues and subscriptions	13,174
Legal	8,297
Maintenance	84,511
Occupancy	109,847
Postage	1,619
Printing and publications	3,142
Telephone	4,589
Insurance	53,333
Other	<u>8,557</u>

Total administrative cost pool \$1,049,736

ADMINISTRATIVE COST ALLOCATION

General Fund	\$ 52
Economic Development Fund	77,101
Planning/Community Development Fund	147,470
Human Resource/Aging Fund	387,773
Career and Workforce Development Fund	<u>437,340</u>

Total administrative costs allocated \$1,049,736

Over (under) allocation of administrative costs \$ -

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
Year Ended June 30, 2012

Federal Award Program Title	Fund Number(s)	Federal CFDA Number	Pass-Through Entity Identifying Number	(Accrued) Deferred Grant Revenue June 30, 2011	Grant Revenue Received	Expenditures	Other Adjustments	(Accrued) Deferred Grant Revenue June 30, 2012
FEDERAL AWARDS								
Federal Award Program Title								
U.S. DEPARTMENT OF LABOR								
Passed through Tennessee Department of Labor & Workforce Development and Hamilton County Workforce Investment Act:								
Adult	3020 3025 3025	17.258	LW05P111ADULT12 LW05F111ADULT11 LW05F121ADULT12	\$ (137,850)	\$ 991,483	\$ 974,711	\$ -	\$ (121,078)
Adult-ARRA	3022	17.258	LW05ST91ADULT09	(45,509)	52,000	-	6,491	-
Youth Activities	3030	17.259	LW05P101YOUTH11 LW05P111YOUTH12 LW05P121YOUTH13	(468,461)	1,932,820	1,825,678	-	(361,319)
Youth-ARRA	3032 3033	17.259	LW05ST91YOUTH09 LW52ST91YUSWA09	(500) (25,536)	2,500 32,500	-	2,000 6,964	-
Dislocated Worker	3040 3045 3045	17.278	LW05P111DSLWK12 LW05F111DSLWK11 LW05F121DSLWK12	(425,290)	2,488,297	2,166,022	-	(103,015)
Dislocated Worker-ARRA	3042	17.260	LW05ST91DSLWK09	(34,257)	52,000	-	17,743	-
Chattanooga Career Center	3130	17.207	GG1031082	(27,145)	120,405	112,885	-	(19,625)
Athens Career Center	3131	17.207	GG1031082	(25,232)	82,559	67,159	-	(9,832)
Incumbent Worker - Cormetech/WNA/Olm/Wrigley/WR Grace	3311	17.258 17.278	LW52F113MNSWA11 LW52F111IWRSP11	(91,194)	86,559	-	(4,635)	-
Incumbent Worker - Gestamp & O'Neil Color	3317	17.278	LW52F115IWSWA11	(34,337)	34,337	-	-	-
Title I Incentive Grant	3402	17.278	LW52F111NCSWA11	(22,619)	27,645	5,026	-	-
Title I - OJT - Gestamp, IBI Power, Wrigley	3321	17.278	LW52F112FTSWA11	(74,941)	74,941	-	-	-
Title I - OJT - Volkswagen	3323	17.260	LW52P093FTSWA10	(157,905)	157,905	-	-	-
Title I - OJT - Walleinius Wilhelmson	3324	17.278	LW52F114FTSWA11	(11,010)	31,490	20,480	-	-
Title I - IW - Mills, Storm, Lectrus, Kordsa	3325	17.278	LW52122JCRSP12	-	13,300	39,730	-	(26,430)
Title I - OJT - Volkswagen	3327	17.278	LW52F101JCRSP10	-	-	137,346	-	(137,346)
Title I - OJT - Volkswagen	3328	17.278	LW52P091JCRSP10	-	-	71,242	-	(71,242)
Center for Workforce Learning	3509	17.259 17.267	LW52P091ADASWA10 LW52P091NCTV10	(20,556)	36,180	16,449	(825)	-
Statewide Activities - National Emergency Grants	3510	17.277	LW52F111DWNEG11	(22,910)	468,298	445,388	-	-
Title I Statewide Training - Career Readiness	3511	17.259	LW52011CRSWA12	-	78,750	78,750	-	-
Community-Based Job Training Grants	9610	17.269	CB-18208-09-60-A-47	(253,850)	690,000	462,650	-	(26,500)

(continued on next page)

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
Year Ended June 30, 2012

	Fund Number(s)	Federal CFDA Number	Pass-Through Entity Identifying Number	(Accrued) Deferred Grant Revenue June 30, 2011	Grant Revenue Received	Expenditures	Other Adjustments	(Accrued) Deferred Grant Revenue June 30, 2012
(continued from previous page)								
U.S. DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION								
District Planning Assistance	4420	11.302	04-83-06310	-	63,000	63,000	-	-
Economic Adjustment Assistance	4501-4503	11.307	N/A	-	1,627,461	1,627,461	-	-
APPALACHIAN REGIONAL COMMISSION								
Activity and Administrative Support	2120	23.009	TN0710E-C41 TN0710E-C42	-	122,186	122,186	-	-
ENVIRONMENTAL PROTECTION AGENCY								
Passed through Tennessee Department of Environment and Conservation:								
Water Quality Management Planning	2620	66.454	GG1031678	-	-	79,000	-	(79,000)
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES								
Passed through Tennessee Commission on Aging & Disability:								
Title III C Admin/Planning	8680	93.045	GG-12-35589-00	-	216,500	216,500	-	-
Title III E Admin/Planning	8680	93.052	GG-12-35589-00	-	31,000	31,000	-	-
Title III B Comm Support Service	8252-8862	93.044	GG-12-35589-00	31,400	898,022	861,375	-	68,047
Title III C1 Congregate Meals	8690-64	93.045	GG-12-35589-00	131,439	446,056	509,653	-	67,842
Title III C2 Home Del Meals	8690-65	93.045	GG-12-35589-00	-	507,639	451,822	-	55,817
Title III D Preventative Health	8749	93.043	GG-12-35589-00	-	32,200	14,960	-	17,240
Title III D Medication Management	8820	93.043	GG-12-35589-00	1,813	11,400	11,084	-	2,129
Title III E NFCSP Caregiver	8252-8810	93.052	GG-12-35589-00	-	265,241	265,241	-	-
Title VII Ombudsman	8685	93.042	GG-12-35589-00	-	35,895	35,895	-	-
Title VII Elder Abuse	8720	93.041	GG-12-35589-00	-	7,993	7,993	-	-
NSIP Nutrition	8690	93.053	GG-12-35589-00	-	133,956	133,956	-	-
ADRC	8988	93.779	GG-1237861	-	20,000	20,000	-	-
Medicare Part D Low Income Subsidy (MIPPA)	8628	93.779	GG-1030101-00	(777)	777	-	-	-
Medicare Part D Low Income Subsidy (MIPPA #2 PAKKA)	8628	93.779	GG-1030101-00	(267)	267	-	-	-
	8628	93.779	GG-1134319-00	(6,694)	66,640	87,331	-	(27,385)
SHIP	8622	93.779	GG-1132908	-	57,118	74,574	-	(17,456)
	8622	93.779	GG-1135372	(12,959)	12,959	-	-	-
ARRA - Aging Chronic Disease	8703	93.725	GG-1132924	(10,328)	56,030	63,866	-	(18,164)
Passed through Tennessee Department of Human Services:								
Vocational Rehabilitation	3130	17.207	GG092509501	(1,664)	7,346	6,392	-	(710)
Passed through Upper Cumberland Development District:								
Title VII Programs for Prevention of Elder Abuse, Neglect, and Exploitation	8620-8626	93.041	Upper Cumberland	-	12,000	12,000	-	-

(continued on next page)

**CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT**

**SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
Year Ended June 30, 2012**

	Fund Number(s)	Federal CFDA Number	Pass-Through Entity Identifying Number	(Accrued) Deferred Grant Revenue June 30, 2011	Grant Revenue Received	Expenditures	Other Adjustments	(Accrued) Deferred Grant Revenue June 30, 2012
(continued from previous page)								
Passed through Tennessee Department of Health:								
Minority Initiative 4-1-11 - 3-31-12	7592	93.917	GG-10-28216-00	(4,825)	15,493	10,668	-	-
Minority Initiative 8-1-10 - 3-31-11	7592	93.917	GG-10-28216-00	(8,281)	8,281	-	-	-
HIV Statewide Training Services	7260	93.917	GR-1238254-00	-	6,375	20,093	-	(13,718)
HIV Consortia Services	7002	93.917	GG-11-35152-00	(122,683)	480,975	358,456	-	(164)
	7002	93.917	GG-10-30465-00	(47,968)	47,968	-	-	-
	7002	93.917	GR-12-28524-00	-	25,726	101,529	-	(75,803)
HIV AIDS Prevention	7502	93.940	GG-11-34689-00	(77,378)	155,182	77,804	-	-
	7502	93.940	GG-12-37620-00	-	59,027	85,910	-	(26,883)
Passed through Tennessee Bureau of TennCare:								
Medical Assistance Program	8400	93.778	GG-10-28524-00	(53,115)	53,115	-	-	-
	8400	93.778	GG-12-35552-01	-	286,398	343,450	-	(57,052)
	1010	93.778	GG-12-35552-01	-	5,300	5,300	-	-
U.S. DEPARTMENT OF TRANSPORTATION								
Passed through Tennessee Department of Transportation:								
Sequatchie Valley Scenic Byway	2960	20.205	GG-11-34287-00	-	-	8,376	-	(8,376)
Highway Planning and Transportation	2950	20.205	GG-12-36078-00					
			GG-11-32035-00	(7,412)	55,004	57,773	-	(10,181)
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT								
Passed through Tennessee Housing Development Agency:								
Neighborhood Stabilization Program	2502	14.228	NSP1-09-048	-	2,399	2,406	-	(7)
U.S. DEPARTMENT OF THE INTERIOR								
Passed through Tennessee Historical Commission:								
Preservation	2850	15.904	GG-11-33012 GG-1237401	(24,382)	62,884	51,999	-	(13,497)
U.S. DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT								
Intermediary Relending Program	4520	10.767	N/A	-	240,000	240,000	-	-
TOTAL EXPENDITURES OF FEDERAL AWARDS				<u>(2,093,183)</u>	<u>13,589,782</u>	<u>12,482,569</u>	<u>27,738</u>	<u>(1,013,708)</u>
STATE AWARDS								
<i>State Grantor / Program Title</i>								
TENNESSEE ARTS COMMISSION								
Arts Build Communities	2700	N/A	GR1132173 GR1236420	(11,580)	18,323	12,910	-	(6,167)
TENNESSEE DEPARTMENT OF TREASURY								
Small and Minority-Owned Business Assistance Program	4100	N/A	RFP-309.01-111	(88,205)	387,885	299,680	-	-
TENNESSEE COMMISSION ON AGING AND DISABILITY								
Multipurpose Senior Centers	8684	N/A	GG-1235589	-	133,500	133,500	-	-
Guardianship	8720	N/A	GG-1235589	-	137,900	137,900	-	-
State Home Delivered Meals for the Elderly	8690	N/A	GG-1235589	-	69,006	69,006	-	-
State Homemaker for the Elderly	8862	N/A	GG-1235589	-	37,172	37,172	-	-
State Caregiver	8252-8810	N/A	GG-1235589	-	47,942	47,942	-	-
Option for Community Living (HCBS)	8252-8680	N/A	GG-1235589	94,506	905,280	994,385	-	5,401

(continued on next page)

**CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT**

**SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
Year Ended June 30, 2012**

	Fund Number(s)	Federal CFDA Number	Pass-Through Entity Identifying Number	(Accrued) Deferred Grant Revenue June 30, 2011	Grant Revenue Received	Expenditures	Other Adjustments	(Accrued) Deferred Grant Revenue June 30, 2012
(continued from previous page)								
TENNESSEE DEPARTMENT OF CHILDRENS SERVICES Relative Caregiver	6300	N/A	GG-1131826	(50,493)	364,334	354,706	-	(40,865)
BUREAU OF TENNCARE	8400 8400 1010	N/A N/A N/A	GG-10-28524-00 GG-12-35552-01 GG-12-35552-01	(53,116) - -	53,116 286,398 5,300	- 343,450 5,300	- - -	- - (57,052)
TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT								
State Matching Funds	1010, 2120, 4420 2850, 2950, 2960	N/A	GG-1237240	-	150,000	150,000	-	-
Assistance to Communities with Local Planning Activities	2800	N/A	GG-1237908	-	75,859	75,859	-	-
TENNESSEE HOUSING DEVELOPMENT AGENCY								
State Housing Program	2500	N/A	31620-00081	(10,000)	20,475	20,000	-	(9,525)
Emergency Repairs Program	2500	N/A	Z-07-038325-00	(22,222)	254,302	254,302	-	(22,222)
TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION								
Solid Waste Needs Assessment	2600	N/A	GG-1237805	(5,610)	20,358	45,744	-	(30,996)
TENNESSEE ADVISORY COMMISSION ON INTERGOVERNMENTAL RELATIONS								
Infrastructure	2350	N/A	GU-10-1029577 GU-1133194	-	59,629	59,629	-	-
TENNESSEE DEPARTMENT OF TOURIST DEVELOPMENT								
Regional Marketing	2750	N/A	GR1235489	-	31,850	31,850	-	-
State Co-Op Marketing SETTA	2750	N/A	N/A	-	2,500	2,500	-	-
TN Tourism Partnership Marketing Program - Pie in the Sky Trail	2750	N/A	N/A	(6,750)	6,750	6,750	-	(6,750)
TN Tourism Partnership Marketing Program	2750	N/A	N/A	(8,000)	8,000	11,000	-	(11,000)
TN Tourism Partnership Marketing/Middle TN University	2750	N/A	C12-0490	-	5,000	5,000	-	-
TENNESSEE DEPARTMENT OF TRANSPORTATION								
Rural Transportation Planning	2950	N/A	GG-12-36078-00 GG-11-32035-00	(926)	6,874	7,221	-	(1,273)
TENNESSEE DEPARTMENT OF FINANCE & ADMINISTRATION								
State Building Commission Wacker	4700	N/A	SBC No. 529/000-01-2010	(8,611,318)	49,707,323	63,874,579	-	(22,778,574)
TOTAL EXPENDITURES OF STATE AWARDS				(8,773,714)	52,795,076	66,980,385	-	(22,959,023)
TOTAL EXPENDITURES OF FEDERAL AND STATE AWARDS				\$ (10,866,897)	\$ 66,384,858	\$ 79,462,954	\$ 27,738	\$ (23,972,731)

The Notes to Schedule of Expenditures of Federal and State Awards are an integral part of this schedule.

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
June 30, 2012

NOTE 1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal and state awards includes the federal and state grant activity of the District and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE 2. SUBRECIPIENTS

Of the federal expenditures presented in the schedule, the District provided federal awards (excluding state awards) to subrecipients as follows:

<u>Program Title</u>	<u>Federal CFDA Number</u>	<u>Amount Provided to Subrecipients</u>
Nutrition Services and Support for the Elderly	93.045	\$1,177,975
Support Services for the Elderly	93.044 & 93.052	1,157,616
HIV Consortia Services	93.917 & 93.940	654,460
NSIP Nutrition	93.053	133,956

NOTE 3. OTHER ADJUSTMENTS

Other adjustments to the schedule of expenditures of federal and state awards reflect adjustments to prior year ending accrued revenues that will not be received totaling \$4,635 and a return of funds to the grantor agency totaling \$32,373. These net adjustments total \$27,738.

**Independent Auditors' Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance With Government Auditing Standards**

Members of the Board
Chattanooga Area Regional Council of Governments/
Southeast Tennessee Development District
Chattanooga, Tennessee

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Chattanooga Area Regional Council of Governments/Southeast Tennessee Development District (the District), as of and for the year ended June 30, 2012, and have issued our report thereon dated November 13, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

Management of the District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the Board of Directors, management, others within the organization, federal and state awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Hazlett, Lewis & Bister, PLLC

Chattanooga, Tennessee
November 13, 2012

Independent Auditors' Report on Compliance With Requirements
That Could Have a Direct and Material Effect on Each Major Program and
Internal Control Over Compliance in Accordance With OMB Circular A-133

Members of the Board
Chattanooga Area Regional Council of Governments/
Southeast Tennessee Development District
Chattanooga, Tennessee

Compliance

We have audited the compliance of the Chattanooga Area Regional Council of Governments/Southeast Tennessee Development District (the District) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2012. The District's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations". Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, Chattanooga Area Regional Council of Governments/Southeast Tennessee Development District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2012.

Internal Control Over Compliance

Management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Board of Directors, management, others within the organization, federal and state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Haggett, Lewis & Bister, PLLC

Chattanooga, Tennessee
November 13, 2012

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2012

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditor's report issued:

Unqualified

Internal control over financial reporting:

- Material weaknesses identified? Yes No
- Significant deficiencies identified that are not considered to be material weaknesses? Yes None Reported

Noncompliance material to financial statements noted?

Yes No

Federal Awards

Internal control over major programs:

- Material weaknesses identified? Yes No
- Significant deficiencies identified that are not considered to be material weaknesses? Yes None Reported

Type of auditor's report issued on compliance for major programs:

Unqualified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?

Yes No

Identification of major programs:

<u>CFDA Numbers</u>	<u>Name of Federal Program or Cluster</u>
17.258, 17.259, 17.278, 17.277 93.044, 93.045, 93.053 93.917 17.269 11.307	WIA Cluster Aging Cluster HIV Care Formula Grants Community-Based Job Training Economic Adjustment Assistance

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2012

SECTION I - SUMMARY OF AUDITORS' RESULTS (continued)

Dollar threshold used to distinguish between type A
and type B programs:

\$374,477

Auditee qualified as low-risk auditee?

X Yes No

SECTION II - FINANCIAL STATEMENT FINDINGS

None

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS/
SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT

SCHEDULE OF PRIOR AUDIT FINDINGS
Year Ended June 30, 2012

None noted.

Board of Directors

**SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT
CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS**

**BOARD OF DIRECTORS
As of December 12, 2012**

BLEDSON COUNTY

COUNTY EXECUTIVE
(Elected 8/05/2010 - 4 yr.)

Bobby Collier (Secretary)
Bledson County Courthouse
P. O. Box 149
Pikeville, TN 37367
Tel (423) 447-6855
Fax (423) 447-7265

INDUSTRIAL REPRESENTATIVE

Ronald H. Swafford
3157 Main Street
P. O. Box 431
Pikeville, TN 37367
Tel (423) 447-6821

CITY

PIKEVILLE – TOWN OF
Appointed 9/1/2012

MAYOR

Philip "Winkie" Cagle
City Hall – 110 West City Hall
P. O. Box 225
Pikeville, TN 37367
Tel (423) 447-2919
Fax (423) 447-2028
Recorder: Debra Barnett

BRADLEY COUNTY

COUNTY MAYOR
Elected 8/1998; re-elected 8/2010 – 4 yr.

D. Gary Davis (Chairman)
Bradley County Courthouse
155 Broad Street
P. O. Box 1167
Cleveland, TN 37364
Tel (423) 728-7141
Fax (423) 476-0696

INDUSTRIAL REPRESENTATIVE

(Vacant)

CITIES

CHARLESTON – CITY OF
(Re-elected 8/5/2010)

MAYORS

Walter Goode
City Hall – 126 Worth St., NE
P. O. Box 431
Charleston, TN 37310
Tel (423) 336-1483 Home: (423) 336-6823
Fax (423) 336-6607
City Manager: Caroline Geren
City Recorder: Janet Newport

CLEVELAND – CITY OF
(Appointed 1991; elected 8/1991; re-elected
through 8/2010 – 4 yr.)

Tom Rowland
City Hall – P. O. Box 1519
Cleveland, TN 37364-1519
190 Church Street
Municipal Building
Cleveland, TN 37311
Tel (423) 472-4551
Fax (423) 559-3302
City Manager: Janice Casteel

CATOOSA COUNTY

CHAIRMAN
(Elected 11/4/08; re-elected 11/6/2012 – 4 yr)

Keith Greene
Catoosa County Courthouse
800 Lafayette Street
Ringgold, GA 30736
Tel (706) 965-2500
Fax (706) 965-5106
County Manager: Mike Helton

INDUSTRIAL REPRESENTATIVE

(Vacant)

CITIES

FORT OGLETHORPE – CITY OF
(Elected 11/2010; re-elected 11/2011)

MAYORS

Lynn Long
City Hall – 500 City Hall Drive
P. O. Box 5509
Fort Oglethorpe, GA 30742-5509
Tel (706) 866-2544, Ext. 1304
Fax (706) 861-5086 or (706) 858-4451
City Manager Ron Goulart

RINGGOLD – CITY OF
(Elected 11/6/07 – 4 yrs; re-elected 11/2011)

Joe Barger
City Hall – 150 Tennessee St.
P. O. Box 579
Ringgold, GA 30736-0579
Tel (706) 935-3061
Fax (706) 965-7446
City Manager Dan Wright

DADE COUNTY

COUNTY EXECUTIVE & CHAIRMAN
(Elected 11/4/08 & 11/6/2012 – 4 yr.)

Ted Rumley
Dade County Admin.Bldg.
P. O. Box 613
Trenton, GA 30752
Tel (706) 657-4625
Fax (706) 657-5116
County Clerk: Don Townsend

INDUSTRIAL REPRESENTATIVE

(Vacant)

CITY

TRENTON – CITY OF
(Elected 11/2011 – 4 yr.)

MAYOR
Anthony Emanuel
City Hall – 12882 N. Main St.
P. O. Box 518
Trenton, GA 30752
Tel (706) 657-4167
Fax (706) 657-7228
City Clerk: Lucretia Houts

GRUNDY COUNTY

COUNTY MAYOR
(Elected 8/5/2010 – 4 yr.)

Lonnie D. Cleek
P. O. Box 177
Altamont, TN 37301
Tel (931) 692-3718
Fax (931) 692-3721

INDUSTRIAL REPRESENTATIVE

(Vacant)

CITIES

ALTAMONT – TOWN OF
(Re-elected 5/4/10)

MAYORS
Jimmy Walker
P.O. Box 200
Altamont, TN 37301
Tel (931) 692-3971
Fax (931) 692-4027
City Recorder: Wendy Bess

BEERSHEBA SPRINGS – TOWN OF
(08/11/2009 re-elected)

Donald Boyd
City Hall – P. O. Box 546
Beersheba Springs, TN 37305
Tel (931) 692-3680 or (931) 692-3408 (Home)
City Recorder: Marsha Knight
Tel (931) 692-3107 (Home)

COALMONT – CITY OF
(Elected 8/09)

Aron May
Highway 56 – P. O. Box 308
Coalmont, TN 37313
Tel (931) 592-9373
City Recorder: Valerie Sanders (931) 779-3966

GRUETLI-LAAGER – CITY OF
(Elected 8/5/2010)

Linda Slatton-Broom
P. O. Box 70
Gruetli-Laager, TN 37339
Tel (931) 779-5147
Fax (931) 779-5165
City Recorder: Deborah Woodlee

MONTEAGLE – TOWN OF
Part of City in Marion County
(Elected 4-13-2010; re-elected 11/6/2012)

Marilyn Nixon
City Hall – P. O. 127
Monteagle, TN 37356
Tel (931) 924-2265
Fax (931) 924-2264
City Recorder: Debbie Taylor

PALMER – TOWN OF
(Elected 11/2006; re-elected 11/2010 – 4 yr.)

Daniel Crabtree
City Hall – 35 School Road
P.O. Box 219
Palmer, TN 37365
Tel (931) 779-3247
City Recorder: Lisa Magouirk

TRACY CITY – TOWN OF
(Appointed 9/19/2012; elected 11-6-2012)

Larry Phipps
Town Hall – 50 Main Street
P. O. 277
Tracy City, TN 37387
Tel (931) 592-6213
Fax (931) 592-6218
Town Recorder: Helen Dykes (931) 592-6213

HAMILTON COUNTY

COUNTY MAYOR
(Appointed; sworn in 1/11/2011;
Elected 8/2/2012)

Jim Coppinger
Hamilton County Courthouse
Chattanooga, TN 37402
Tel (423) 209-6100
Fax (423) 209-6101

INDUSTRIAL REPRESENTATIVE

(Vacant)

CITIES

CHATTANOOGA – CITY OF
(Elected 4/2005; re-elected 4/2009 – 4 yr.)

COLLEGEDALE – CITY OF
(3/2005; re-elected 3/09)

EAST RIDGE – CITY OF
(Elected 11/2/10)

LAKESITE – CITY OF
(Appointed 11/16/10; elected 11/6/2012)

LOOKOUT MTN. (TN) – TOWN OF
(Appointed 8/14/12 – 2 yrs.)

RED BANK – CITY OF
(Appointed 11-20-2012 - 2 yr.)

MAYORS

Ron Littlefield
City Hall – 101 E. 11th St.
Chattanooga, TN 37402
Tel (423) 757-5152
Fax (423) 757-0005

John C. Turner
4910 Swinyar Dr.
P. O. Box 1880
Collegedale, TN 37315-1880
Tel (423) 396-3135 or (423) 238-6100
Fax (423) 396-3138
City Manager: Ted Rogers

Brent Lambert
City Hall – 1517 Tombras Ave.
East Ridge, TN 37412
Tel (423) 867-7711
Fax (423) 867-2806
City Manager Tim Gobble

Ken Wilkerson
City Hall
9201 Rocky Point Road
Lakesite, TN 37379
Tel (423) 842-2533
Fax (423) 842-8110
City Manager: David Edwards

Carol Mutter
City Hall – 710 Scenic Highway
P. O. Box 111
Lookout Mountain, TN 37350
Tel (423) 821-1226
Fax (423) 821-3193
Town Consultant: Dwight Montague
City Recorder: Pat Lane Fricks

John Roberts
City Hall – 3117 Dayton Blvd.
Red Bank, TN 37415
Tel (423) 877-1103
Fax (423) 877-1102
City Manager: Randall Smith

RIDGESIDE – CITY OF
(Elected 11/2010 – 4 yrs.)

Candice Poole
P. O. Box 3265, Ridgeside, TN 37404 (Office)
204 Hilldale Drive
Chattanooga, TN 37411
Tel (423) 622-2613 (Home)

SIGNAL MOUNTAIN – TOWN OF
(Appointed 11/08 – 2 yr.)
(Reappointed 11/10 & 11/2012)

Bill Lusk
City Hall – 1111 Ridgeway Ave.
Signal Mountain, TN 37377
Tel (423) 886-2177 Home: (423) 886-6548
Fax (423) 886-2939
City Manager: Honna Rogers

SODDY-DAISY – CITY OF
(Selected 11/6/12 – 2 yr.)

Janice Cagle
City Hall
9835 Dayton Pike
Soddy-Daisy, TN 37379
Tel (423) 332-5323
Fax (423) 332-5048
City Manager: Hardie Stulce
City Recorder: Burt Johnson

WALDEN – TOWN OF
(Elected 11/6/12 – 2 yrs.)

Elizabeth Akins
P. O. Box 335
Signal Mountain, TN 37377
Tel (423) 886-4362
Fax (423) 886-7953
Recorder: Fern Lockhart

MARION COUNTY

COUNTY MAYOR
(Appointed 12/20/2010 through 8/2012;
elected 8/2012 – 4 yr.)

John Graham (Vice Chairman)
Marion County Courthouse
P. O. Box 789
Jasper, TN 37347
Tel (423) 942-2552
Fax (423) 942-1327

INDUSTRIAL REPRESENTATIVE

(Vacant)

CITIES

JASPER – TOWN OF
(Elected 11/6/2012 – 4 yr.)

MAYORS

Paul Wayne Evans
4460 Main Street.
Jasper, TN 37347
Tel (423) 942-3180
Fax (423) 942-3110
City Recorder: Jo Ann Jones

KIMBALL – TOWN OF
(5-20-03) (Re-elected 11/4/08; 11/6/12)

David Jackson
675 Main Street
Kimball, TN 37347
Tel (423) 837-7040
Fax (423) 837-1039
City Recorder: Tonia May

MONTEAGLE – TOWN OF
Part of City in Grundy Co.
(Elected 4-13-10; re-elected 11/6/12)

Marilyn Nixon
City Hall – P. O. Box 127
Monteagle, TN 37356
Tel (423) 924-2265
Fax (423) 924-2264
City Recorder: Debbie Taylor

NEW HOPE – CITY OF
(12/04 through re-election 11/6/12)

Mark Myers
P. O. Box 168
South Pittsburg, TN 37380
Tel (423) 837-8666
(Fax is same)
City Recorder: Ann King (423) 837-8301

ORME – TOWN OF
(Took office 2011)

David Grant
875 Orme Rd., S. Pittsburg, 37380 (Office)
3140 Orme Mountain Road (Home)
South Pittsburg, TN 37380
Tel (423) 837-2944 (Home)

POWELL'S CROSSROADS – TOWN OF
(Elected 11/02/10)

Ralph Chapin
140 Alvin York Highway
Powell's Crossroads, TN 37397
Tel (423) 658-6582
Fax (423) 658-6583
Recorder: Judy Condra

SOUTH PITTSBURG – CITY OF
(Elected 11/6/12)

Jane W. Dawkins
City Hall
204 West 3rd Street
South Pittsburg, TN 37380
Tel (423) 837-5012
Fax (423) 837-7303
City Admin.: Bentley Thomas 423- 837-7511
City Recorder: Mary Faye Payne 423-837-5011

WHITWELL – CITY OF
(Elected/Appointed 12/2010)

Steve Hudson
City Hall – 13671 Hwy 28
Whitwell, TN 37397
Tel (423) 658-5151
Fax (423) 658-2397
City Manager: Charles Tucker
City Recorder: Tina Green

McMINN COUNTY

COUNTY MAYOR
(Elected 9/2002; re-elected 8/2010 – 4 yr.)

John Gentry (Treasurer)
McMinn County Courthouse
6 East Madison
Athens, TN 37303
Tel (423) 745-7634
Fax (423) 745-0095

INDUSTRIAL REPRESENTATIVE

(Vacant)

CITIES

ATHENS – CITY OF
(Appointed 11-18-08 – 2 yr. term)
(Reappointed 11-16-10; 11-20-12)

MAYORS

Hal Buttram
City Hall – 815 North Jackson St.
P. O. Box 849
Athens, TN 37371-0849
Tel (423) 744-2702 or 745-3140
Fax (423) 744-8866
City Manager: Mitch Moore (423) 744-2701

CALHOUN – TOWN OF
(Appointed 12/6/10 – 2 yr)

Faye Parks
City Hall – 746 Hwy. 163
P. O. Box 115
Calhoun, TN 37309
Tel (423) 336-2348 E-421
Fax (423) 336-1527
City Manager: David Wilson
City Recorder: Kristie Swafford - 336-2348

ENGLEWOOD – TOWN OF
(Elected 8/2/2012)

Tony Hawn
City Hall – 111 South Niota Road
P. O. Box 150
Englewood, TN 37329
Tel (423) 887-7224
Fax (423) 887-7715
Town Manager: Bob Cass
Recorder: Sondra Denton

ETOWAH – CITY OF
(Appointed 8/27/12)

Jimmy Bull
City Hall – 723 Ohio Ave.
Etowah, TN 37331-1345
Tel (423) 263-2202
Fax (423) 263-3184
City Manager: Matthew Gravley

NIOTA – CITY OF
(Sworn in 6/13/2011)

Lois Preece
City Hall – P. O. Box 146
Niota, TN 37826
Tel (423) 568-2584
Fax (423) 568-3026
City Recorder: Sandra Lowry

MEIGS COUNTY

COUNTY MAYOR
(Elected 8/5/2010 – 4 yr.)

Garland Lankford
P. O. Box 156
Decatur, TN 37322
Tel (423) 334-5850
Fax (423) 334-2687

INDUSTRIAL REPRESENTATIVE

Steve Miller
SouthEast Bank & Trust
1878 South Congress Parkway
Athens, TN 37303
Tel (423) 745-6444

CITY

DECATUR – TOWN OF
(Elected 4/25/2009 – 4 yr.)

MAYOR
Bill James
City Hall – 17454 State Hwy 58 N
P. O. Box 188
Decatur, TN 37322
Tel (423) 334-5716
Fax (423) 334-9995
City Recorder: Laura Smith

POLK COUNTY

COUNTY EXECUTIVE
(Elected 8/5/2010 – 4 yr.)

Hoyt Firestone
Polk County Courthouse
P. O. Box 128
Benton, TN 37307
Tel (423) 338-4527
Fax (423) 338-4558

INDUSTRIAL REPRESENTATIVE

Greg Barker
PO Box 21
Copperhill, TN 37317
Tel (423) 496-7955
Home (423) 548-4734
Fax (423) 496-7421

CITIES

BENTON – TOWN OF
(1998 – re-elected 11/6/12)

COPPERHILL - CITY OF
(Elected 11/6/12)

DUCKTOWN – CITY OF
(Elected 12/2005; re-elected 12/2009 – 4 yr.)

MAYORS

Jerry Stephens
City Hall – 6496 Hwy 411
P. O. Box 687
Benton, TN 37307-1010
Tel (423) 338-5733 (423) 338-2043 (Home)
Fax (423) 338-0544
Recorder: Debbie Swigart

Eric Waters
City Hall – 160 Main Street
P. O. Box 640
Copperhill, TN 37317
Tel (423) 496-5141
Fax (423) 496-3617
City Recorder: Sandi Collins

James Talley
City Hall – 132 Main Street
P. O. Box 506
Ducktown, TN 37326
Tel (423) 496-3546
(706) 455-8077 (Cell)
Fax (423) 496-9317
City Clerk: Marty Fowler

RHEA COUNTY

COUNTY EXECUTIVE
(Elected 8/5/2010 – 4 yr.)

George Thacker
Rhea County Courthouse
375 Church Street, Suite 215
Dayton, TN 37321
Tel (423) 775-7801
Fax (423) 775-5553

INDUSTRIAL REPRESENTATIVE

(Vacant)

CITIES

DAYTON – CITY OF
(Elected 4/2005; re-elected 4/2009 - 4 yr.)

MAYORS

Bob Vincent
City Hall – 399 First Ave.
P. O. Box 226
Dayton, TN 37321
Tel (423) 775-1817
Fax (423) 775-8404
City Manager: Frank Welch

GRAYSVILLE – CITY OF
(Selected 11/4/08 - Took office 12/2/08;
Re-elected 11/6/12)

Ted Doss
136 Harrison Avenue
Graysville, TN 37338
Tel (423) 775-9242
Fax (423) 775-4802
Town Recorder: Michelle Horton

SPRING CITY – TOWN OF
(Elected 8/2/2012; sworn in 9/6/12)

Billy Ray Patton
City Hall – 229 Front Street
P. O. Box 369
Spring City, TN 37381
Tel (423) 365-6441
Fax (423) 365-6002
City Manager: Vicki Doster

SEQUATCHIE COUNTY

COUNTY EXECUTIVE
(Elected 8/2/2012)

D. Keith Cartwright
Sequatchie County Courthouse
P. O. Box 595
Dunlap, TN 37327
Tel (423) 949-3479
Fax (423) 949-2579

INDUSTRIAL REPRESENTATIVE

(Vacant)

CITY

DUNLAP – CITY OF
(Elected 5/1/2009 – 4 yr.)

MAYOR

Dwain Land
City Hall – 15595 Rankin Ave.
P. O. Box 546
Dunlap, TN 37327
Tel (423) 949-2115 or 949-4110
Fax (423) 949-3359
City Recorder: Norman Hatfield

WALKER COUNTY

COMMISSIONER
(Elected 11/2000 through present – 4 yr.;
Re-elected 11/6/2012)

Bebe Heiskell
Walker County Courthouse
P. O. Box 445
LaFayette, GA 30728
Tel (706) 638-1437
Fax (706) 638-1453

INDUSTRIAL REPRESENTATIVE

(Vacant)

CITIES

CHICKAMAUGA – CITY OF
(Since 1990 – re-elected 11/8/11)

LAFAYETTE – CITY OF
(1991 – re-elected 11/3/09)

LOOKOUT MTN, GA – CITY OF
(Elected 11/3/09)

ROSSVILLE – CITY OF
(Elected 11/2011 – 4 yr. term)

MAYORS

Raymond Crowder
City Hall – P. O. Box 69
Chickamauga, GA 30707-0069
Tel (706) 375-3177
Fax (706) 375-3959
City Manager: John Culpepper

Neal Florence
City Hall – 207 S. Duke St.
P. O. Box 89
LaFayette, GA 30728-0089
Tel (706) 639-1500
Fax (706) 638-8730
City Manager: Franklin T. Etheridge
(706) 639-1501

Bill Glascock
1214 Lula Lake Road
Lookout Mountain, GA 37350-3118
Tel (706) 820-1586
Fax (706) 820-0138
City Administrator: Wallace Taylor
Tel (706) 820-1586

Teddy Harris
City Hall – 500 McFarland Ave.
P. O. Box 159
Rossville, GA 30741-0159
Tel (706) 866-1325
Fax (706) 861-0765
City Clerk: Sherry Foster

AT-LARGE MEMBERS

Jesse McCants, Sr., Ph.D.
4710 Cordelia Lane
Chattanooga, TN 37416
Tel (423) 894-4873 (Home)

Marquis Dotson
400 Cleveland Avenue
Athens, TN 37303
Tel (423) 745-5766 (Home)

Monroe Powers, Jr.
311 W. Second Street
South Pittsburg, TN 37380
Tel (423) 837-7413 (Home)

Avery Johnson, Vice Mayor
P. O. Box 1519
Cleveland, TN 37364-1519
Tel (423) 472-6133
(423) 472-6133 (Home)
Fax (423) 559-3302

Edward Fletcher
3814 Mark Twain Circle
Chattanooga, TN 37406
Tel (423) 624-1932 (Home)

Burkett Witt
613 Francis
Athens, TN 37303
Tel (423) 745-3166 (Home)
(423) 745-9791 (Work)

Dr. Tommie Brown
P. O. Box 3258
Chattanooga, TN 37404
Tel (423) 622-7474

(Vacancy to be filled)

LEGISLATIVE REPRESENTATIVES

Bo Watson (since 11/7/06)
Senator, State of Tennessee
6A Legislative Plaza
Nashville, TN 37243
Tel (615) 741-3227

Mike Bell
Senator, State of Tennessee
302 War Memorial Bldg.
Nashville, TN 37243
Tel (615) 741-1946

Vince Dean
Representative, State of Tennessee
107 War Memorial Bldg.
Nashville, TN 37243
Tel (615) 741-1934

TITLE	FIRST NAME	LAST NAME	JOB TITLE	BD POSITION	STREET ADDRESS 1	STREET ADDRESS 2	PO BOX	CITY	STATE	ZIP CODE	TELEPHONE	FAX	E-MAIL	COUNTY
The Hon.	Elizabeth	Alkins	Mayor of Walden	BOD					TN	37377	(423) 886-4362	(423) 886-7953		Hamilton
The Hon.	Eric	Waters	Mayor of Copperhill	BOD					TN	37317	(423) 496-5141	(423) 496-3617	waldentownhall@comcast.net	Hamilton
The Hon.	Joe	Barger	Mayor of Ringgold	BOD	City Hall		P. O. Box 640	Copperhill	TN	37317	(706) 935-3061	(706) 965-7446	cityofcopperhill@bellsouth.net	Polk
Mr.	Greg	Barker	Industrial Representative	EC/BOD - Leg. Rep.	302 War Memorial Building		P. O. Box 579	Ringgold	GA	30736-0579	(423) 496-7955	(423) 496-7421	dianw@bellsouth.net	Catoosa
The Hon.	Mike	Bell	TN State Senator	BOD	City Hall		P. O. Box 21	Copperhill	TN	37317	(615) 741-1946		rbarker@ctel.com	Polk
The Hon.	Donald	Boyd	Mayor of Beersheba Springs	BOD	302 War Memorial Building		P. O. Box 546	Nashville	TN	37243	(615) 692-3680		sen.mike.bell@capitol.tn.gov	Bradley
The Hon.	Jimmy	Brown	Mayor of Etowah	EC/At-Large & BOD	603 North Highland Park		P. O. Box 3258	Chattanooga	TN	37305	(423) 622-7474	(615) 253-0203	mima_2007@yahoo.com	Grundy
The Hon.	Hal	Buttram	Mayor of Athens	EC/BOD	City Hall	723 Ohio Ave.			TN	37331-1345	(423) 263-2202	(423) 263-3184		Hamilton
The Hon.	Janice	Cagle	Mayor of Soddy-Daisy	BOD	City Hall	815 North Jackson St.	P. O. Box 879	Athens	TN	37371-0849	(423) 744-2702	(423) 744-8866	hubbub11@bellsouth.net	McMinn
The Hon.	Philip (Winkie)	Cagle	Mayor of Pikeville	EC/BOD	City Hall	9835 Dayton Pike			TN	37379	(423) 332-5323	(423) 332-5048	hubbub11@bellsouth.net	McMinn
The Hon.	D. Keith	Cartwright	Sequatchie County Executive	EC/BOD	City Hall	110 West City Hall	P. O. Box 225	Pikeville	TN	37367	(423) 447-2919	(423) 447-2028	ianica_cagle@soddy-daisy.org	Hamilton
The Hon.	Ralph	Chapin	Mayor of Powell's Crossroads	BOD	City Hall	Sequatchie County Courthouse	P. O. Box 595	Dunlap	TN	37327	(423) 949-3479	(423) 949-2579	citymayor@bledsoe.net	Bledsoe
The Hon.	Lorrie D.	Cleek	Grundy County Mayor	EC/BOD					TN	37397	(423) 658-6582	(423) 658-6583	secece@bledsoe.net	Sequatchie
The Hon.	Bobby	Collier	Bledsoe County Executive	Secretary - EC/BOD	Bledsoe County Courthouse		P. O. Box 177	Altamont	TN	37301	(931) 692-3718	(931) 692-3721	hubbub11@bellsouth.net	Marion
The Hon.	Jim	Coppinger	Hamilton County Mayor	EC/BOD			P. O. Box 149	Pikeville	TN	37367	(423) 447-6855	(423) 447-7265	acece@bledsoe.net	Grundy
The Hon.	Daniel	Crabtree	Mayor of Palmer	BOD	City Hall	Hamilton County Courthouse			TN	37402	(423) 209-6100	(423) 209-6101	bledsoe@bledsoe.net	Bledsoe
The Hon.	Raymond	Crowder	Mayor of Chickamauga	BOD	City Hall	35 School Road	P. O. Box 219	Palmer	TN	37365	(931) 779-3247		arlene@mail.hamiltontn.gov	Hamilton
The Hon.	D. Gary	Davis	Bradley County Mayor	Chairman - EC/BOD	Bradley County Courthouse		P. O. Box 69	Chickamauga	GA	30707-0069	(706) 375-3177	(706) 375-3959	johnb@bledsoe.net	Hamilton
The Hon.	Jane W.	Dawkins	Mayor of South Pittsburg	BOD	City Hall		P. O. Box 1167	Cleveland	TN	37311	(423) 728-7141	(423) 476-0696	cityhall@comcast.net	Bradley
The Hon.	Vince	Dean	Tennessee State Representative	EC/BOD - Leg. Rep.	204 West 3rd Street			South Pittsburg	TN	37380	(423) 837-5012	(423) 837-7303	cityhall@bradleytn.net	Walker
The Hon.	Markus	Doss	Mayor of Graysville	BOD	City Hall	107 War Memorial Bldg.			TN	37243	(423) 949-2952	(423) 949-6376	berththomas@seouthpittsburg-tn.gov	Marion
Mr.	Anthony	Dotson	Mayor of Trenton	BOD - At-Large	City Hall	151 Mill Street			TN	37338	(423) 775-9242	(423) 775-4802	rep.vince.dean@capitol.tn.gov	Hamilton
The Hon.	Paul Wayne	Evans	Mayor of Jasper	EC/BOD	City Hall	12882 North Main St	P. O. Box 518	Athens	GA	30730	(423) 745-5766		mayor@doss@graysvilletn.org	Rhea
The Hon.	Hoyt	Fletcher	Polk County Executive	BOD	City Hall	4460 Main Street			GA	30752	(706) 657-4167	(706) 657-7228		McMinn
Mr.	Edward	Firestone		EC/BOD	Polk County Courthouse		P. O. Box 128	Jasper	TN	37347	(423) 942-3180	(423) 942-3110	semar@polk@rentonng.net	Dade
The Hon.	Neal	Florencia	Mayor of LaFayette	BOD - At-Large	City Hall	3814 Mark Twain Circle	P. O. Box 89	Benton	TN	37307	(423) 338-4527	(423) 338-4558	emma.holl@charter.net	Marion
The Hon.	John	Gentry	McMinn County Mayor	BOD	City Hall	207 S. Duke Street			GA	37406	(423) 624-1932		coevew@earthlink.net	Polk
The Hon.	Bill	Glascock	Mayor of Lookout Mtn. GA	Treasurer - EC/BOD	McMinn County Courthouse				TN	30728-0089	(706) 639-1500	(706) 638-8730	cityofchickamauga.org	Hamilton
The Hon.	Walter	Goode	Mayor of Charleston	BOD	City Hall	1214 Lula Lake Road			GA	37303	(423) 745-7634	(423) 745-0095	countymayor@comcast.net	Walker
The Hon.	John	Graham	Marion County Mayor	Vice Chairman - EC/BOD	Marion County Courthouse	126 Worth Street, NE	P. O. Box 431	Lookout Mountain	TN	37350	(706) 820-1586	(706) 820-0138	mayor@lookoutmtn.org	McMinn
The Hon.	David	Grant	Mayor of Orme	BOD	City Hall		P. O. Box 789	Charleston	TN	37310	(423) 336-1483	(423) 336-6607	sherrill@bellsouth.net	Walker
The Hon.	Keith	Greene	Chairman, Catoosa Co. Commission	BOD	Town Hall	3140 Orme Mountain Road			TN	37347	(423) 942-2552	(423) 942-1327	mccece@bellsouth.net	Bradley
The Hon.	Teddy	Harris	Mayor of Ringgold	EC/BOD	Catoosa County Courthouse	800 Lafayette St.			GA	30736	(706) 965-2500	(706) 965-5106	keith.greene@catoosa.com	Marion
The Hon.	Tony	Haw	Mayor of Ringgold	BOD	City Hall	500 McFarland Avenue			GA	30741	(706) 866-1611	(706) 861-0765	teddyharris@seviercountytg.com	Catoosa
The Hon.	Bebe	Heiskell	Walker County Commissioner	BOD	City Hall	111 South Niota Road	P. O. Box 150	Rossville	GA	30741	(706) 866-1611	(706) 861-0765	townofringgold@comcast.net	Walker
The Hon.	Steve	Hudson	Mayor of Whitesville	EC/BOD	City Hall	Walker County Courthouse	P. O. Box 445	LaFayette	GA	30728	(706) 638-1437	(706) 638-1453	commissioner@walkerco.us	Walker
The Hon.	David	Jackson	Mayor of Kimball	BOD	City Hall	13671 Hwy. 28			GA	37397	(423) 658-5151	(423) 658-2397	cityofwhitesville@bellsouth.net	Marion
The Hon.	Bill	Jamea	Mayor of Decatur	EC/BOD	City Hall	675 Main Street			TN	37347	(423) 837-7040	(423) 837-1039	cityofwhitesville@bellsouth.net	Marion
Mr.	Avery	Johnson	Vice Mayor, Cleveland	EC/At-Large & BOD	City Hall	17454 State Hwy. 58N	P. O. Box 188	Whitwell	TN	37322	(423) 334-5716	(423) 334-9995	director@townofkimball.net	Marion
The Hon.	Brent	Lambert	Mayor, East Ridge	BOD	City Hall	190 Church Street	P. O. Box 1519	Cleveland	TN	37364-1519	(423) 472-4551	(423) 559-3302	mayor@eastridgega.com	Meigs
The Hon.	Dwan	Land	Mayor of Dunlap	EC/BOD	City Hall	1517 Tombras Ave.			TN	37412	(423) 867-7711	(423) 867-7340	szus@cityofclevelandtn.net	Bradley
The Hon.	Garland	Lankford	Meigs County Mayor	EC/BOD	Meigs County Courthouse	15595 Rankin Ave.	P. O. Box 546	Dunlap	TN	37327	(423) 949-2115	(423) 949-3359	blambert@eastridgega.com	Hamilton
The Hon.	Ron	Littlefield	Mayor of Chattanooga	EC/BOD	City Hall				TN	37322	(423) 949-2115	(423) 949-3359	cityofdunlap@bledsoe.net	Sequatchie
The Hon.	Lynn	Long	Mayor of Fort Oglethorpe	BOD	City Hall	101 East 11th St.			TN	37402	(423) 757-5152	(423) 757-0005	meigscountymayor@yahoo.com	Meigs
The Hon.	Bill	Lusk	Mayor of Signal Mountain	BOD	City Hall	500 City Hall Drive	P. O. Box 5509	Fort Oglethorpe	GA	30742-0709	(706) 866-2544	(706) 861-5086	litlefield@mail.chattanooga.gov	Hamilton
The Hon.	Aron	May	Mayor of Coalmont	BOD	Highway 56	1111 Ridgeway Ave.			TN	37377	(423) 886-2177	(423) 886-2939	lono@fortoap.org	Catoosa
Dr.	Jesse	McCants		EC/At-Large & BOD		4710 Cordeila Lane	P. O. Box 308	Coalmont	TN	37313	(931) 592-9373		bank@signalmountaintn.gov	Hamilton
Mr.	Steve	Miller	Southeast Bank & Trust	BOD		1878 S. Congress Parkway			TN	37416	(423) 894-4873	(423) 894-1886		Grundy
The Hon.	Carol	Mutter	Mayor of Lookout Mtn. TN	BOD	City Hall				TN	37303	(423) 745-6444		mdkins123@aol.com	Hamilton
The Hon.	Mark	Myers	Mayor of New Hope	BOD	City Hall		P. O. Box 111	Lookout Mountain	TN	37350	(423) 821-1226	(423) 821-3193	smiller@southeastbank.net	Hamilton
The Hon.	Marilyn	Nixon	Mayor of Monteagle	BOD	City Hall		P. O. Box 168	South Pittsburg	TN	37380	(423) 837-8666	(423) 837-8300	cmutter@aol.com	Meigs
The Hon.	Faye	Parks	Mayor of Calhoun	EC/BOD	City Hall		P. O. Box 127	Monteagle	TN	37356	(931) 924-2265	(931) 924-2264	mayor@monteagle.com	Hamilton
The Hon.	Billy Ray	Patton	Mayor of Spring City	BOD	City Hall	746 Highway 163	P. O. Box 115	Calhoun	TN	37309	(423) 336-2348	(423) 336-1527	monteagle@blomand.net	Marion
The Hon.	Larry	Phipps	Mayor of Tracy City	BOD	City Hall	229 Front Street	P. O. Box 369	Spring City	TN	37381	(423) 365-6441	(423) 365-6002	MayorFaye@charter.net	Grundy
The Hon.	Candice	Poole	Mayor of Ridgeway	BOD	Town Hall	50 Main St.	P. O. Box 277	Tracy City	TN	37387	(931) 592-6213	(931) 592-6218	morgan@townofspringcitytn.gov	McMinn
Mr.	Monroe	Powers, Jr.	Mayor of Ridgeway	BOD			P. O. Box 3265	Ridgeway	TN	37204	(423) 698-4326		tracycity@blomand.net	Rhea
The Hon.	Lola	Preece	Mayor of Niota	BOD - At-Large	City Hall	311 West 2nd Street			TN	37380	(423) 837-7413		ridgeway@blomand.net	Grundy
The Hon.	Tom	Roland	Mayor of Cleveland	BOD	City Hall		P. O. Box 146	South Pittsburg	TN	37380	(423) 837-7413			Hamilton
The Hon.	Ted	Rumley, Sr.	Dade Co. Exec.	EC/BOD	City Hall	190 Church Street	P. O. Box 1519	Niota	TN	37826	(423) 568-2584	(423) 568-3026		Marion
The Hon.	Linda	Stanton-Broom	Mayor of Gruett-Laager	BOD	Dade Co. Administration Bldg.		P. O. Box 613	Cleveland	GA	37364-1519	(423) 472-4551	(423) 559-3302	loisreece@tds.net	McMinn
Mr.	Ronald	Swafford	Mayor of Benton	BOD	City Hall	6496 Hwy. 411 North	P. O. Box 70	Gruett-Laager	TN	37339	(931) 779-5147	(931) 779-5165	townand@chickamauga.com	Bradley
The Hon.	James	Talley	Mayor of Ducktown	BOD - Industrial Rep.	City Hall	3157 Main Street	P. O. Box 687	Benton	TN	37307-1010	(423) 338-5733	(423) 338-0544	cityhall@chickamauga.com	Grundy
The Hon.	George	Thacker	Rhea County Executive	EC/BOD	City Hall	340 Main Street	P. O. Box 431	Pikeville	TN	37367	(423) 447-6821		berdon@cedar@blomand.net	Polk
The Hon.	John C.	Turner	Mayor of Collegedale	EC/BOD	City Hall	375 Church St., Ste 215	P. O. Box 506	Ducktown	TN	37326	(423) 496-3546	(423) 496-9317	ronny@warrior@charter.net	Bledsoe
The Hon.	Bob	Vincent	Mayor of Dayton	BOD	City Hall	4910 Swinay Drive	P. O. Box 306	Dayton	TN	37321	(423) 775-7801	(423) 775-5553	stuckman@yaho.com	Polk
The Hon.	Jimmy	Walker	Mayor of Altamont	EC/BOD	City Hall	399 First Avenue	P. O. Box 1880	Collegedale	TN	37315-1880	(423) 396-3135	(423) 396-3138	thackerson@bellsouth.net	Rhea
The Hon.	Bo	Walston	Tennessee State Senator	BOD	City Hall		P. O. Box 226	Dayton	TN	37321	(423) 775-1817	(423) 775-8404	mkrum@collegedaletn.gov	Hamilton
The Hon.	Ken	Wilkinson	Mayor of Lakesite	EC/BOD - Leg. Rep.	Parkridge Physical Therapy	2333 McCallie Avenue	P. O. Box 200	Altamont	TN	37301	(931) 692-3971	(931) 692-4027	tyne1031@aol.com	Rhea
Mr.	Burkett	Witt	Mayor of Lakesite	BOD	City Hall	9201 Rocky Point Rd.			TN	37404	(423) 493-1396	(423) 493-6958	altch@blomand.net	Grundy
The Hon.	John	Roberts	Mayor of Red Bank	BOD - At-Large	City Hall	613 Francis			TN	37379	(423) 842-2533	(423) 842-8110	bo.walston@rheba@charter.net	Hamilton
				BOD	City Hall	3117 Dayton Blvd.			TN	37303	(423) 745-9791		wilkinson@lakesite.com	Hamilton
								Red Bank	TN	37415	(423) 877-1103	(423) 877-1102	sebeck27@hotmail.com	McMinn

**Contact
Information
For Review of
Minutes**

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